

Minutes, Cheyenne Historic Preservation Board Regular Meeting Minutes

Meeting Date & Time: December 10, 2024 – 6:00 pm

Meeting Place: Zoom and Council Chambers

1. Roll Call

X Milward Simpson, Chair
X Amber Conwell, Vice Chair
X Cathie Tabor-Douglas, Secretary
X Gary Sims
X David Benner
Don Herrold
X Josh Chrysler
X Elisabeth DeGrenier
X Patrick Bustos

2. Approval of Minutes from: November 12, 2024

Amber moved to approve the minutes from last month's meeting. Gary seconded the motion.

The Board voted and the minutes were approved.

3. Disclosures

Nothing to report.

4. Audience Business: Comments from the Audience (Each limited to 5 minutes, please)

5. Comments/Report from City Council Rep.

Councilmen Richard Johnson apologized he was not able to make it to the previous 2 meetings. He was busy with city council obligations. He and Sam Weinstein have revamped the innovation and entrepreneurship committee. He told the board if any of them were interested they should look into joining the board. He also addressed the new parking regulation that will be introduced into downtown.

6. Comments/Report from Urban Planning Office Rep.

AJ said the planning office doesn't have much of an update. He said the planning office had been in contact with the EPA representative and discussed the possibility of this project receiving funding to begin the environmental assessments. Staff and the board presented the celebratory brick to councilman Johnson for his service to the board.

7. Strategic Goals Report

Cheyenne Homes with History –

Gary reported he has a few notes from this committee, they met and divided the rewriting responsibilities. He stated the rewrites will cost an additional \$100 each. He will send a note to the group to get together in the new year to finalize the write ups. He will be away from December 20th until January 1st then he is planning to leave again in February. He is hoping to have this done within the next few weeks.

National Register of Historic Places – Josh said Elisabeth had submitted a statement of qualifications and would

be moving forward as the consultant for the African American resources survey project. AJ would work on the professional services agreement so that Elisabeth could begin working on the project.

Oral Histories Project-

Josh told the board this committee was making progress and had been working with the Laramie County community library. They plan to use the recording studio at the library to record oral histories episodes. Elisabeth spoke with staff at the state archives and they are willing to serve as a repository for the audio samples collected.

Historic Preservation Month- Don was not in attendance but Milward told the board the Historic Preservation award nomination forms for The Dubois Award and The LeClercq Jones Award have been posted online. AJ said the forms had been shared with Matt Murphy, the city's Public Information Officer and they had been made available to the public via the city's website.

Education of the Public in Historic Preservation- David said he is continuing to reach out to the teacher at East High School to see if they would be interested in partnering with the board to educate the kids on historic preservation in Cheyenne. He has not been able to contact anyone at the moment.

Marketing Committee- Milward said he would reach out to Don to see what the status was of that committee. He said that committee would look into the way the Stained-glass tour was marketed because the event was well attended. Gary secured a spot at the flea market for December 21st to sell ornaments. He said he would not be able to make it that day and asked for someone to go in his place. David volunteered to go to the flea market in Gary's place.

Ornaments – Gary gave staff a bundle of stapled checks totaling \$2,100. Gary said they are down to the last 100 ornaments. He asked Don to create another post advertising the ornaments and where to purchase them.

Airport Fountain Planning- Staff is waiting for the Parks & Rec department to contact a contractor to complete the plumbing assessment on the fountain's internal parts.

Milward said he had not had a chance to speak with Jason Sanchez about the status of the fountain. Gary spoke to the board and showed photos of two statues. One is a statue he suggested the board consider purchasing and placing at the fountain site. The other was a miniature model of a statue of Ellen Church the board could consider having made. AJ told the board when he last spoke with Jason he was told the fountain had been drained and winterized.

8. Old Business

Gary still has the railroad sign and he would like to have the sign reinstalled in place

Airport Fountain repair update- Nothing to report

Timesheets available- AJ said he has printed timesheets for board members to document their hours.

9. New Business

Milward said the board was discussing ways to be involved with the historic schools effected by the MCER.the board would continue to discuss ways they think would be beneficial.

10. Other Business

11. Adjourn

The meeting adjourned at 7:35pm