

FINANCE COMMITTEE MINUTES

A meeting of the Finance Committee was held on Monday, August 19, 2024, in Committee Room 104 and via electronic meeting, starting at 12:00 p.m. Those in attendance were as follows:

COMMITTEE MEMBERS: Dr. Michelle Aldrich, Chairwoman; Bryan Cook; Richard Johnson (via Zoom); and Jeff White.

AGENDA ITEMS

6. APPLICATION/LICENSES/PERMITS:

- a) Transfer of ownership of retail liquor license application filed with the City Clerk's Office for 307 Racing Management, Inc. d/b/a 307 Racing, 3310 Ridge Road, Cheyenne, WY (license currently held by Keg, Inc d/b/a D.T.'s Liquor Mart & Tusker Bar).

Mr. Cook moved to approve, seconded by Mr. White. Motion carried with Mr. Cook and Mr. White voting "YES" and Mr. Johnson voting "NO."

Kris Jones, City Clerk, provided a staff report. Kyle Ridgeway, 307 Racing Management, Inc., provided additional information. Chairwoman Aldrich and committee members Cook, Johnson, and White commented on the item.

18. LEASES/CONTRACTS/LEGAL:

- c) Professional Services Agreement between the City of Cheyenne and Lotus Engineering & Sustainability, LLC, for the Comprehensive Climate Action Plan (CCAP) Preparation for Cheyenne, Wyoming. (EPA Climate Pollution Reduction Grant (CPRG))

Mr. White moved to approve in an amount not to exceed \$299,985.00, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Sophia Maes, Sustainability Specialist, provided a staff report and Chairwoman Aldrich commented on the item.

- d) Contract between the City of Cheyenne, Office of Youth Alternatives, and the Laramie County Community Juvenile Services Joint Powers Board for case management services and substance abuse prevention and evaluation. (Revenue to the City)

Mr. White moved to approve in an amount of \$176,252.00 for 2 years, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Brooks Cotton, Youth Alternatives Assistant Director, provided a staff report and Chairwoman Aldrich commented on the item.

- e) Grant Agreement between the City of Cheyenne and the US Endowment for Forestry and Communities for a National Forests Grant for protecting source water and reducing wildfire risk for rural communities. (US Endowment for Forestry and Communities Grant)

Mr. White moved to approve in an amount of \$250,000.00, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Renee Smith, Economic Resource Administrator, provided a staff report and Chairwoman Aldrich commented on the item.

- f) Grant Agreement between the City of Cheyenne Metropolitan Planning Organization (MPO) and the US Department of Transportation Federal Highway Administration to develop a Comprehensive Safety Action Plan. (Federal Highway Administration SS4A Grant and 2021 Specific Purpose Option Tax Fund)

Mr. White moved to approve in an amount of \$250,000.00, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

Renee Smith, Economic Resource Administrator, provided a staff report and committee members Johnson and White commented on the item.

19. CONTRACT MODIFICATIONS:

- a) Contract Modification #1 to Contract #7975 between the City of Cheyenne and TPT Trails for additional design-build services and trail maintenance for the Belvoir Ranch, Phase 2 Design-Build Trail Project. (Belvoir Recreation Fund)

Mr. White moved to approve in an amount not to exceed \$216,000.00, seconded by Mr. Cook. Motion carried by unanimous voice vote.

Tom Cobb, City Engineer, provided a staff report and committee member Johnson commented on the item.

OTHER ITEMS FOR THE AGENDA:

- a) 2023-2025 Collective Labor Agreement re-negotiation between the City of Cheyenne and Cheyenne Firefighters, Local Union No. 279, International Association of Firefighters.

Mr. Cook moved to approve, seconded by Mr. White. Motion carried by unanimous voice vote.

Chief John Kopper, Fire & Rescue Department, provided a staff report and committee member Johnson commented on the item.

There being no further items for the agenda to come before the Finance Committee, the meeting was adjourned at 12:50 p.m.

Submitted by,

A handwritten signature in cursive script, appearing to read "J McClelland".

Jennifer McClelland
Executive Assistant to the City Council