

## **PUBLIC SERVICES COMMITTEE MINUTES**

A meeting of the Public Services Committee was held on Tuesday, May 21, 2024, in Committee Room 104 and via electronic meeting, starting at 12:00 p.m. Those in attendance were as follows:

**COMMITTEE MEMBERS:** Scott Roybal, Chairman, Pete Laybourn, Dr. Rinne, and Tom Segrave (via Zoom).

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### **AGENDA ITEMS**

13. ORDINANCE –3<sup>rd</sup> READING – Amending Sections 1.4.3 Defined Terms and 5.8.8 Accessory Buildings of the Unified Development Code, clarifying Detached Buildings.

Dr. Rinne joined the meeting at 12:03 p.m. during discussion of item #13.

Dr. Rinne moved to approve on 3<sup>rd</sup> and final reading, seconded by Mr. Laybourn. Dr. Rinne moved to amend section 5.8.8(j) to remove all references to “5 foot” and replace with “3 foot”, seconded by Mr. Laybourn. Motion to amend carried by unanimous voice vote. Main motion, as amended carried by unanimous voice vote.

Connor White, Planning & Development Department, provided a staff report. Chairman Roybal and committee members Laybourn and Segrave commented on the item. Public comments were made by Brandon Swain and Michael White.

14. ORDINANCE –3<sup>rd</sup> READING – Amending Ordinance No. 4519 amending the Official Zoning Map of the City of Cheyenne changing the zoning classification from HI Heavy Industrial, AG Agricultural, and County A-2 to LI Light Industrial for land located west of Burlington Trail and south of and adjacent to HR Ranch Road.

Dr. Rinne moved to approve on 3<sup>rd</sup> and final reading, seconded by Mr. Laybourn. Motion carried by unanimous voice vote.

Clerk’s Note: Original motion was made to approve on 2<sup>nd</sup> reading with all members voting “YES” upon correction to “3<sup>rd</sup> and final reading”, Mr. Segrave experienced technical difficulties and an affirmative vote was not audible.

Connor White, Planning & Development Department, provided a staff report.

15. ORDINANCE –3<sup>rd</sup> READING – Amending Subsections 6.5.4.b.3 Incentives / Bonus, 6.5.4.b.4 Creative Sign Program, and 6.5.8.j Billboards of the Unified Development Code, to restructure sign incentives and bonuses by modifying allowances for signs near interstate highways, allowances for shared signs, eliminating the Creative Sign Program, and clarifying applicability of certain billboard allowances.

Dr. Rinne moved to approve on 3<sup>rd</sup> and final reading, seconded by Mr. Laybourn. Dr. Rinne moved to amend to reduce the height and space allowance when in close proximity to residential properties (which include signs within 350 linear feet of the property line of a duplex, single-family dwelling, or townhouse located in a residential zone district, the following modifications to requirements apply: 1) 20' minimum clearance; 2) 40' maximum height; 3) 100 square feet maximum area), seconded by Mr. Laybourn. Motion to amend carried by unanimous voice vote. Maing motion, as amended, carried by unanimous voice vote.

Seth Lloyd, Planning & Development Department, provided a staff report and committee members Rinne and Segrave commented on the item.

16. ORDINANCE –3<sup>rd</sup> READING – Amending Section 5.1.5 of the Unified Development Code to allow for up to three stories for detached dwellings, semi-attached dwellings, and attached dwellings.

Dr. Rinne moved to approve on 3<sup>rd</sup> and final reading, seconded by Dr. Rinne. Motion carried by unanimous voice vote.

Seth Lloyd, Planning & Development Department, provided a staff report and committee members Laybourn and Segrave commented on the item.

20. ORDINANCE –2<sup>nd</sup> READING – Amending Chapter 5.78, Towing and Wrecker Recovery Operations, of Title 5, Business Licenses and Regulations, of the Municipal Code of the City of Cheyenne, Wyoming, modifying provisions governing towing and wrecker recovery operation licensure and the Police Department's towing and wrecker recovery operation rotation list. (SPONSOR – MR. ROYBAL)

Dr. Rinne moved to approve on 2<sup>nd</sup> reading, seconded by Mr. Laybourn. Motion carried by unanimous voice vote.

Lieutenant Dan Long, Police Department, provided a staff report. Chairman Roybal and committee member Laybourn commented on the item. Public comments were made by Laramie County Commissioner Gunner Malm and David Rose, Big Al's Towing, and representative of towing operators of Cheyenne.

24. RESOLUTION – Adopting the fee schedule setting the approved towing service rates for towing charges related to calls for service by the Cheyenne Police Department made pursuant to the tow rotation list. (SPONSOR – MR. ROYBAL)

Dr. Rinne moved to adopt, seconded by Mr. Laybourn. Motion carried with Mr. Laybourn and Dr. Rinne voting "YES" and Mr. Segrave voting "NO".

Lieutenant Dan Long, Police Department, provided a staff report and committee members Laybourn, Rinne, and Segrave commented on the item. Public comments were made by Jerry Hargraves, Wreckers Towing; and David Rose, Big Al's Towing and President of Wyoming Towing & Recovery Professionals.

27. RESOLUTION – Authorizing the Mayor and the City Clerk to sign a Final Plat for Cheyenne Business Parkway, Thirteenth Filing, City of Cheyenne, Laramie County, Wyoming (located west of Christensen Road and south of and adjacent to Campstool Road). (SPONSOR – MR. ROYBAL)

Dr. Rinne moved to adopt, seconded by Mr. Laybourn. Motion carried by unanimous voice vote.

Connor White, Planning & Development Department, provided a staff report and Brad Emmons, AVI P.C. provided additional information.

28. RESOLUTION – Authorizing the Mayor and the City Clerk to sign a Final Plat for Centennial Heritage, 3<sup>rd</sup> Filing, City of Cheyenne, Laramie County, Wyoming (located east of Savannah Drive and south and north of Raleigh Drive). (SPONSOR – MR. ROYBAL)

Dr. Rinne moved to adopt with staff conditions: 1) exception to block size; and 2) subdivision standards, seconded by Mr. Laybourn. Motion carried by unanimous voice vote.

Connor White, Planning & Development Department, provided a staff report and Seth Lloyd, Planning & Development Department, provided clarification regarding staff conditions. Casey Palma, Palma Land Planning, provided additional information. Committee member Rinne commented on the item.

29. RESOLUTION – Approving sanitary sewer service, by Outside User Agreement, for Laramie County, for the property known as the Archer Complex (south of the I-80 and Archer Parkway Interchange). (SPONSOR – MR. ROYBAL)

Dr. Rinne moved to adopt, seconded by Mr. Laybourn. Motion carried with Mr. Laybourn and Dr. Rinne voting “YES” and Mr. Segrave voting “NO”.

Connor White, Planning & Development Department, provided a staff report and Seth Lloyd, Planning & Development Department provided additional information. Committee members Laybourn, Rinne, and Segrave commented on the item. Public comments were made by Molly Bennett, Laramie County Public Works Director; Charles Bloom, City of Cheyenne Planning & Development Department Director; Ben Hornok, TC Solutions; Laramie County Commissioner Gunner Malm; and Michael White.

There being no further items for the agenda to come before the Public Services Committee, the meeting was adjourned at 1:24 p.m.

Submitted by,



Jennifer McClelland  
Executive Assistant to the Cheyenne City Council