



CONTRACTOR LICENSING BOARD

CHAIRMAN-JASON STEPHEN, VICE CHAIRMAN- PAUL POMEROY
JOE PATTERSON, BRIAN CASEY, TRAVIS SHAFFER,
CHANDLER CARROLL, DENNIS HUMPHREY, JASON POWELL,
AND RYAN GERTSCH

Contractor Licensing Board Meeting Minutes October 8, 2024

CALL MEETING TO ORDER: Jason Stephen called the meeting to order at 9:00 a.m.

ROLL CALL: Chairman Jason Stephen, asked for the roll call. The following members were present: Brian Casey, Travis Shaffer, Jason Powell, Paul Pomeroy, Joe Patterson and, Dennis Humphrey. Absent: Ryan Gertsch, Chandler Carroll. Also, in attendance were: Antony Pomerleau The Chief Building Official, Sheree Brgoch, Valerie Pickard and Katie Robertson The Recording Secretary's to the Licensing Board, Bob Mason Lieutenant Fire Inspector, Stefanie Boster City Attorney, Kenneth Kelly, Dominick Espinoza, Bryon Amend, Phil Theriault, James Schachterle, David Bitner, Nicholas Ciacco, Matthew Mischo, Chance Newberry, Tylor Pfof, Jeremiah Ward, Christopher Biggs, Robert Nemec, Andrew Cole, Ko Phankot, Bryce Lundberg, Matthew Mischo, Brian Nobl, Michael Smart.

MINUTES:

The Minutes of September 10, 2024, were presented, Brian Casey made the motion to approve Paul Pomeroy seconded the motion. All in favor, none opposed. The minutes were approved with all members voting "yes".

***STOP WORK ORDER/RED TAG LISTING: September 2024.**

ATTACHMENT:

The Non-Tested License Listing for September 2024 was attached for the Board's review. Joe Patterson made the motion to approve, Jason Powell seconded the motion. All in favor, none opposed. The Non-Tested License listing was approved with all members voting "yes".

REVIEW:

CLASS A CONTRACTOR LICENSE(S):

Kelly, Kenneth Currently working for Aarco Wireless & Electrical Solutions Corp, applying for a Class A license Mr. Kelly detailed his experience, presented his test and answered any questions the Board asked. Brian Casey made the motion to approve the license as a Cell Tower Class A license without further testing, Jason Powell seconded the motion. All in favor, none opposed. The license was approved as a **Class A** license as presented.

Niehus, Daniel Currently working for RN Civil Construction, applying for a Class A license. Mr. Niehus was not in attendance. Brian Casey made the motion to move to the November 12th meeting, Jason Powell seconded the motion. All in favor, none opposed. The applicant will be moved to the November 12th meeting.

CLASS B CONTRACTOR LICENSE(S):

Espinoza, Dominick Currently working for Oddjobr Services, LLC, applying for a Class B license. Mr. Espinoza detailed his experience, presented his test and answered any questions the Board asked. Paul Pomeroy made the motion to approve without further testing, Jason Powell seconded the motion. All in favor, none opposed. The license was approved as a **Class B** license as presented.

CLASS R CONTRACTOR LICENSE(S):

Amend, Bryon Currently working for A&R Total Exteriors LLC, applying for a Class R license. Mr. Amend detailed his experience, presented his test and answered any questions the Board asked. Brian Casey made the motion to approve without further testing, Paul Pomeroy seconded the motion. All in favor, none opposed. The license was approved as a **Class R** license as presented.

CLASS C-1 ROOFING CONTRACTOR LICENSE(S):

Therault, Phil Currently working for Statewide Roofing Inc., applying for a Class C-1 Roofing license. Mr. Therault detailed his experience, presented his test and answered any questions the Board asked. Dennis Humphrey made the motion to approve without further testing, Paul Pomeroy seconded the motion. All in favor, none opposed. The license was approved as a **Class C-1 Roofing** license as presented.

CLASS C-1 PLUMBING CONTRACTOR LICENSE(S):

Pitcher, Peter Currently working for Marathon Plumbing LLC, applying for a Master Plumbing license. Mr. Pitcher detailed his experience, presented his test and answered any questions the Board asked. Brian Casey made the motion to approve without further testing, Joe Patterson seconded the motion. All in favor, none opposed. The license was approved as a **Master Plumber with Gas** license as presented.

Schachterle, James Currently working for JLS Plumbing & Heating, applying for a Master Plumbing license. Mr. Pitcher detailed his experience, presented his test and answered any questions the Board asked. Brian Casey made the motion to approve without further testing, Joe Patterson seconded the motion. All in favor, none opposed. The license was approved as a **Master Plumber with Gas** license as presented.

Bitner, David Currently working for Southland Industries, applying for a Journeyman Plumbing license. Mr. Bitner detailed his experience, presented his test and answered any questions the Board asked. Chandler Carroll made the motion to approve without further testing, Paul Pomeroy seconded the motion. All in favor, none opposed. The license was approved as a **Journeyman Plumber with Gas** license as presented.

Ciacco, Nicholas Currently working for RK Mechanical, applying for a Journeyman Plumbing license. Mr. Ciacco was not in attendance. Brian Casey made the motion to move to the November 12th meeting, Jason Powell seconded the motion. All in favor, none opposed. The applicant will be moved to the November 12th meeting.

