

FINANCE COMMITTEE MINUTES

Due to the Labor Day Holiday, a meeting of the Finance Committee was held on Tuesday, September 3, 2024, in Committee Room 104 and via electronic meeting, starting at 12:00 p.m. Those in attendance were as follows:

COMMITTEE MEMBERS: Dr. Michelle Aldrich, Chairwoman; Ken Esquibel (joining only for the final agenda item); Richard Johnson; and Jeff White. Absent: Bryan Cook.

AGENDA ITEMS

15. RESOLUTION – Re-appropriating the Fiscal Year 2024 Budget of the City of Cheyenne according to the provisions of W.S. §§ 16-4-112 & 16-4-113. (SPONSOR – DR. ALDRICH)

Mr. White moved to adopt, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Robin Lockman, City Treasurer, provided a staff report and Vicki Nemecek, Public Works Director provided additional information. Chairwoman Aldrich and committee members Johnson and White commented on the item.

17. LEASES/CONTRACTS/LLEGAL:

- f) Contract between the City of Cheyenne Police Department and Tyler Technologies for maintenance and support services of the Police Department's records management software. (General Fund)

Mr. White moved to approve in an amount not to exceed \$147,043.00 annually for 5 years for a total of \$735,215.00, seconded by Mr. Johnson. Motion carried with Mr. White voting "YES, Mr. Johnson voting "NO" and Chairwoman Aldrich breaking the tie voting "YES."

Lieutenant Joel Hickerson, Police Department, provided a staff report and Stefanie Boster, City Attorney, provided additional information. Chairwoman Aldrich and committee members Johnson and White commented on the item.

- g) License Agreement between the City of Cheyenne and the United States of America Western Area Power Administration (WAPA) for the construction of the Terry Ranch Road-Cheyenne 230-kV and the Owl Creek-Cheyenne 115kV transmission lines.

Mr. White moved to approve, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Tom Cobb, City Engineer, provided a staff report. Stefanie Boster, City Attorney, and Brad Emmons, AVI P.C., provided additional information. Committee member Johnson commented on the item.

- h) Professional Services Agreement between the City of Cheyenne and Ayres Associates for the 19th Street Drainage and Intersection Improvements Project. (2019-2022 Optional 1% Sales Tax Fund)

Mr. White moved to approve in an amount of \$712,446.00, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Wes Bay, Drainage Engineer, provided a staff report and Chairwoman Aldrich and committee member Johnson commented on the item.

- i) Professional Services Agreement between the City of Cheyenne and The Design Studio, Inc. (TDSi), for the restoration and remodel of the Cheyenne Pumphouse. (General Fund Reserves)

Mr. White moved to approve in an amount not to exceed \$424,200.00, seconded by Mr. Johnson. Motion carried with Mr. White voting "YES, Mr. Johnson voting "NO" and Chairwoman Aldrich breaking the tie voting "YES."

Paul Bellotti, City Project Manager, provided a staff report. Wes Bay, Drainage Engineer, and Charles Bloom, Planning & Development Department Director, provided additional information. Randy Byers, TDSi, provided information related to services to be provided by the contract. Chairwoman Aldrich and committee member Johnson commented on the item. Ward I City Councilman, Pete Laybourn, also commented on the item.

- j) Drainage Easement Agreement granted by Kenrich, LLC to the City of Cheyenne to ensure maintenance of a storm water conveyance system along the Christensen Road corridor. (2017 Specific Purpose Option Tax Fund)

Mr. White moved to approve in an amount not to exceed \$424.00, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Tom Cobb, City Engineer, provided a staff report.

- k) Interagency Agreement between the City of Cheyenne and the State of Wyoming, Department of State Parks and Cultural Resources, to outline projects, responsibilities, and special provisions at the High Plains Research Station and Arboretum. (Revenue to City)

Mr. White moved to approve, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Amber Ash, Mayor's Chief of Staff, provided a staff report and Ward II Council Member and Friends of the Botanic Gardens Board Liaison, Dr. Rinne, provided information from the recent

Arboretum partners meeting. Chairwoman Aldrich and committee member White commented on the item.

Prior to item #19(a) being read, Mr. White declared a conflict for the item and excused himself for the remainder of the meeting at 12:38 p.m. Mr. Esquibel joined the committee for the final item.

19. CONSIDERATION OF BIDS/PURCHASES/REQUESTS FOR PROPOSALS:

- a) Consideration of Bid #S-2-25 for an Agreement between the City of Cheyenne and Reiman Corp. for the Depot Renovation Project. (2021 Specific Purpose Option Tax Fund)

Mr. Johnson moved to approve in an amount not to exceed \$1,426,265.00, seconded by Mr. Esquibel. Motion carried by unanimous voice vote.

Jason Sanchez, Community Recreation & Events Director, provided a staff report and briefly reviewed items included on the renovation list. Chairwoman Aldrich and Ward I City Councilman, Pete Laybourn, commented on the item.

There being no further items for the agenda to come before the Finance Committee, the meeting was adjourned at 12:43 p.m.

Submitted by,



Jennifer McClelland
Executive Assistant to the City Council