

Minutes, Cheyenne Historic Preservation Board Regular Meeting

Meeting Date & Time: April 9, 2024 – 6:00 pm

Meeting Place: Zoom and Council Chambers

Attendees: Cheyenne Historic Preservation Board

Ex-Officio City Council Representative (invited)

Urban Planning Office Representative (invited)

Agenda

1. Roll Call

- X Milward Simpson, Chair
- X Amber Conwell, Vice Chair
- X Cathie Tabor-Douglas, Secretary
- Gary Sims
- X David Benner
- X Don Herrold
- X Josh Chrysler
- X Elizabeth Bales
- X Patrick Bustos

2. Approval of Minutes from: April 9, 2024

Milward is absent from the meeting. Don is acting as chair in his absence. Amber and Cathie joined online.

Cathie requested two changes be made to the April 9th meeting minutes. David was misspelled under the minutes approval. Board was misspelled under the education of the public section.

David made a motion to approve the meeting minutes from the April 9th meeting with the addition of the corrected typos. Patrick seconded the motion. There was no opposition and the motion passed.

3. Disclosures

Nothing to report.

4. Audience Business: Comments from the Audience (Each limited to 5 minutes, please)

Nothing to report.

5. Comments/Report from City Council Rep.

Councilman Richard Johnson reported the city council was very pleased with the CHPB's presentation of the LeClercq Jones award.

Tom Segrave and Ken Escabel have been working with a company from Nebraska who have deemed it possible to move the Big Boy steam engine train from Holiday Park to the Depot Plaza. Council believes the train would give tourist a better experience of the Depot Plaza and the train museum if it were relocated to the grassy area of the depot. The project is still in its infancy planning stages, but the conversations are taking place.

Work is beginning at the Belvoir Ranch project site. The city is adding trails to the area to support biking, walking and other outdoor activities. There are some historical parts at the site. The trail system is being designed to keep people away from the historic parts of the area. Council is also looking into adding interpretive signage to highlight the native American culture in the area and prevent artifacts from being destroyed.

Retired Navy Veteran came to council to ask for support to have a statue created to memorialize an African American Cheyenne World War II veteran named Vernon Baker. Baker was one of the first living black congressional Medal of Honor recipients. The statue would be in the civic center commons. The statue would cost roughly \$37,000. If an organization makes a donation of at least \$2,000 they would be eligible to have a commemorative brick engraved with the organization's details added to the base structure of the statue.

AT 6:22pm Milward arrived to the meeting. Don turned over the position of chair of the board to Milward.

6. Comments/Report from Urban Planning Office Rep.

AJ reported

The Preserve Wyoming conference is taking place next month June 6-8. SHPO is guaranteeing 3 spots with an additional 2 spots possibly available depending upon funding availability. Hotel rooms may be provided depending on how many people would be attending and how many rooms would be needed. There is a possibility of fuel reimbursement if anyone was willing to commute to the conference daily. Milward said he will be attending as he was asked to emcee the awards ceremony. Patrick, David, Josh, Don, and Milward are all planning to attend the conference.

Trophy creative is expecting the Dubois award to arrive in about two more weeks. Once it arrives we can get the award picked up and installed.

The big boy sign was picked up by city staff. Staff is expecting the staff to be installed by the end of the week.

Charles reported

This Thursday the city will be hosting an informational open house at the library. The open house will be held in the cottonwood room from 4-6pm. This open house will be focused on community engagement and outreach. Topics will include MPO/Greenway projects as well as DDA developmental projects. There will be a presentation followed by a Q&A session.

The hitching post sign has been removed from its original position on Lincoln way. A developer named Judy W. contacted the city in efforts to save the sign. The sign is being stored at the Botanic gardens in the Paul Smith children's village. Josh asked who the current owner of the sign was. Charles replied he would check with the city attorney and provide an update.

Historic Cheyenne Inc gave a pumphouse preservation presentation to the Cheyenne greenway advisory committee. The city has received a rough estimate for mothballing and removal of the pumphouse addition. The estimate was around 1.1 million dollars.

7. Strategic Goals Report

Cheyenne Homes with History – Gary is out of town. Nothing to report.

National Register of Historic Places – Josh reported he didn't have any updates. AJ said he would check with the city's purchasing manager about the status of the RFP for the African American history survey.

Oral Histories Project- Nothing to report.

Historic Preservation Month- Milward reported he sent the press release for the CHPB awards to Katie Leeper at SHPO so she could add that information to her monthly newsletter. He believes the board should present the annual awards every year during historic preservation month.

Education of the Public in Historic Preservation – Milward reported the board has received it's first rendition of the tik-tok style videos from the students at Central Highschool. The board was very pleased with the finished product and should be expecting 3 more videos. The video was presented to the board.

Marketing Committee- Don reported the group has decided to meet in the fall to work on nominations for next year's Dubois and Leclercq Jones award.

Ornaments – Nothing to report.

Airport Fountain Planning- Amber reported the Laramie County Master Gardeners would like to have a contract with the board for the upkeep of the airport fountain. The gardeners would like to get the approval of the MOU to get started on the work. The board would have to formally approve the MOU. Patrick asked if the city attorney should be notified before agreeing to the contract. Charles said we would submit this MOU to the city attorney and the city Purchasing Manager. The city would also alert the engineering and city parks and recreation departments to the work that's happening on that project.

The board decided to postpone the vote on approving the MOU to next month's meeting.

Milward reported he sent a thank you letter to the Estate executor of the Rice estate.

Don proposed the board use funds to have a statue of Ellen Church erected near the airport fountain. Don gave a presentation of who Ellen Church was and her significance to Cheyenne's Airport. Don will contact the artist and provide statue updates at next month's meeting.

8. Old Business

Burlington Northern Sign Update – No update on this sign. AJ will check for updates this week.

Historic Preservation Awards- AJ will reach out to trophy creative to confirm the estimated delivery of the Dubois award.

Big Boy Sign Update- The sign was picked up by city staff and should be installed before the end of the week?

9. New Business

Elizabeth announced this would be her last meeting. She is moving out of state and would be resigning.

10. Other Business

Adjourn

Looking Ahead:

Next Board Meeting: June 11, 2024, 6 pm

Next Work Session: XXX, 2023, 5:30 pm