



# CONTRACTOR LICENSING BOARD

CHAIRMAN-JASON STEPHEN, VICE- PAUL POMEROY  
JOE PATTERSON, BRIAN CASEY, MARK , TRAVISE SHAFFER,  
CHANDLER CARROLL, DENNIS HUMPHREY, JASON POWELL,  
AND RYAN GERTSCH

## Contractor Licensing Board Meeting Minutes February 13, 2024

**CALL MEETING TO ORDER:** Chairman Jason Stephen, called the meeting to order at 9:00 a.m.

**ROLL CALL:** Chairman Jason Stephen, asked for the roll call. The following members were present: Brian Casey, Jason Stephen, Jason Powell, Chandler Carroll, Paul Pomeroy, and Ryan Gertsch. Absent: Mark Archer, Dennis Humphrey, and Joe Patterson. Also, in attendance were: Antony Pomerleau The Chief Building Official, Sheree Brgoch and Nicholas Medina The Recording Secretary to the Licensing Board, Justin McFadden, Grant Everitt, Dylan Perko, Isaac Martin, Luis Canales, Oscar Duenez, Salvador Flores, Jacob Thomas, Robert Stanley, Terry Thompson, Derrick Holt, Cody Kaepernik, Zachary Vandkye (Zoom), Amador Marquez (Zoom), Biran Clark (Zoom), Charles Bridwell (Zoom).

### MINUTES:

The Minutes of the January 9<sup>th</sup> 2024, meeting were approved by Jason Powell making the motion to approve the Minutes of January 9<sup>th</sup> 2024. Paul Pomeroy seconded the motion. The minutes were approved with all members voting, “yes”.

### \*STOP WORK ORDER/RED TAG LISTING: January 2024

### ATTACHMENT:

The Non-Tested License Listing for December 2023 was attached for the Board’s review. Ryan Gertsch made the motion to approve the non-tested list without any corrections; Jason Powell seconded the motion. All in favor, none opposed. Motion passed.

### REVIEW:

Class A Specialty (1-Time Only) Contractor licenses

**Gale, Paul D.** Currently working for MRE Construction LLC., for Boot Barn – permit has been applied for.

### **CLASS A CONTRACTOR LICENSE(S):**

**McFadden, Justin R.** Currently working for Swing, LLC, applying for a Class A license. Mr. McFadden detailed his experience, presented his test and answered any questions the Board asked. Paul Pomeroy made the motion to approve, with a current ICC Exam presented to staff; Jason Powell seconded the motion. All in favor, none opposed. The license was approved as a **Class A** license as presented.

**Vandyke, Zachary T.** Currently working for New Era Construction LLC, applying for a Class A license. Mr. Vandyke detailed his experience, presented his test and answered any questions the Board asked. Jason Powell made the motion to test with employment verification from JP Cooper provided to staff, Brian Casey seconded the motion. All in favor, none opposed. The license was approved as a **Class A** license as presented.

### **CLASS B CONTRACTOR LICENSE(S):**

**Everitt, Grant** Currently working for Everitt Construction, applying for a Class B license. Mr. Everitt detailed his experience, presented his test and answered any questions the Board asked. Paul Pomeroy made the motion to approve without further testing, Ryan Gertsch seconded the motion. All in favor, none opposed. The license was approved as a **Class B** license.

**Perko, Dylan J.** Currently working for New-Era Construction and Design LLC, applying for a Class B license. Mr. Perko detailed his experience, presented his test and answered any questions the Board asked. Paul Pomeroy made the motion to approve without further testing, Ryan Gertsch seconded the motion. All in favor, none opposed. The license was approved as a **Class B** license.

### **CLASS R - CONTRACTOR LICENSE(S):**

**Martin, Isaac** Currently working for CM Outdoor Living, applying for a Class R license. Mr. Martin detailed his experience, presented his test and answered any questions the Board asked. Brian Casey made the motion to approve without further testing, Jason Powell seconded the motion. All in favor, none opposed. The license was approved as a **Class R** license as presented.

### **CLASS C-1 – FRAMING CONTRACTOR LICENSE(S):**

**Marquez, Amador** Currently working for Albatross CCD Inc., applying for a C-1 Framing License. Mr. Marquez detailed his experience, presented his test and answered any questions the Board asked. Ryan Gertsch made the motion to approve without further testing, Jason Powell seconded the motion. All in favor, none opposed. The license was approved as a **C1-Framing** license.