Mischo, Matthew Currently working for Murphy Co., applying for a Journeyman Plumbing license. Mr. Mischo detailed his experience, presented his test and answered any questions the Board asked. Jason Powell made the motion to approve without further testing, Joe Patterson seconded the motion. All in favor, none opposed. The license was approved as a **Journeyman Plumber with Gas** license as presented.

Newberry, Chance Currently working for Plumbers & Pipefitters Local 192, applying for a Journeyman Plumbing license. Mr. Newberry detailed his experience, presented his test and answered any questions the Board asked. Jason Powell made the motion to approve with proof of current test being provided to staff within 60 days, Brian Casey seconded the motion. All in favor, none opposed. The license was approved as a **Journeyman Plumber with Gas** license as presented.

Pfost, Tylor Currently working for Plumbers & Pipefitters Local 192, applying for a Journeyman Plumbing license. Mr. Pfost detailed his experience, presented his test and answered any questions the Board asked. Brian Casey made the motion to approve without further testing, Travis Shaffer seconded the motion. All in favor, none opposed. The license was approved as a **Journeyman Plumber with Gas** license as presented.

Ward, Jermiah Currently working for Murphy Co., applying for a Journeyman Plumbing license. Mr. Ward detailed his experience, presented his test and answered any questions the Board asked. Paul Pomeroy made the motion to approve without further testing, Jason Powell seconded the motion. All in favor, none opposed. The license was approved as a **Journeyman Plumber with Gas** license as presented.

****Ooms, Brian** Currently working for Master Mechanical Inc, applying for a Journeyman Plumbing license. Mr. Ooms detailed his experience, presented his test and answered any questions the Board asked. After discussion with the Board members Mr. Ooms decided to withdraw his application.

**Brian Ooms addressed the Board at the end of the meeting

CLASS C-1 HVAC CONTRACTOR LICENSE(S):

Biggs, Christopher Currently working for AC Mechanical, applying for a Master Mechanical license. Mr. Biggs detailed his experience, presented his test and answered any questions the Board asked. Brian Casey made the motion to change the license to Journeyman Mechanical due to the applicant not having enough years, Jason Powell seconded the motion. All in favor, none opposed. The license was approved as a **Class C-1 Journeyman Mechanical** license.

Nemec, Robert Currently working for Metro Boiler Service LLC, applying for a Master Mechanical license. Mr. Nemec detailed his experience, presented his test and answered any questions the Board asked. Brian Casey made the motion to approve without further testing, Travis Shaffer seconded the motion. All in favor, none opposed. The license was approved as a **Master Mechanical** license as presented.

Cole, Andrew Currently working for Tolin Mechanical, applying for a Journeyman Mechanical license. Mr. Cole detailed his experience, presented his test and answered any questions the Board asked. Brian Casey made the motion to approve the license once the applicant has met his year requirements, Jason Powell seconded the motion. All in favor, none opposed. The license was approved for release on December 9th, 2024 as a **Class C-1 Journeyman Mechanical** license as presented.

Phankot, Ko Currently working for Tolin Mechanical, applying for a Journeyman Mechanical license. Mr. Phankot detailed his experience, presented his test and answered any questions the Board asked. Brian Casey made the motion to approve without further testing, Jason Powell seconded the motion. All in favor, none opposed. The license was approved as a **Class C-1 Journeyman Mechanical** license as presented.

Lundberg, Bryce Currently working for Climate Control, LLC, applying for a Journeyman Mechanical license. Mr. Lundberg was not in attendance. Brian Casey made the motion to move to the November 12th meeting, Joe Patterson seconded the motion. All in favor, none opposed. The applicant will be moved to the November 12th meeting.

Mischo, Matthew Currently working for Murphy Co., applying for a Journeyman Mechanical license. Mr. Mischo detailed his experience, presented his test and answered any questions the Board asked. Brian Casey made the motion to approve without further testing, Paul Pomeroy seconded the motion. All in favor, none opposed. The license was approved as a **Class C-1 Journeyman Mechanical** license as presented.

Nobi, Brian Currently working for Tolin Mechanical, applying for a Journeyman Mechanical license. Mr. Nobi detailed his experience, presented his test and answered any questions the Board asked. Brian Casey made the motion to approve without further testing, Paul Pomeroy seconded the motion. All in favor, none opposed. The license was approved as a **Class C-1 Journeyman Mechanical** license as presented.

Smart, Michael Currently working for Mtech Mechanical, applying for a Journeyman Mechanical license. Mr. Smart detailed his experience, presented his test and answered any questions the Board asked. Brian Casey made the motion to approve as a Master Mechanical license, Jason Powell seconded the motion. All in favor, none opposed. The license was approved as a **Class C-1 Master Mechanical** license as presented.

OLD BUSINESS: None

BUSINESS:

- 1.) Antony Pomerleau, Chief Building Official addressed the Board regarding Handyman licenses, discussions were had, and it was decided to move this topic to our December 10th Board meeting
- 2.) Discussions between the Board and staff regarding changes in the verbiage to the Class B and R licenses in the Contractor Licensing Regulations.
- 3.) Bob Mason addressed the Board regarding the Fire Licenses and when they would be ready to be voted on. Stefanie Boster also addressed the board regarding the Fire licenses and stated that they should be ready to be voted on for the next meeting.

FUTURE BUSINESS: None

Meeting Adjourned: Jason Stephen adjourned the meeting at 11:24 am.

A complete review of the meeting minutes can be found on the City of Cheyenne website.)

Chairman Jason Stephen Date
Contractor Licensing Board

Respectfully transcribed and submitted by:
Valerie L. Pickard, Secretary to the Board