



CONTRACTOR LICENSING BOARD

CHAIRMAN-JASON STEPHEN, VICE CHAIRMAN- PAUL POMEROY
JOE PATTERSON, BRIAN CASEY, TRAVIS SHAFFER,
CHANDLER CARROLL, DENNIS HUMPHREY, JASON POWELL,
AND RYAN GERTSCH

Contractor Licensing Board Meeting Minutes August 13, 2024

CALL MEETING TO ORDER: Jason Stephen called the meeting to order at 9:00 a.m.

ROLL CALL: Chairman Jason Stephen, asked for the roll call. The following members were present: Brian Casey, Travis Shaffer, Jason Powell, Paul Pomeroy, Ryan Gertsch, Chandler Carroll. Absent: Joe Patterson and, Dennis Humphrey. Also, in attendance were: Antony Pomerleau The Chief Building Official, Carissa Olivas and Valerie Pickard The Recording Secretary's to the Licensing Board, Bob Mason Lieutenant Fire Inspector, Stefanie Boster City Attorney, Trevor Banderet, Conrado Deniz, Edward Laskaris (Zoom), Keith Kouns, David Allen, Phillip Franco, Ryan VanDuine, Derrick Wells, Ryan Dolan, Jason Sherar and Kyle Chandler.

MINUTES:

The Minutes of July 09, 2024, were presented, Jason Powell made the motion to approve Chandler Carroll seconded the motion. All in favor, none opposed. The minutes were approved with all members voting "yes".

*STOP WORK ORDER/RED TAG LISTING: July 2024.

ATTACHMENT:

The Non-Tested License Listing for July 2024 was attached for the Board's review. Paul Pomeroy made the motion to approve, Brian Casey seconded the motion. All in favor, none opposed. The Non-Tested License listing was approved with all members voting "yes".

REVIEW:

CLASS A CONTRACTOR LICENSE(S):

Banderet, Trevor Currently working for Edgewater Construction CO. LLC, applying for a Class A license. Mr. Banderet detailed his experience, presented his test and answered any questions the Board asked. Paul Pomeroy made the motion to approve without further testing, Chandler Carroll seconded the motion. All in favor, none opposed. The license was approved as a **Class A** license as presented.

Deniz, Conrado Currently working for 3 Points Construction Services, LLC, applying for a Class A license. Mr. Conrado detailed his experience, presented his test and answered any questions the Board asked. Brian Casey made the motion to approve without further testing, Jason Powell seconded the motion. All in favor, none opposed. The license was approved as a **Class A** license as presented.

Harding, Rebecca Currently working for BluSky Restoration Contractors, LLC, applying for a Class A license. The applicant was absent and will be moved to the next Board meeting. Brian Casey made the motion to move the applicant to the September meeting, Jason Powell seconded the motion. All in favor, none opposed. The applicant will be moved to the September 10th, 2024, meeting.

Laskaris, Edward Currently working for Belfor USA, applying for a Class A license. Mr. Laskaris detailed his experience, presented his test and answered any questions the Board asked. Paul Pomeroy made the motion to approve with a Class A test being presented to staff, Brian Casey seconded the motion. All in favor, none opposed. The license was approved as a **Class A** license as presented.

CLASS R CONTRACTOR LICENSE(S):

Kouns, Keith Currently working for Berthoud Builders, applying for a Class R license. Mr. Kouns detailed his experience, presented his test and answered any questions the Board asked. Brian Casey made the motion to approve without further testing, Paul Pomeroy seconded the motion. All in favor, none opposed. The license was approved as a **Class R** license as presented.

CLASS C-1 PLUMBING CONTRACTOR LICENSE(S):

Allen, David Currently working for Allen's Service LLC, applying for a Master Plumbing license. Mr. Allen detailed his experience, presented his test and answered any questions the Board asked. Paul Pomeroy made the motion to approve without further testing, Jason Powell seconded the motion. All in favor, none opposed. The license was approved as a **Master Plumber with Gas** license as presented.

