

PUBLIC SERVICES COMMITTEE MINUTES

A meeting of the Public Services Committee was held on Tuesday, September 17, 2024, in Committee Room 104 and via electronic meeting, starting at 12:00 p.m. Those in attendance were as follows:

COMMITTEE MEMBERS: Scott Roybal, Chairman; Pete Laybourn; Dr. Rinne; and Tom Segrave.

AGENDA ITEMS

14. ORDINANCE --2nd READING – Amending the Unified Development Code (UDC) of the City of Cheyenne, Wyoming, to create BP Business Park Zone District and making conforming amendments to locations throughout the UDC referencing zone districts; and amending the UDC to correct references associated with the SS Support Services District. (SPONSOR – MR. ROYBAL)

Dr. Rinne joined the meeting at 12:03 p.m. during the staff report for item #14.

Dr. Rinne moved to approve on 2nd reading, seconded by Mr. Segrave. Motion carried by unanimous voice vote.

Seth Lloyd, Planning & Development Department, provided a staff report and committee member Segrave commented on the item.

17. RESOLUTION – Authorizing the Mayor and the City Clerk to sign a Final Plat for Scenic Development, 5th Filing, City of Cheyenne, Laramie County, Wyoming (located west of Converse Avenue and north of Dell Range Boulevard. (SPONSOR – MR. ROYBAL)

Mr. Segrave moved to adopt including the exception to block size and condition to correct the dedication for names and formatting on the plat, seconded by Dr. Rinne. Motion failed with Mr. Laybourn and Dr. Rinne voting “NO” and Mr. Segrave voting “YES.”

Connor White, Planning & Development Department, provided a staff report. Kelly Hafner, Civilworx, and Jayden Smith, Wasatch, provided additional information. Chairman Roybal and committee members Rinne and Segrave commented on the item.

18. RESOLUTION – Authorizing the Mayor and the City Clerk to sign a Final Plat for Andiamo Subdivision Second Filing, City of Cheyenne, Laramie County, Wyoming (located southeast of the intersection of West 19th Street and O’Neil Avenue). (SPONSOR – MR. ROYBAL)

Dr. Rinne moved to adopt, seconded by Mr. Segrave. Mr. Segrave moved to amend to include the following conditions: 1) prior to signing of the plat, a letter with all utilities signing off on the

vacation of the alley be provided and 2) prior to recording, have the land ownership and the owners listed on the face of the plat match, seconded by Dr. Rinne. Motion to amend carried by unanimous voice vote. Main motion, as amended, carried with Dr. Rinne and Mr. Segrave voting “YES” and Mr. Laybourn voting “NO.”

Connor White, Planning & Development Department, provided a staff report. Charles Bloom, Planning & Development Director, and Mark Christensen, AVI P.C., provided additional information. Chairman Roybal and committee member Laybourn, Rinne, and Segrave commented on the item.

19. RESOLUTION – Granting an exception to the ‘201 Agreement’ for the owner of the property located at 4614 East Pershing Boulevard to allow installation of a small wastewater system (septic system). (SPONSOR – MR. ROYBAL)

Dr. Rinne moved to adopt, seconded by Mr. Laybourn. Motion carried with Mr. Laybourn and Dr. Rinne voting “YES” and Mr. Segrave voting “NO.”

Connor White, Planning & Development Department, provided a staff report and Frank Strong, Board of Public Utilities Engineering & Water Resources Manager, provided additional information. Jason O’Connor, homeowner, and Jack Studley, owner representative, provided information. Committee members Rinne and Segrave commented on the item.

Dr. Rinne moved to reconsider item #14. Motion died due to the lack of a second.

There being no further items for the agenda to come before the Public Services Committee, the meeting was adjourned at 1:08 p.m.

Submitted by,



Jennifer McClelland
Executive Assistant to the Cheyenne City Council