

## **PUBLIC SERVICES COMMITTEE MINUTES**

A meeting of the Public Services Committee was held on Tuesday, December 17, 2024, in Committee Room 104 and via electronic meeting, starting at 12:00 p.m. Those in attendance were as follows:

**COMMITTEE MEMBERS:** Scott Roybal, Chairman; Pete Laybourn; Dr. Mark Rinne; and Tom Segrave.

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### **AGENDA ITEMS**

**ANNOUNCEMENT:** For calendar year 2025, starting Monday, January 6, 2025, the Public Services Committee will meet on Monday's at 12:00 p.m. (noon) and the Finance Committee will meet on Tuesday's at 12:00 p.m. (noon) in Room 104 of the Municipal Building at 2101 O'Neil Avenue. (On the 1<sup>st</sup> and 3<sup>rd</sup> Monday and Tuesday of each month.)

18. **ORDINANCE –3<sup>rd</sup> READING** – Amending subsections 6.6.3.b.3, 6.7.5.c, and 6.9.4.e of the Unified Development Code (UDC), changing building façade design requirements for multifamily residential development.

Dr. Rinne moved to approve on 3<sup>rd</sup> and final reading, seconded by Mr. Laybourn. Motion died with Mr. Laybourn and Mr. Segrave voting “NO” and Dr. Rinne voting “YES.”

Seth Lloyd, Planning & Development Department, provided a staff report and noted no changes since approval on 2<sup>nd</sup> reading. Committee member Segrave commended on the item and provided information related to various siding building materials.

20. **ORDINANCE –3<sup>rd</sup> READING** – Amending Chapter 8.68, Camping on Public Property, of the Municipal Code of the City of Cheyenne, Wyoming, expanding the general prohibition on camping to all public property of the City, creating a permitting process, making conforming amendments and repealing obsolete provisions.

Mr. Segrave moved to approve on 3<sup>rd</sup> and final reading, seconded by Dr. Rinne. Motion carried by unanimous voice vote.

Richard Johnson, Ward III Councilman and sponsor of the item, advised there have been no changes since approval on 2<sup>nd</sup> reading and committee member Laybourn commented on the item.

21. **ORDINANCE –2<sup>nd</sup> READING** – Annexing to the City of Cheyenne, Wyoming, land located north of Cheyenne Street and west of and adjacent to Ridge Road. (SPONSOR – MR. ROYBAL)

Mr. Segrave moved to approve on 2<sup>nd</sup> reading, seconded by Dr. Rinne. Motion carried by unanimous voice vote.

Connor White, Planning & Development Department, provided a staff report and Shane Hansen, Steil Surveying, was available for questions.

22. ORDINANCE –2<sup>nd</sup> READING – Amending the Official Zoning Map of the City of Cheyenne establishing the zoning classification of MR Medium-Density Residential for land annexed to the City of Cheyenne located north of Cheyenne Street and west of and adjacent to Ridge Road. (SPONSOR – MR. ROYBAL)

Mr. Segrave moved to approve on 2<sup>nd</sup> reading, seconded by Dr. Rinne. Motion carried by unanimous voice vote.

Connor White, Planning & Development Department, provided a staff report and Shane Hansen, Steil Surveying, was available for questions.

23. ORDINANCE –2<sup>nd</sup> READING – Amending the Official Zoning Map of the City of Cheyenne establishing the zoning classification of AG Agricultural for land being annexed to the City at Lot 1, Block 1, North Range Substation, Laramie County, Wyoming (located south of Happy Jack Road, west of Bruns Way). (SPONSOR – MR. ROYBAL)

Mr. Laybourn moved to approve on 2<sup>nd</sup> reading, seconded by Dr. Rinne. Motion carried by unanimous voice vote.

Seth Lloyd, Planning & Development Department, provided a staff report.

24. ORDINANCE –2<sup>nd</sup> READING – Amending the Official Zoning Map of the City of Cheyenne establishing the zoning classification of AG Agricultural for land located northeast of the intersection of West Allison Road and Walterscheid Boulevard. (SPONSOR – MR. ROYBAL)

Dr. Rinne moved to approve on 2<sup>nd</sup> reading, seconded by Mr. Segrave. Motion died with Mr. Laybourn and Mr. Segrave voting “NO” and Dr. Rinne voting “YES.”

