

Transit Advisory Board Meeting Notes

This form is to be used to record notes from the Transit Advisory Board meetings. Quorum = at least 3 members.

Date	Time	Location
11/21/2023	1:30 PM	Bus Garage - 2617 Old Happy Jack

Board Members Present

Scott Thomas, 6/30/25, Vice-Chair
Miles Henderson, 6/30/25
Richard Vallee, 6/30/26, Treasurer
Merle Smith 6/30/26
Michael Rucker 6/30/26
JC Manalo 6/30/26

Transit Staff Members Present

Renae Jording, Director
Kim Serumgard, Assistant Director

Approve last meeting minutes

Motion to approve made by: Miles	Second made by: Richard V
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Discussion

We did not have a quorum at the last meeting.

Motion Carried

Yes

Treasurer Report

Report

Reviewed statements for July, August, September, and October. Interest earned \$42.15. Current Balance \$8,651.21. Annual percentage yield earned = 1.46%.

Motion to approve financial report made by: Michael	Second made by: Miles
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Discussion

Michael motioned to take \$7,500 and invest it in a 6-12 month short-term CD, seconded by Merle. All members voted aye. Motion carried. Several credit unions are offering high-interest rates. Richard V, Treasurer, will move forward with the plan.

Motion Carried

Yes

Transit's report

*We are still struggling to get people to apply for our part-time bus driver positions. We will park a bus on the street, like the school district does, advertising the positions and the pay. We will put the pay rate on

window clings on our office windows.

*UP has been moved out of the new facility located at 1800 Westland Road. We are waiting on a shared use agreement with Magic City for the shared drive between the two buildings before we can continue with the upgrades to the exterior of the site. The interior designers have completed the drawings and are working to get us an estimate of costs. The next step is to apply for a grant to cover the costs of the renovations.

*The City is working on a new pay scale that would provide employees with an annual increase. We are hoping this will help us keep our tenured employees.

Chair's report

Nothing additional to add.

Other Business

Michael made a motion to purchase \$25 Walmart gift cards for 33 transit employees, as has been done in the past. Motion was seconded by Scott. All members voted aye and motion carried.

Action Items

To Do:

Richard V will move forward with purchase of CD.

Richard V will purchase Walmart gift cards.

Next Meeting Date

1/16/2024

Next Meeting Time

1:30 PM

Next Meeting Location

Bus Garage - 2617 Old Happy Jack

Meeting Adjourned

2:30 PM

Submitted by:

Renaë

Submitted time:

2:31 PM