



# CONTRACTOR LICENSING BOARD

CHAIRMAN-JASON STEPHEN, VICE CHAIRMAN- PAUL POMEROY  
JOE PATTERSON, BRIAN CASEY, TRAVIS SHAFFER,  
CHANDLER CARROLL, DENNIS HUMPHREY, JASON POWELL,  
AND RYAN GERTSCH

## Contractor Licensing Board Meeting Minutes June 11, 2024

**CALL MEETING TO ORDER:** Jason Stephen called the meeting to order at 9:00 a.m.

**ROLL CALL:** Chairman Jason Stephen, asked for the roll call. The following members were present: Brian Casey, Travis Shaffer, Dennis Humphrey, and Ryan Gertsch. Absent: Jason Powell, Paul Pomeroy, Chandler Carroll, and Joe Patterson. Also, in attendance were: Antony Pomerleau The Chief Building Official, Sheree Brgoch and Nicholas Medina The Recording Secretary's to the Licensing Board, Matthew Hoover, Thomas Lee (Zoom), Lucas Yonkman, Edwin Klein, Aaron Gnadt, Jared Adam Hasenauer, Charles Allgood (Zoom), Brittany Trotter (Zoom), Victor Venzor (Zoom), Matthew Kimbel, Charles Albanese (Zoom) and Tyler Edwards.

### MINUTES:

The Minutes of May 14, 2024, were presented, Brian Casey made the motion to approve Travis Shaffer seconded the motion. All in favor, none opposed. The minutes were approved with all members voting "yes".

**\*STOP WORK ORDER/RED TAG LISTING: May 2024.**

### ATTACHMENT:

The Non-Tested License Listing for May 2024 was attached for the Board's review. Brian Casey made the motion to approve, Travis Shaffer seconded the motion. All in favor, none opposed. The Non-Tested License listing was approved with all members voting "yes".

### REVIEW:

#### CLASS A CONTRACTOR LICENSE(S):

**Hoover, Matthew** Currently working for R.K. Hoover Commercial Contracting, Inc., applying for a Class A license. Mr. Hoover detailed his experience, presented his test and answered any questions the Board asked. Ryan Gertsch made the motion to approve without further testing, Travis Shaffer seconded the motion. All in favor, none opposed. The license was approved as a **Class A** license as presented.

**Thomas, Lee** Currently working for W.R. Newman & Associates Inc., applying for a Class A license. Mr. Thomas detailed his experience, presented his test and answered any questions the Board asked. Ryan Gertsch made the motion to approve without further testing, Brian Casey seconded the motion. All in favor, none opposed. The license was approved as a **Class A** license as presented.

**Yonkman, Lucas** Currently working for Big Horn Radon, LLC dba Big Horn Contracting, applying for a Class A license. Mr. Yonkman detailed his experience, presented his test and answered any questions the Board asked. Ryan Gertsch made the motion to approve without further testing, Dennis Humphrey seconded the motion. All in favor, none opposed. The license was approved as a **Class A** license as presented.

#### **CLASS B CONTRACTOR LICENSE(S):**

**Carpenter, Bruce** Currently working for BC Builders Inc., applying for a Class B license. The applicant was absent and will be moved to the next Board meeting. Brian Casey made the motion to move to the July meeting, Travis Shaffer seconded the motion. All in favor, none opposed. The applicant will be moved to July 9<sup>th</sup>, 2024 meeting.

**Klein, Edwin** Currently working for Dynamic Trades, Inc., applying for a Class B license. Mr. Klein detailed his experience, presented his test and answered any questions the Board asked. Brian Casey made the motion to approve with proof of more hours and years being presented to staff, Travis Shaffer seconded the motion. All in favor, none opposed. The license was approved as a **Class B** license as presented.

#### **CLASS R CONTRACTOR LICENSE(S):**

**Gnadt, Aaron** Currently working for Independent Construction of Northern CO, LLC, applying for a Class R license. Mr. Gnadt detailed his experience, presented his test and answered any questions the Board asked. Brian Casey made the motion to approve without further testing, Ryan Gertsch seconded the motion. All in favor, none opposed. The license was approved as a **Class R** license as presented.

**Hasenauer, Jared Adam** Currently working for Cheyenne Home Services, applying for a Class R license. Mr. Hasenauer detailed his experience, presented his test and answered any questions the Board asked. Brian Casey made the motion to approve with more hours being documented and presented to staff, Ryan Gertsch seconded the motion. All in favor, none opposed. The license was approved as a **Class R** license as presented.

#### **CLASS C-1 – GENERAL ROOFING CONTRACTOR LICENSE(S):**

**Allgood, Charles** Currently working for Rocky Mountain Insulators Corp, applying for a C-1 Roofing License. Mr. Allgood detailed his experience, presented his test and answered any questions the Board asked. Dennis Humphrey made the motion to deny the license due to lack of experience, Ryan Gertsch seconded the motion. All in favor, none opposed. The license was denied as a **Class C-1 Roofing** license as presented.

**Trotter, John** Currently working for All In Roofing, applying for a C-1 Roofing License. Mrs. Brittany Trotter detailed Mr. Trotter's experience presented his test and answered any questions the Board asked. Dennis Humphrey made the motion to approve without further testing, Brian Casey seconded the motion. All in favor, none opposed. The license was approved as a **Class C-1 Roofing** license as presented.

**Venzor, Victor** Currently working for Precise Roofing, LLC, applying for a C-1 Roofing License. Mr. Venzor detailed his experience, presented his test and answered any questions the Board asked. Brian Casey made the motion to approve without further testing, Dennis Humphrey seconded the motion. All in favor, none opposed. The license was approved as a **Class C-1 Roofing** license as presented.

## **CLASS C-1 PLUMBING CONTRACTOR LICENSE(S):**

**Kimbel, Matthew** Currently working for Kimbel Mechanical Systems, Inc., applying for a Master Plumbing License. Mr. Kimbel detailed his experience, presented his test and answered any questions the Board asked. Brian Casey made the motion to approve without further testing, Ryan Gertsch seconded the motion. All in favor, none opposed. The license was approved as a **Master Plumber with Gas** license as presented.

## **CLASS C-1 HVAC CONTRACTOR LICENSE(S):**

**Albanese, Charles** Currently working for Lennox National Account Services, LLC, applying for a Master Mechanical License. Mr. Albanese detailed his experience, presented his test and answered any questions the Board asked. Brian Casey made the motion to approve without further testing, Ryan Gertsch seconded the motion. All in favor, none opposed. The license was approved as a **Class C-1 Master Mechanical** license as presented.

**Edwards, Tyler** Currently working for P1 Services, LLC, applying for a Journeyman HVAC License. Mr. Edwards detailed his experience, presented his test and answered any questions the Board asked. Brian Casey made the motion to approve without further testing, Ryan Gertsch seconded the motion. All in favor, none opposed. The license was approved as a **Class C-1 Journeyman Mechanical** license as presented.

**OLD BUSINESS:** None

**BUSINESS:**

**FUTURE BUSINESS:** None.

**Meeting Adjourned:** Jason Stephen adjourned the meeting at 10:43 am.

**A complete review of the meeting minutes can be found on the City of Cheyenne website. ([www.cheyennecity.org](http://www.cheyennecity.org))**

---

Chairman Jason Stephen      Date  
Contractor Licensing Board

---

Respectfully transcribed and submitted by:  
Sheree D. Brgoch, Secretary to the Board