

Minutes, Cheyenne Historic Preservation Board Regular Meeting Minutes

Meeting Date & Time: September 10, 2024 – 6:00 pm

Meeting Place: Zoom and Council Chambers

1. Roll Call

X Milward Simpson, Chair
X Amber Conwell, Vice Chair
X Cathie Tabor-Douglas, Secretary
X Gary Sims
X David Benner
X Don Herrold
X Josh Chrysler
X Elisabeth DeGrenier
X Patrick Bustos

2. Approval of Minutes from: August 13, 2024

Amber moved to approve the minutes from last month's meeting. David seconded the motion. Milward asked for changes to be made to the minutes after approval. There were two typos in the minutes.

The Board voted and the minutes approved with the corrections.

3. Disclosures

Nothing to report.

4. Audience Business: Comments from the Audience (Each limited to 5 minutes, please)

5. Comments/Report from City Council Rep.

Council Richard Johnson reported, council was presented with the second contract for TDSI and their conceptual design for the chamber of commerce moving into the pumphouse. A plan is expected to be complete by April 15, 2025 so the City knows what the remediation plan entails. Council decided at the last goal session to show some progress and movement at the site to deter transients and acts of vandalism. Council also talked about removing the metal addition from the building and replacing the cinder blocks along the back wall. With the emergence of a dedicated client this has become a topic Council wants to pursue.

Other items from the goal session, Union Pacific railroad contacted the City about removing the wheels from the Big Boy train in Holliday Park. They are using the wheels and other parts to operate the other locomotive that is used for national tours.

Council has decided to not move the Big Boy train from Holliday Park. The train location was not ideal due to the size of the train and it potentially blocking the view of The Depot from Lincoln way.

A 1.4 million dollar budget was approved to do the Depot restoration.

6. Comments/Report from Urban Planning Office Rep.

Staff spoke with the Building Department about the trailer behind the Historic Governors Mansion that is being used as an office. Building officials said it is a part of an active work order that is associated to construction going on at the hospital across the street. It is not a permanent structure and its required for the contractor to conduct their daily business so it is allowed to be there for that building permit.

Staff called and left a voicemail for Mrs. Johansen about the Lakeview registry nomination letter for her home at 2611 Warren Avenue. We did not have her email on file to send it so we will have to contact her via phone to get an email address to send her the nomination letter. After reading through the registry nomination, we found that it says her home was built in 1918. Staff will try to reach her again later this week.

Staff has time sheets for board members to track their time spent working on board objectives and business for the board.

Staff spoke with the City Attorney about the board's ability to make monetary donations. City Attorney Stefanie Boster spoke to the board and said under the **Wyoming Constitution Article 16 Section 6**. You can't give donations except for necessary support of the poor. She is sending a memo drafted by the former LSO and current deputy city attorney John Brodie for the board to review.

Milward volunteered to speak with the Building Department about the office trailer behind the Governors mansion.

Patrick asked what the status on the assessment for the Masonic Temple was. AJ reported the Temple has received a 1 year extension to allow them to fulfill their obligations to the grant they received. They were having some trouble with the in-kind match portion of the grant agreement and SHPO has granted them an extension to get that portion completed.

7. Strategic Goals Report

Cheyenne Homes with History – Gary reported he has an invoice to pay the company that makes the signs. He has the write ups for all 8 homes. He read off all the homes that will get homes with history signs.

Josh asked if staff could scan the write ups and be sent to the board for review. Staff will scan the signs and send them to the board members.

Josh received an email from someone associated with the Allen Chapel AME and they are interested in some type of recognition for their historic congregation.

National Register of Historic Places – AJ reported staff is still going through the MOU process and getting the necessary signatures.

Milward suggested staff contact the consultant directly to see if they would be willing to take on the project.

Elisabeth said she wouldn't mind taking on the project if there wasn't another option.

AJ said he will contact the selected consultant and see if they were interested, and he would also ask TJ if Elisabeth would be allowed to take on the project with her personal business if it was available.

Oral Histories Project- Gary voiced his concern over this project becoming stagnant and said he is afraid the board is missing out on opportunities to gain valuable historical information by not moving forward with this project.

Milward and Josh made plans to meet to create a plan for moving this project forward.

Historic Preservation Month- Don said he is ready to meet so that his group could start the process of gathering homes for the annual award nominations. He said he will schedule a time to meet with Amber so they can come up with a plan.

He asked if anyone from the board had any homes and businesses, they could think of that would be good candidates for LeClerq-Jones and Dubois awards nominations.

Amber said she will draft a new award nomination form so that the public can nominate homes and businesses for the historic preservation month awards.

The board will have the awardees nominated and the awards ordered by the February meeting.

Patrick suggested the board use the Cheyenne Church's Stained Glass Tour as an opportunity to market and advertise the preservation month awards by placing signs and potentially poster boards to increase public awareness. The tour will be October 5th from 12pm-3pm.

Education of the Public in Historic Preservation- David has attempted to reach the architecture teacher at East High School. He has not been able to speak with her about doing a presentation for her class similar to the presentation he did last school year. He will continue to try to reach her and keep the board updated.

Marketing Committee- Milward said he will schedule a meeting with the marketing committee members to begin discussions of a plan for all of the items the board has decided to put marketing efforts into.

Ornaments – Gary said he and David sold over \$1,100 worth of ornaments at the airport festival. Gary turned in \$500 worth of checks from ornament sales to city staff. He also plans to invoice the museum for \$2000 for ornaments they have sold on the boards behalf.

Airport Fountain Planning- Milward said the board is waiting for staff to provide the projected cost for the fountain's internal restorations.

8. Old Business

Airport Fountain repair update- AJ reported. Staff spoke with Jason and Sam with the Parks and Recreation Department about the board's request for a quote on the airport fountain restoration. Jason said his staff has been focused on switching from spring and summer gear to fall and winter gear. They have this item on their workload and will keep the board informed as more information becomes available.

512 E 25th Street zoning complaint- The current property owner is not the same property owner that owned the home and made the renovations that were in violation of the Paul Smith Manor PUD. Staff has sent a letter to the current property owner requesting they contact City staff to allow staff to provide background information on the situation and allow the current property owner an opportunity to work with the board and city attorney on a favorable solution to satisfy all parties.

9. New Business

10. Other Business

Milward asked about a homeowner within the Governors mansion district that is making home modifications and the status of that project. Erin said the homeowner is working with the City Building Department and BOPU to have water reinstalled at the property.

Councilman Johnson told the board Jason Sanchez said the heritage map inside of the Depot is being repaired with 6th penny funds and will not be a part of the Depot remodel project.

Milward said he plans to contact the head of the Building Department to have a conversation about the office trailer behind the governor's mansion.

Adjourn

The meeting adjourned at 7:16pm