Connor White, Planning & Development Department, provided a staff report and noted the proposed ordinance is to assign a City zone to previously (in 1980) annexed land. Charles Bloom, Planning & Development Department Director, and Stefanie Boster, City Attorney, provided additional information. John Sayers, developer’s representative, provided information related to the proposed zoning. Committee members Laybourn, Rinne, and Segrave commented on the item. Ward III Councilwoman, Dr. Aldrich, also commented on the item. Public comments were made by Nancy Evagelatos, Lee Filer, and Ashley Singleton.

25. ORDINANCE –2<sup>nd</sup> READING – Amending the Official Zoning Map of the City of Cheyenne changing the zoning classification from Planned Unit Development (PUD) (Ordinance #4274) to NR-3 Neighborhood Residential – High Density for land located north of West College Drive, south of West Allison Road, and west of Walterscheid Boulevard. (SPONSOR – MR. ROYBAL)

Mr. Segrave moved to approve on 2<sup>nd</sup> reading, seconded by Dr. Rinne. Motion carried with Dr. Rinne and Mr. Segrave voting “YES” and Mr. Laybourn voting “NO.”

Brandon Gilchrist, Planning & Development Department, provided a staff report and John Sayers, developer’s representative, provided information related to the proposed development of the property. Committee member Segrave commented on the item and public comment was made by Lee Filer.

26. ORDINANCE –2<sup>nd</sup> READING – Amending Section 10.12.020 of the Municipal Code of the City of Cheyenne, Wyoming, clarifying that failure to maintain liability coverage is a jailable offense. (SPONSOR – MR. ROYBAL)

Dr. Rinne moved to approve on 2<sup>nd</sup> reading, seconded by Mr. Segrave. Motion carried by unanimous voice vote.

John Brodie, Deputy City Attorney, provided a staff report and committee members Laybourn and Segrave commented on the item.

30. RESOLUTION – Authorizing the Mayor and the City Clerk to sign a Final Plat for the 5<sup>th</sup> Street Towns, City of Cheyenne, Laramie County, Wyoming (located southeast of the intersection of West 5th Street and Snyder Avenue). (SPONSOR – MR. ROYBAL)

Dr. Rinne moved to adopt with acknowledgement of relief in a) reducing the number of parking spaces per unit from 2 to 1 and b) reducing the rear setback, seconded by Mr. Segrave. Motion carried with Dr. Rinne and Mr. Segrave voting “YES” and Mr. Laybourn voting “NO.”

Connor White, Planning & Development Department, provided a staff report and Brandon Swain, developer, provided detailed information related to the proposed development. Committee members Laybourn and Segrave commented on the item.

31. RESOLUTION – Authorizing the Mayor and the City Clerk to sign a Final Plat for Edgar Subdivision, City of Cheyenne, Laramie County, Wyoming (located north of Sullivan St and adjacent to Panorama Drive). (SPONSOR – MR. ROYBAL)

Mr. Segrave moved to adopt, seconded by Dr. Rinne. Motion carried with Dr. Rinne and Mr. Segrave voting “YES” and Mr. Laybourn voting “NO.”

Athan Mores, Planning & Development Department, provided a staff report and Brook Bulgrin, Imberg-Miller Engineers, was available for questions. Public comment was made by Alan Sheldon.

33. RESOLUTION – To effectuate appropriate property record corrections, authorizing the Mayor to execute all necessary documents related to amending and extinguishing certain easement agreements affecting a portion of the Belvoir Ranch and the properties directly north and south of that portion of the Belvoir Ranch. (SPONSOR – MR. ROYBAL)

Mr. Segrave moved to adopt, seconded by Mr. Laybourn. Motion carried by unanimous voice vote.

Jean Shrednik, Parks & Greenway Planner, provided a staff report and an additional map of the properties in question. Dustin Humpherys, 1% Construction and Belvoir Trail Construction Manager, provided additional information. Brent Lathrop, formerly of The Nature Conservancy and member of the Belvoir Steering Committee, provided a brief history of the easements. Committee members Rinne and Segrave commented on the item.

There being no further items for the agenda to come before the Public Services Committee, the meeting was adjourned at 1:40 p.m.

Submitted by,



Jennifer McClelland

Executive Assistant to the Cheyenne City Council