

PUBLIC SERVICES COMMITTEE MINUTES

Due to the President's Day Holiday, a meeting of the Public Services Committee was instead held on Wednesday, February 17, 2021, via an Electronic Meeting, starting at 12:00 P.M. Those in attendance were as follows:

COMMITTEE MEMBERS: Dr. Mark Rinne, Chairman; Bryan Cook, Pete Laybourn and Tom Segrave.

CITY STAFF: Alessandra McCoy-Fakelman, Deputy City Attorney; Charles Bloom, Planning & Development Director; Tom Cobb, City Engineer; Kris Jones, City Clerk; Mark Christensen, Seth Lloyd and Connor White, Planning & Development; Tom Mason, Metropolitan Planning Organization (MPO) Director; Michael O'Donnell, City Attorney; Jason Sanchez, Community Recreation & Events Deputy Director and Division Chief Byron Matthews, Fire and Rescue Department.

OTHERS PRESENT: Mayor Patrick Collins; Dr. Michelle Aldrich, City Councilwoman Ward III; and Ben Nemecm.

AGENDA ITEMS

10. **ORDINANCE –2nd READING –** Amending the Unified Development Code (UDC) Section 5.8.4, Fences. (SPONSOR – DR. MARK RINNE)

Mr. Segrave moved to approve on 2nd reading, seconded by Mr. Laybourn. Motion carried by unanimous voice vote.

DISCUSSION: Connor White, Planning & Development, provided a staff report and advised this text amendment is a result of citizens throughout the City voicing frustrations with the Variance review criteria specifically regarding corner lots and fencing materials. Mr. White explained staff researched surrounding communities fencing regulations and found most communities are less strict and do not require a setback. Upon inquiry, Charles Bloom, Planning and Development Director, advised they haven't directly reached out to the Builders Association noting many builders are not aware of the fencing regulations. Discussion included visibility concerns, permit requirements, International Building Code, and current violations.

11. **ORDINANCE –2nd READING –** Amending the Unified Development Code of the City of Cheyenne, Wyoming, to create the definition, 'Family Unit' and amend the definition of 'Dwelling Unit'. (SPONSOR – DR. MARK RINNE)

Mr. Segrave moved to approve on 2nd reading, seconded by Mr. Cook. Motion carried by unanimous voice vote.

DISCUSSION: Mark Christensen, Planning & Development, provided a staff report and advised many communities utilize the definition of family or household to regulate the number of individuals not related by blood, marriage, domestic partnership or legal adoption that can reside in one dwelling unit. Upon inquiry, Charles Bloom, Planning & Development Director, advised many complaints will come from neighbors and when a complaint is received contact is made with the property owner and investigated. Alessandra McCoy-Fakelman, Deputy City Attorney, advised many complaints are received in the City Attorney's office regarding noise, parking, trash and recurring events.

15. RESOLUTION – Authorizing the Mayor and City Clerk to sign a final plat for Cahill Park Addition, Filing No. 5, a replat of Lot 2, Block 1, Cahill Park Addition, Filing No. 4, Cheyenne, Laramie County, Wyoming (located south of and adjacent to Dell Range Boulevard between Windmill Road and Moran Avenue). (SPONSOR – DR. MARK RINNE)

Mr. Cook moved to adopt, seconded by Mr. Laybourn. Motion carried by unanimous voice vote.

DISCUSSION: Seth Lloyd, Planning & Development, provided a staff report and advised the applicant is requesting to create 2 lots for commercial development noting, the land is currently undeveloped, within City limits and zoned CB Community Business.

18. RESOLUTION – Authorizing creation of a Community Technology Advisory Council and Directing the Mayor to appoint the same. (SPONSOR – DR. MICHELLE ALDRICH)

Mr. Laybourn moved to adopt, seconded by Mr. Segrave. Motion carried by unanimous voice vote.

DISCUSSION: Dr. Michelle Aldrich, City Councilwoman Ward III, advised as technology continues to grow, this Advisory Council will help the City grow its depth of knowledge with the help of local experts. Upon inquiry, Michael O'Donnell, City Attorney, advised an Advisory Council will only aid in providing information and noted efforts made during the prior administration have ceased. Mayor Patrick Collins advised he supports the proposed Advisory Council.

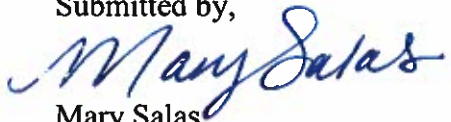
19. RESOLUTION – Authorizing creation of an Innovation and Entrepreneur Advisory Council and Directing the Mayor to appoint the same. (SPONSOR – DR. MICHELLE ALDRICH)

Mr. Laybourn moved to adopt, seconded by Mr. Cook. Motion carried by unanimous voice vote.

DISCUSSION: Dr. Michelle Aldrich, City Councilwoman Ward III, advised this Advisory Council would consist of representatives from the arts and technology sector with each representative mentoring a young adult to develop ideas and innovation for the community. Dr. Aldrich provided examples of similar programs at Laramie County Community College and the University of Wyoming.

There being no further items for the agenda to come before the Public Services Committee, the meeting was adjourned at 12:52 P.M.

Submitted by,



Mary Salas

Administrative Assistant to the City Council