Robida, John Currently working for RK Mechanical, applying for a Master Plumbing license. The applicant was absent for this meeting. Brian Casey made the motion to deny the license for failure to appear for the 2nd time, Chandler Carroll seconded the motion. All in favor, none opposed. The license was denied as a **Master Plumber with Gas** license as presented.

Franco, Phillip Currently working for Mechanical Systems Inc, applying for a Journeyman Plumbing license. Mr. Franco detailed his experience, presented his test and answered any questions the Board asked. Chandler Carroll made the motion to approve with more hours and years being presented to staff, Paul Pomeroy seconded the motion. All in favor, none opposed. The license was approved as a **Journeyman Plumber with Gas** license as presented.

VanDuine, Ryan Currently working for Plumbers & Pipefitters Local 192, applying for a Journeyman Plumbing license. Mr. VanDuine detailed his experience, presented his test and answered any questions the Board asked. Paul Pomeroy made the motion to approve with more hours and years being presented to staff, Chandler Carroll seconded the motion. All in favor, Jason Powell opposed. The license was approved as a **Journeyman Plumber with Gas** license as presented.

Wells, Derrick Currently working for All Around Plumbing & Heating, applying for a Journeyman Plumbing license. Mr. Wells detailed his experience, presented his test and answered any questions the Board asked. Jason Powell made the motion to approve without further testing, Travis Shaffer seconded the motion. All in favor, none opposed. The license was approved as a **Journeyman Plumber with Gas** license as presented.

CLASS C-1 HVAC CONTRACTOR LICENSE(S):

Dolan, Ryan Currently working for Dolan Heating & Air LLC, applying for a Master Mechanical license. Mr. Dolan detailed his experience, presented his test and answered any questions the Board asked. Jason Powell made the motion to deny the license due to working inside city jurisdiction without a license, with the right to re-apply in 60 days, Chandler Carroll seconded the motion. All in favor, none opposed. The license was denied as a **Class C-1 Master Mechanical** license as presented.

Brian Casey Recused himself from the vote.

***Stefanie Boster, city attorney addressed the board regarding the time limit to have applicants re-apply for a license after denial.**

Sherar, Jason Currently working for Mister B's HVAC, applying for a Master Mechanical license. Mr. Sherar couldn't make the meeting. Paul Pomeroy made the motion to move the applicant to the September 10th, 2024, Jason Powell seconded the motion. The applicant will be moved to the September 10th, 2024 meeting.

Chandler, Kyle Currently working for Mister B's HVAC, Inc., applying for a Journeyman Mechanical license. Mr. Chandler detailed his experience, presented his test and answered any questions the Board asked. Jason Powell made the motion to approve without further testing, Chandler Carroll seconded the motion. All in favor, none opposed. The license was approved as a **Class C-1 Journeyman Mechanical** license as presented.

Brian Casey recused himself from the vote.

OLD BUSINESS: None

BUSINESS:

- 1.) Bob Mason addressed the Board regarding the upcoming changes to the Class F licenses. The Board and Bob Mason spoke at length about the Fire Regulations and what it entails. The Board asked that staff work on updating the Rules & Regulations to reflect the change to the F Licenses to be presented to the September 10th, 2024, board meeting.
- 2.) The Board and staff spoke about the Reciprocity changes, the Board asked staff to find out who has close licensing regulations to the city of Cheyenne. The Board wants to notate that applicants will need to
 - Apply for the license
 - Provide test
 - Provide Hours and Years
 - Provide Other Jurisdictional License and verification of license
 - Applicants must meet the Board
- 3.) The Board spoke on the issue of; if an applicant doesn't have enough hours/years and staff informs the applicant that staff is needing more information, but the applicant still wants to be presented to the Board, staff shall continue to notate they recommend more information be provided to the Board by the applicant.

FUTURE BUSINESS: None

Meeting Adjourned: Jason Stephen adjourned the meeting at 11:43 am.

A complete review of the meeting minutes can be found on the City of Cheyenne website.)

Chairman Jason Stephen Date
Contractor Licensing Board

Respectfully transcribed and submitted by:
Sheree D. Brgoch, Secretary to the Board