

Cheyenne-Laramie County Economic Development Joint Powers Board

Board of Directors Meeting Minutes

April 23, 2024- 7:30 a.m.

Hybrid Meeting – Zoom & Cheyenne Regional Airport Board Room

4020 Airport Pkwy W Cheyenne, WY 82001

Board Members in Attendance

Shari Bremer, Secretary/Treasurer – In Person

Dave Keiter – In Person

Kevin Marquardt – In Person

Josh Morris – In Person

Trey Rinne, Vice Chair – Zoom

Mike Williams, Chair – In Person

Chris Brennan, WRA&B Counsel – Zoom

Charles Bloom, City & DDA – Zoom

Tim Bradshaw, Chey Reg Airport – In Person

Dominic Bravo, Visit Cheyenne – In person

Nick Colsch, LCCC – Zoom

Lonny Graves, Business Owner – Zoom

Carleen Graves, Business Owner – Zoom

Betsey Hale, LEADS - Zoom

Linda Heath, Laramie County – Zoom

Dr. Mark Rinne, Cheyenne – In Person

Amber Trevizio, Visit Cheyenne – In Person

Caroline Veit, Chey Children’s Museum – In Person

Wendy Volk, CRAFT – In Person

Board Members Absent

Dr. JJ Chen

Others in Attendance

Brittany Ashby, Align – In Person

Kristie Wilson, Align – In Person

Zach Valerio, Align – In Person

The regular meeting of the Cheyenne-Laramie County Economic Development Joint Powers Board began at 7:31 a.m. with six of the seven board members present. Mike Williams, Chair, presiding.

Action Items

The Cheyenne-Laramie County Economic Development Joint Powers Board meeting agenda for April 23, 2024, was presented for adoption.

A motion was made and seconded to adopt the April 23, 2024, meeting agenda. The motion passed as amended unanimously.

The Cheyenne-Laramie County Economic Development Joint Powers Board, April 23, 2024, consent agenda was presented for adoption.

A Morris/Bremer motion was made and seconded to adopt the April 23, 2024, consent agenda; March 26, 2024, meeting minutes; March 31, 2024, financials; and the April 2024 vouchers totaling \$3,824.71. The motion passed unanimously.

Partner and Grantee Updates

City of Cheyenne

Councilman Rinne gave a report for the City.

Laramie County

Commissioner Linda Heath reported for the County.

ACTION ITEM: Submit a budget request to the County by May 1st if different funding amount is requested.

Cheyenne Airport

Tim Bradshaw gave a brief report with airport news.

CRAFT

Wendy Volk gave a funding update on past grant funding from the JPB. She also handed out reports. She reported that CRAFT does not anticipate coming to JPB for funding for FY2025.

DDA

Charles Bloom gave a report for the DDA. Kylie Door was hired and added to the team. The JPB will meet her at the May 2024 meeting.

LEADS

Betsey Hale gave a report for Cheyenne LEADS.

Visit Cheyenne

Domenic Bravo gave a report for Visit Cheyenne.

New Business

Visit Cheyenne Request for Funding FY 2024/25

Amber Trevizio and Dominic Bravo presented a funding request for FY 2024/25 in the amount of \$50,000 to help with the cost of organizing several community events. The Board will consider and vote at the May 2024 meeting.

DDA Capital Improvement Grant Program Funding Request for FY 2024/25

Charles Bloom presented a funding request of \$20,000 to support the DDA's Capital Improvement Grant Program. The JPB will vote on the request at its May 2024 meeting.

Old Business

LCCC/BeEntrepreneurship & Currie's Cuisine – Funding Withdraws

Mike reported that these two funding requests were withdrawn by the requestors.

LCCC/CBEA Request for Funding FY 2024/25 – BOARD VOTE

Nick Colsch reported on the 2023-24 JPB Grant Accomplishments. A funding request for FY 2024/25 was made for \$73,000 billed quarterly at \$18,250.

BOARD VOTE:

A Morris/Bremer motion was made to approve funding for LCCC/CBEA Request for Funding FY 2024/25 for \$73,000. The motion passed unanimously.

