



AFFORDABLE HOUSING TASK FORCE

Wednesday, June 5, 2024

11:00 A.M. to 12:00 P.M.

City of Cheyenne Room 208

2101 O'Neil Ave.

Cheyenne, WY

or

<https://us02web.zoom.us/j/81129170438?pwd=b1VpSTJWakVQYzdGY05SY21CcG42dz09>

Minutes

In attendance: Brenda Birkle, Seth Loyd, Dan Dorsch, Steven Latham, Amy Spieker, Keith Zapka, Becky Minnick

1. Consent Agenda

- Meeting Agenda June 4, 2024
- Minutes of the April 2024 Meeting- amend minutes to reflect ½ story addition under new business, as opposed to 1 ½ story.

2. Speaker: Amy Gorby, Community Development Manager ~ City of Cheyenne, Office of Housing and Community Development

- Overview of what the office handles
- They are looking for 2 new members, monthly meetings, term of 3 years. Brenda will send out the link for applications. They would prefer someone with contracting or zoning experience.
- Other program partners- Mayor's office, City Division, Laramie County Community Partnership Housing action team, Local non-profits, Citizens groups such a WICC
 - Future projects or efforts align with the Task Force- Consolidated plan: Affordable housing, Promote self-sufficiency, Public facilities assistance,

Preserve low income housing neighborhoods, Program administration.

- Housing Task Force: Areas of support- Establish system for collecting data, and disseminating the data, Fair Housing study, Housing Strategic plans, Unhoused Needs Assessment.

3. New Business

4. Old Business

- Update on Revised water and sewer rates, tap and system development fees, administrative fees, service charges and penalties, and septic commercial waste dump rates.
- Update on Amending the Unified Development Code (UDC) to allow for up to three stories for detached dwellings, semi-attached dwellings, and attached dwellings.- passed city council
- BOPU Tap fee deferral discussion (See Attached)- going through Council. BOPU has some questions and concerns. Work group will meet to discuss. • Workforce Housing Work Group update ~ Dan- looking into a housing trust fund. Looking into getting rid of the protest petition
 - Messaging
 - Funding

5. Committee Reports

- Policy Committee Report
 - Rental registry/proactive rental inspections/reverse endorsement
 - Insurance
 - Landlords Association
 - Landlord Tenant Handbook/Renter Rights and Responsibilities - Examples
 - [Finding the Right Fit - City of Fort Collins \(fcgov.com\)](#)
 - [Renters-Rights-Handout.pdf \(wy.gov\)](#)
 - Real Estate Transfer Tax
 - Licensing for Contractors
 - Franchise Agreements
 - Amending racist covenants or creating a campaign to remove racist covenants
 - Costs are determined by the property
 - Inclusionary Zoning
 - Tap fee deferral

- Establish a Housing Affordability Office within the City of Cheyenne •
 Create a Comprehensive Housing Strategy
 - Organize funding supports
 - Leverage Nonprofit and Private Partnerships
- Policy that provides positive and compassionate support for property owners and those experiencing homelessness
- Funding Committee Report
 - Exploring city trust fund (6th or 7th penny)
 - Public Lands for housing
 - Land Banks
- Zoning Committee Report
 - Update Reducing required parking ~ Passed
 - Update Reduction in window façade requirements ~ Passed •
 - Update Materials variation ~ Passed
 - Update Removing Minimum Lot Size ~ Passed
 - Potential next steps including public input
 - Incentivizing ADUs