

## **PUBLIC SERVICES COMMITTEE MINUTES**

A meeting of the Public Services Committee was held on Tuesday, August 3, 2021 in Council Chambers and via electronic meeting, starting at 12:00 p.m. Those in attendance were as follows:

**COMMITTEE MEMBERS:** Dr. Mark Rinne, Chairman; Pete Laybourn and Tom Segrave.  
Absent: Bryan Cook

**CITY STAFF:** Michael O'Donnell, City Attorney; Charles Bloom, Planning & Development Department Director; Tom Cobb, City Engineer; Division Chief Byron Matthews, Fire & Rescue Department; Kris Jones, City Clerk; Michael Skinner, Public Information Officer; and Lara White, City Attorney's Office Manager.

**OTHERS PRESENT:** Mayor Patrick Collins; and Casey Palma, Steil Surveying Services.

---

### **AGENDA ITEMS**

17. RESOLUTION – Authorizing the Mayor and City Clerk to sign a final plat for Sweetgrass, 7<sup>th</sup> Filing, a subdivision of a portion of the N½ of Section 16, Township 13 North, Range 66 West of the 6<sup>th</sup> P. M., City of Cheyenne, Laramie county, Wyoming (located south of East College Drive and adjacent to Sweetgrass Drive). (POSTPONED FROM JULY 26, 2021)

Mr. Segrave moved to adopt, seconded by Mr. Laybourn. Mr. Segrave moved to amend by substitute map dated July 21, 2021, seconded by Mr. Laybourn. Motion to amend carried by unanimous voice vote. Main motion, as amended, carried by unanimous voice vote.

**DISCUSSION:** Charles Bloom, Planning & Development Department Director, provided a staff report and advised this is an expediated plat for 161 lots in the Sweetgrass Development and explained Lot 1, Block 24 is a large lot which has been identified as a remainder lot and will require a future replat will need to be filed once development for the lot is finalized. Mr. Bloom advised the Planning Commission approved the plat at the July 5, 2021 meeting with the condition of entering into a development agreement for public safety fees and noted that at the July 26, 2021 meeting of the governing body, the ordinance requiring public safety fees was approved on 3<sup>rd</sup> reading therefore, the condition has been satisfied. Mr. Bloom provided information related to a secondary access to the site for emergency access only and advised a proposed substitute was circulated with minor changes. Mr. Laybourn requested a review of the Sweetgrass Development with City staff. Casey Palma, Steil Surveying Services, provided additional information related to the emergency access and advised some of the minor changes in the substitute include wider right-of-way widths. Mr. Palma noted in the year 2022 an updated traffic study will be completed and a review of the development will be provided to the governing body. Upon inquiry, Division Chief Byron Matthews, Fire & Rescue Department, provided other locations of gated emergency access roads. Additional discussion included private open spaces connecting into the public Greenway and the effects of the realignment of College Drive by WYDOT on the development.

There being no further items for the agenda to come before the Public Services Committee, the meeting was adjourned at 12:15 p.m.

Submitted by,



Jennifer McClelland

Executive Assistant to the Cheyenne City Council