Discussion: Kevin Marquardt asked if Nick could find more funding paths. Nick stated that JPB owns the data and uses it as an economic development resource. Mike always looked at it as if the JPB partners find this tool helpful, that's something we need to keep in mind. The JPB just needs to ask Nick to change information if we are not getting what is needed. Nick did email the website to Kevin so that he could understand how to access the information. Brittany suggests that this could be counted as a 1099 contract and moved to an operational-type expense as opposed to a grantee contract. Brittany will discuss with CPA at Align for recommendations.

Cheyenne Children’s Museum Funding Request – BOARD VOTE

Caroline Veit, President of the Cheyenne Children’s Museum Board, presented the CMC funding request, asking for an additional funding request in the amount of \$50,000 to support the fabrication and installation of exhibits.

BOARD VOTE:

A Morris/Marquardt motion was made to approve \$50,000 in funding for the Cheyenne Children’s Museum. The motion passed unanimously.

Discussion: Mike Williams abstained from the vote due to a conflict of interest, as his bank is one of the other sources of funding for the Museum.

LLC Investments Funding Request – BOARD VOTE

Lonny and Carleen Graves of LLC Investments are requesting \$36,511 in grant funding for the town’s car self-service car wash. Discussion or further questions?

BOARD VOTE:

A Morris/Marquardt motion was made to approve funding for 50% of the request as a grant continuing upon receiving alternative funding for the remaining 50% either through a local bank, JPB RLF, or both. The motion passed unanimously.

Discussion: Mike asked if the Graves have sought out any other funding with banks and other avenues. Mr. Graves said they were looking but the grant avenue seems to be the best. Mike also asked to have them reiterate the economic impact on the county. Mr. Graves stated that the upgrading would help with water preservation and this is the only car wash in the area. Kevin Marquardt sees many people from the tri-state area using this car wash facility. This grant request is a referral from the town of Pine Bluffs and would count towards grant vs loan with this sponsorship. Mike asked the board if there be a hybrid of a grant/loan. Mike asked Lonny to use his bank or the JPB RLF if it wouldn’t be competing with a bank. We will have future discussions on the JPB loan pricing per Mike.

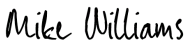
Adjourn

Having no further business, the meeting adjourned at 8:50 a.m. The next regular Cheyenne-Laramie County Economic Development Joint Powers Board meeting will be held on Zoom and in person at the Cheyenne Regional Airport Boardroom on Tuesday, May 28, 2024, at 7:30 a.m.


Minutes Submitted by:

Kristie Wilson

Minutes Signed by Chair after Board approval:

DocuSigned by:

B2BF8D6BC9854E4...
Mike Williams, Chair
5/28/2024

Signature by Sec/Treas of Minutes Publication:

DocuSigned by:

6AAB656A1B5A47B...
Shari Bremer, Secretary/Treasurer
5/28/2024

Certificate Of Completion

Envelope Id: 6346DA0E5EB84A0CB8741E99DC25362F	Status: Completed
Subject: Complete with DocuSign: 04-23-2024 JPB Minutes.pdf	
Source Envelope:	
Document Pages: 3	Signatures: 2
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Kristie Wilson
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	822 W 23rd Street
	Cheyenne, WY 82001
	kwilson@thealignteam.org
	IP Address: 65.141.182.226

Record Tracking

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5/28/2024 9:46:55 AM	kwilson@thealignteam.org	

Signer Events

Mike Williams
 mwilliams@jonah.bank
 Security Level: Email, Account Authentication (None)

Signature

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Timestamp

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 Signed: 5/28/2024 9:57:04 AM

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Shari Bremer
 shari.bremer@fib.com
 Security Level: Email, Account Authentication (None)

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 Signed: 5/28/2024 10:11:47 AM

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In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
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Certified Delivered	Security Checked	5/28/2024 10:10:59 AM

Envelope Summary Events	Status	Timestamps
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Completed	Security Checked	5/28/2024 10:11:47 AM

Payment Events	Status	Timestamps
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