



CONTRACTOR LICENSING BOARD

CHAIRMAN-JASON STEPHEN, VICE- PAUL POMEROY
JOE PATTERSON, BRIAN CASEY, MARK ARCHER, CHANDLER
CARROLL, DENNIS HUMPHREY, JASON POWELL,
AND RYAN GERTSCH

Contractor Licensing Board Meeting Minutes January 9, 2024

CALL MEETING TO ORDER: Chairman Jason Stephen, called the meeting to order at 9:00 a.m.

ROLL CALL: Chairman Jason Stephen, asked for the roll call. The following members were present: Brian Casey, Jason Stephen, Jason Powell, Chandler Carroll, Paul Pomeroy, and Ryan Gertsch. Absent: Mark Archer, Dennis Humphrey, and Joe Patterson. Also, in attendance were: Antony Pomerleau The Chief Building Official, Bob Mason The Chief Fire Inspector, Amanda Barto and Sheree Brgoch The Recording Secretary to the Licensing Board, Devin Collins City Staff, Casey Schoeneberg, David Dade, Richard Clark, Lucas Craig, Jesse Ybarra, Brian Clark, Nathan Wood, James Alexander (Zoom), Blake Brower (Zoom), Merle Russell (Zoom), Jonathan Schmuck (Zoom).

MINUTES:

The Minutes of the December 12, 2023, meeting were approved by Paul Pomeroy making the motion to approve the Minutes of December 12, 2023. Brian Casey seconded the motion. The minutes were approved with all members voting, “yes”.

*STOP WORK ORDER/RED TAG LISTING: December 2023

ATTACHMENT:

The Non-Tested License Listing for December 2023 was attached for the Board’s review. Ryan Gertsch made the motion to approve the non-tested list without any corrections; Jason Powell seconded the motion. All in favor, none opposed. Motion passed.

REVIEW:

CLASS A CONTRACTOR LICENSE(S):

Wood, Nathan Currently working for McGough Construction, CO., LLC, applying for a Class A license. Mr. Wood detailed his experience, presented his test and answered any questions the Board asked. Paul Pomeroy made the motion to approve without further testing; Ryan Gertsch seconded the motion. All in favor, none opposed. The license was approved as a **Class A** license as presented.

CLASS B CONTRACTOR LICENSE(S):

Craig, Lucas Currently working for All Phase Restoration, applying for a Class B license. Mr. Craig detailed his experience, presented his test and answered any questions the Board asked. Jason Powell made the motion to approve without further testing; Brian Casey seconded the motion. All in favor, none opposed. The license was approved as a **Class B** license.

CLASS R - CONTRACTOR LICENSE(S):

Ybarra, Jesse O. Currently working for O.A.C Custom Homes, applying for a Class R license. Mr. Ybarra detailed his experience, presented his test and answered any questions that the Board asked. Ryan Gertsch made the motion to approve without further testing; Jason Powell seconded the motion. All in favor, none opposed. The license was approved as a **Class R** license as presented.

CLASS C-1 HVAC CONTRACTOR LICENSE(S):

Alexander, James Currently working for SRV Temperature Solutions, LLC, applying for a Master HVAC License. Mr. Alexander detailed his experience, presented his test and answered any questions the Board asked. Brian Casey made the motion to approve, with more documentation of licenses in other jurisdictions submitted to the Building Division; Chandler Carroll seconded the motion. All in favor, none opposed. The license was approved as a **Class C-1 HVAC Master Mechanical** license as presented.

Brower, Blake E. Currently working for Fire & Ice HVAC, applying for a Master HVAC License. Mr. Brower detailed his experience, presented his test and answered any questions the Board asked. It was determined that because Mr. Brower wasn't working in Cheyenne City Limits and should withdraw his application. Mr. Brower withdrew his application.

Clark, Brian Currently working for ACCO Engineered Systems, Inc. applying for a Master HVAC License. Mr. Clark detailed his experience, presented his test and answered any questions the Board asked. Brian Casey made the motion to approve, Jason Powell seconded the motion. All in favor, none opposed. The license was approved as a **Class C-1 HVAC Master Mechanical** license as presented.

Dade, David A. Currently working for Southland Industries, applying for a Master HVAC License. Mr. Dade detailed his experience, presented his test and answered any questions the Board asked. Brian Casey made the motion to approve, Paul Pomeroy seconded the motion. All in favor, none opposed. The license was approved as a **Class C-1 HVAC Master Mechanical** license as presented.

Russell, Merle A. Currently working for Affordable HVAC, LLC, applying for a Master HVAC License. Mr. Russell detailed his experience, presented his test and answered any questions the Board asked. Brian Casey made the motion to approve, Jason Powell seconded the motion. All in favor, none opposed. The license was approved as a **Class C-1 HVAC Master Mechanical** license as presented.

Clark, Richard A. Currently working for 1939 Sheet Metal Products, LLC, applying for a Journeyman HVAC License. Mr. Clark detailed his experience, presented his test and answered any questions the Board asked. Jason Powell made the motion to approve the license with his apprentice license being renewed and his allotted hours being submitted to the Building Division, Brian Casey seconded the motion. All in favor, none opposed. The license was approved as a **Class C-1 Journeyman Mechanical** license as presented.

CLASS C-1 PLUMBING CONTRACTOR LICENSE(S):

Dade, David A. Currently working for Southland Industries, applying for a Master Plumbing License. Mr. Dade detailed his experience, presented his test and answered any questions the Board asked. Chandler Carrol made the motion to approve, Ryan Gertsch seconded the motion. All in favor, none opposed. The license was approved as a **Class C-1 Master Plumber with Gas** license as presented.

Schoeneberg, Casey H. Currently working for Laramie County Community College, applying for a Master Plumbing License. Mr. Schoeneberg detailed his experience, presented his test and answered any questions the Board asked. Chandler Carrol made the motion to approve, Ryan Gertsch seconded the motion. All members of the Board voted in favor, minus Jason Powell voting no. The license was approved as a **Class C-1 Master Plumber with Gas** license as presented with 4 yes votes and 1 no vote.

CLASS F - SPRINKLER CONTRACTOR LICENSE(S):

Schmuck, Jonathan A. Currently working for Eddie B Fire Protection, applying for a Fire Sprinkler/Standpipe license. Mr. Schmuck detailed his experience, presented his test and answered any questions the Board asked. Paul Pomeroy made the motion to approve, Jason Powell seconded the motion. All in favor, none opposed. The license was approved as a **Class F** license as presented.

OLD BUSINESS: None

BUSINESS:

- 1.) Mark Archer – Suggested to get a plaque for Mark Archer’s Dedication to the Board
- 2.) New Board Seat Opening
- 3.) Unlicensed Contractors – What is the protocol for handling this, Jason Stephan requested that the City attorney come to the next meeting on February 13th, 2024.

FUTURE BUSINESS: None.

Meeting Adjourned: Jason Stephen adjourned the meeting at 10:48 am.

A complete review of the meeting minutes can be found on the City of Cheyenne website. (www.cheyennecity.org)

Chairman Jason Stephen Date
Contractor Licensing Board

Respectfully transcribed and submitted by:
Sheree D. Brgoch, Secretary to the Board