

FINANCE COMMITTEE MINUTES

Due to the Presidents Day holiday, a meeting of the Finance Committee was instead held on Wednesday, February 19, 2025, in Committee Room 104 and via electronic meeting, starting at 12:00 p.m. Those in attendance were as follows:

COMMITTEE MEMBERS: Pete Laybourn, Chairman; Dr. Kathy Emmons; and Ken Esquibel.
Absent: Mark Moody and Scott Roybal.

AGENDA ITEMS

13. LEASES/CONTRACTS/LEGAL:

- b) Professional Services Agreement between the City of Cheyenne and TDSi - The Design Studio, inc., for professional architecture and engineering services for various projects at the Historic Cheyenne Depot and Depot Plaza. (2021 Specific Purpose Option Tax Fund)

Mr. Esquibel moved to approve in an amount not to exceed \$167,539.00, seconded by Dr. Emmons. Motion carried by unanimous voice vote.

Jason Sanchez, Community Recreation & Events Director, provided a staff report and Christy McCarthy, Cheyenne Depot Museum Executive Director, provided additional information. Randy Byers and Will Byers, TDSi, were available for questions. Chairman Laybourn and committee member Esquibel commented on the item.

14. CONTRACT MODIFICATIONS:

- b) Contract Modification #3 to Contract #7531 between the City of Cheyenne and Waste Management for Recycling Services through April 15, 2026. (Solid Waste Fund)

Mr. Esquibel moved to approve in an amount not to exceed \$250,000.00, seconded by Dr. Emmons. Motion carried by unanimous voice vote.

Craig LaVoy, Public Works Deputy Director, provided a staff report. Chairman Laybourn and committee member Esquibel commented on the item.

- c) Contract Modification #2 to Contract #7447 between the City of Cheyenne and HDR Engineering, Inc., for the 5th Street Bridge over Crow Creek Design Project. (2019-2022 Optional 1% Sales Tax Fund)

Mr. Esquibel moved to approve in an amount not to exceed \$224,793.00, seconded by Dr. Emmons. Motion carried by unanimous voice vote.

Tom Cobb, City Engineer, provided a staff report and Todd Mattson, HDR Engineering, Inc, provided additional information. Chairman Laybourn and committee member Emmons commented on the item.

- d) Amendment #6 to Contract #2985 between the City of Cheyenne and the City of Cheyenne-Laramie County Joint Powers Board for use of premises within Frontier Park.

Mr. Esquibel moved to approve, seconded by Dr. Emmons. Motion carried by unanimous voice vote.

Brad Brooks, Board of Public Utilities Director, provided a staff report. Committee members Emmons and Esquibel commented on the item.

- e) Contract Modification #4 to Contract #6441 between the City of Cheyenne and Microsoft Corporation for the renewal to the City's Enterprise Office 365 Online Enrollment. (General Fund)

Mr. Esquibel moved to approve in an amount not to exceed \$139,617.09, seconded by Dr. Emmons. Motion carried by unanimous voice vote.

Tyler Nelson, IT Administrator, provided a staff report.

15. CONSIDERATION OF BIDS/PURCHASES/REQUESTS FOR PROPOSALS:

- b) Consideration of Bid #E-6-25 for 95 and 65 Gallon Residential Autocarts (trash cans) for the Sanitation Division. (Solid Waste Fund)

Mr. Esquibel moved to accept the bid from Rehrig Pacific Company in an amount not to exceed \$132,611.00, seconded by Dr. Emmons. Motion carried by unanimous voice vote.

Craig LaVoy, Public Works Deputy Director, provided a staff report and committee member Emmons commented on the item.

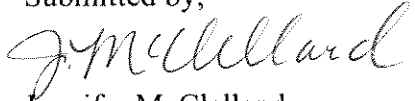
- c) Consideration to purchase between the City of Cheyenne and Axon Enterprise, Inc. for the purchase of a 60-month subscription for ten (10) Axon Fleet-3 in-car cameras, peripheral hardware, software, licensing and warranties for the City of Cheyenne Police Department. (General Fund Reserves)

Mr. Esquibel moved to approve in an amount not to exceed \$106,998.00, seconded by Dr. Emmons. Motion carried by unanimous voice vote.

Lieutenant Joel Hickerson, Police Department, provided a staff report.

There being no further items for the agenda to come before the Finance Committee, the meeting was adjourned at 12:34 p.m.

Submitted by,

A handwritten signature in cursive script, appearing to read "J. McClelland".

Jennifer McClelland

Executive Assistant to the City Council