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| **Project Name:** | **Applicant Agency:** |
| **Reviewer:** | **Maximum Points Possible:****Section A. = 20 (plus 5 bonus points)****Section B. = 20****Section C. = 15****Section D. = 15****Total = 70 points** |
| **Project Component:****\_\_\_Public Service** **\_\_\_General Service** |

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| 1. **Project Description & Need Justification**
 | **Points Possible** | **Points Awarded** |
| Specific Problem Addressed: Description of the specific issue and a complete explanation of how the proposed project will address it, including scope of work, anticipated beneficiaries, and outcomes. | 10 |  |
| Demonstrated Community Need: Clearly describes the project's alignment with an identified community need supported by relevant data | 5 |  |
| Relevance to CDBG Goals: Explanation of how the project aligns with HUD National Objectives and the Consolidated Plan. | 5 |  |
| **Bonus Points** – Demonstrates Community Partnerships and Collaboration | 5 |  |

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| 1. **Budget & Budget Narrative**
 | **Points Possible** | **Points Awarded** |
| Provided a complete project budget narrative, including the amount of CDBG funding requested, breakdown of expenses, feasibility, and ability to complete the project.  | 10 |  |
| Detailed Budget Breakdown: Clear **itemization** of project expenses and other income sources. Budget is clearly articulated, with no unexplained or ineligible items. | 5 |  |
| Demonstrates Financial Stability and Management: Evidence of organizational stability and sound financial practices.  | 5 |  |
| 1. **Organizational Capacity & Experience**
 | **Points Possible** | **Points Awarded** |
| Applicant has experience in effectively utilizing federal funds and performing the activities proposed in the application, given funding and time limitations. This includes satisfactory drawdowns and performance for existing grants as evidenced by timely reimbursement of subrecipients (if applicable), regular drawdowns, timely resolution of monitoring findings, and timely submission of required reporting on existing grants. | 10 |  |
| Demonstrates 65%-75% of the organization’s budget is allocated to programming | 5 |  |
| 1. **Project Readiness & Timeliness**
 | **Points Possible** | **Points Awarded** |
| Realistic Timeline: Feasible and detailed project timeline with key milestones and outcomes. | 5 |  |
| Implementation: Applicant describes plan for implementation, documenting how the project will meet timeliness goals. | 5 |  |
| Identification of Potential Challenges: Awareness of potential risks or challenges. Included plans to address challenges, including communication strategies. | 5 |  |
| Total Points: (Max. 70) plus 5 bonus points |

Comments:

FINAL SCORE (MAX. 70)

\_\_\_\_\_\_\_\_/70

PERCENTAGE SCORE

\_\_\_\_\_\_%