### **CLASS C-1 – GENERAL ROOFING CONTRACTOR LICENSE(S):**

**Canales, Luis** Currently working for Roof Evolution applying for a C-1 Roofing License. Mr. Canales detailed his experience, presented his test and answered any questions the Board asked. Paul Pomeroy made the motion to approve without further testing, Jason Powell seconded the motion. All in favor, none opposed. The license was approved as a **C1-Roofing** license as presented.

**Duenez, Oscar** Currently working for J & O Roofing and Exteriors, LLC., applying for a C-1 Roofing License. Mr. Duenez detailed his experience, presented his test and answered any questions the Board asked. Ryan Gertsch made the motion to approve without further testing, Paul Pomeroy seconded the motion. All in favor, none opposed. The license was approved as a **C1-Roofing** license as presented.

**Flores, Salvador** Currently working for Colorado Roofing Inc., applying for a C-1 Roofing License. Mr. Flores detailed his experience, presented his test and answered any questions the Board asked. Jason Powell made the motion to approve without further testing, Chandler Carrol seconded the motion. All in favor, none opposed. The license was approved as a **C1-Roofing** license as presented.

### **CLASS C-1 PLUMBING CONTRACTOR LICENSE(S):**

**Clark, Brian S.** Currently working for ACCO Engineered Systems, Inc. applying for a Master Plumbing License. Mr. Clark detailed his experience, presented his proof of other Plumbing licenses in other jurisdictions and answered any questions the Board asked. Chandler Carrol made the motion to approve without further testing, Brian Casey seconded the motion. All in favor, none opposed. The license was

approved as a **C1- Master Plumber with Gas** license as presented.

**Thomas, Jacob L.** Currently working for Mechanical Systems Inc., applying for a Journeyman Plumbing License. Mr. Thomas detailed his experience, presented his test and answered any questions the Board asked. Paul Pomeroy made the motion to approve without further testing, Chandler Carrol seconded the motion. All in favor, none opposed. The license was approved as a **C-1 Journeyman Plumber with Gas** license as presented.

### **CLASS C-1 HVAC CONTRACTOR LICENSE(S):**

**Bridwell, Charles** Currently working for Motili, INC, applying for a Master HVAC License. Mr. Bridwell detailed his experience, presented his test and answered any questions the Board asked. Brian Casey made the motion to approve without further testing, Jason Powell seconded the motion. All in favor, none opposed. The license was approved as a **Class C-1 HVAC Master Mechanical** license as presented.

**Stanley, Robert E.** Currently working for Climate Control, applying for a Master HVAC License. Mr. Stanley detailed his experience, presented his test and answered any questions the Board asked. Paul Pomeroy made the motion to approve without further testing, Ryan Gertsch seconded the motion. All in favor, none opposed. The license was approved as a **Class C-1 HVAC Master Mechanical** license as presented.

**Thompson, Terry L.** Currently working for A/C Mechanical applying for a Master HVAC License. Mr. Thompson detailed his experience, presented his test and answered any questions the Board asked. Paul Pomeroy made the motion to approve, with the current ICC test presented to Building staff, Jason Powell seconded the motion. All in favor, none opposed. The license was approved as a **Class C-1 HVAC Master Mechanical** license as presented.

**Holt, Derrick** Currently working for Advanced Comfort Solutions, applying for a Journeyman HVAC License. Mr. Holt detailed his experience, presented his test and answered any questions the Board asked. Chandler Carrol made the motion to approve, with more years provided to staff, Brian Casey seconded the motion. All in favor, none opposed. The license was approved as a **Class C-1 Journeyman Mechanical** license as presented.

**Kaepernik, Cody A.** Currently working for AC Mechanical, applying for a Journeyman HVAC License. Mr. Kaepernik detailed his experience, presented his test and answered any questions the Board asked. Jason Powell made the motion to approve, with his apprentice license being updated, Brian Casey seconded the motion. All in favor, none opposed. The license was approved as a **Class C-1 Journeyman Mechanical** license as presented.

**OLD BUSINESS:** None

### **BUSINESS:**

- 1.) New Board Member – Introduction of Travis Shaffer
- 2.) Unlicensed Contractors – The Board Members had discussions with the City Attorney, Stefanie Boster about concerns and what can be done when it comes to Unlicensed Contractors.

**FUTURE BUSINESS:** None.

**Meeting Adjourned:** Jason Stephen adjourned the meeting at 10:48 am.

A complete review of the meeting minutes can be found on the City of Cheyenne website.  
([www.cheyennecity.org](http://www.cheyennecity.org))

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Chairman Jason Stephen     Date  
Contractor Licensing Board

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Respectfully transcribed and submitted by:  
Sheree D. Brgoch, Secretary to the Board