

Minutes, Cheyenne Historic Preservation Board Regular Meeting Minutes

Meeting Date & Time: November 12, 2024 – 6:00 pm

Meeting Place: Zoom and Council Chambers

1. Roll Call

X Milward Simpson, Chair
Amber Conwell, Vice Chair
X Cathie Tabor-Douglas, Secretary
X Gary Sims
X David Benner
X Don Herrold
Josh Chrysler
X Elisabeth DeGrenier
X Patrick Bustos

2. Approval of Minutes from: October 8, 2024

Patrick moved to approve the minutes from last month's meeting. Elisabeth seconded the motion.

The Board voted and the minutes were approved.

3. Disclosures

Nothing to report.

4. Audience Business: Comments from the Audience (Each limited to 5 minutes, please)

5. Comments/Report from City Council Rep.

Councilmen Richard Johnson reported was unable to attend the meeting due to City Council obligations.

Gary said he thinks it is important for the board to provide a thorough introduction and update to the new City Council Rep. The board will provide information for the new Rep to bring him/her up to speed on what the board is working on.

Don suggested the board provide a token of gratitude for Councilman Johnson prior his departure. The staff will work on making a commemorative Brick for councilman Johnson.

6. Comments/Report from Urban Planning Office Rep.

AJ said staff will be working with board member Chrysler on the selection process and contract drafting for the African American Resource Survey project. The city will issue a professional services agreement to the selected consultant that will be signed by the city attorney.

Patrick asked what the status of the masonic temple grant project.

AJ said the masonic temple was having issues meeting the financial obligations of the grant they received. They worked with City staff and SHPO staff to have the grant extended to September 2025. More updates will be shared as they become available on the status of the project.

7. Strategic Goals Report

Cheyenne Homes with History –

Gary reported he has a few notes from this committee, and he would like to set up a date for the committee to meet to discuss the project and how to continue to move the project forward. The venter has followed up with Gary asking for the necessary information to complete the project. Gary wants to meet to get that information cleared to provide it to the venter to finish this project. Gary said he already has 4 applications for next year.

National Register of Historic Places – Josh was not present and there was nothing to report for this project.

Oral Histories Project-

Elisabeth said the committee met on the 29th of October and there were a few updates from the last meeting. Patrick spoke with Rachel Savoda at the library, and they have equipment that can be checked out for this project. The committee is planning to go to the library this Friday to inventory and inspect the equipment to see what's available and how it can be used. The committee also spoke with Sarah Davis at the state archives about storing the oral histories after they had been recorded. The state archives would be happy to take possession of the recordings. The state archives will contact the board with potential topics for the committee to use when seeking interviewees.

Milward said the committee was in the processes of drafting the guidelines and looking at ways to advertise the project. He suggested the committee start with some of the former local politicians and some of the deep rooted well known local families in town.

Patrick said the committee spoke about asking the board members to nominate potential interviewees.

Gary said he would like the board to not duplicate work that has already been done by other agencies working on similar projects. This is a long-term project and he would like for the board to be committed to this project for years to come.

Historic Preservation Month- Don said the committee has been actively working on this project. The committee would like to invite people to nominate homes and business for the awards using the invitations AJ sent out to the board. Amber has worked on a proposal from that the public could submit and those forms will be reviewed by the board.

The committee would like for the nomination deadline to be January 1, 2025, to allow enough time to plan a ceremony and order the awards for May.

David made a motion to approve the nomination forms, Patrick seconded the motion. The board voted to approve the nomination forms with grammatical corrections.

Don said the committee is also looking into potentially hosting a walking tour focusing on the 16th and 17th st areas along with Central and Carey ave. The committee will come back to the board when there is more information to provide.

Education of the Public in Historic Preservation- David said he is continuing to reach out to the teacher at East High School to see if they would be interested in partnering with the board to educate the kids on historic preservation in Cheyenne. He has not been able to contact anyone at the moment. Milward offered to go to the school with him to attempt to contact the new teacher.

Marketing Committee- Milward said this committee plans to meet within the next week or so.

Gary mentioned to the board that the Channel 5 news station has changed ownership, and they have been looking

to get involved in reporting local stories. Milward will contact the station to see if they would be interested in some of the projects the board is currently working on.

Ornaments – Gary gave staff a bundle of stapled checks totaling \$2,365. Gary said they are down to the last 100 ornaments. He asked Don to create another post advertising the ornaments and where to purchase them.

Airport Fountain Planning- Staff is waiting for the Parks & Rec department to contact a contractor to complete the plumbing assessment on the fountain's internal parts.

Milward said he would reach out to the Parks & Rec director to see if it would be possible to get the task completed sooner or if the board could hire their own consultant.

Gary said he would like to look into the cost of adding a bronze statue to that area. He believes it would enhance the appeal of the park.

8. Old Business

Airport Fountain repair update- Nothing to report

Timesheets available- AJ said he has printed timesheets for board members to document their hours.

9. New Business

Saving Places Conference- AJ said he reached out to the board and Patrick and Don will be the board participants. The conference will be held in Colorado Springs, CO from January 29th through February 1st.

Patrick asked for the board to consider being more involved with the historic schools that are being closed. There could be events hosted at each school to bring attention to the history of the schools.

Gary would like to see the board facilitate an alumni tour of the schools.

10. Other Business

Adjourn

The meeting adjourned at 7:18pm