



AFFORDABLE HOUSING TASK FORCE

Wednesday, January 3, 2024

11:00 A.M. to 12:00 P.M.

City of Cheyenne Room 208

2101 O'Neil Ave.

Cheyenne, WY

or

<https://us02web.zoom.us/j/81129170438?pwd=b1VpSTJWakVOYzdGY05SY21CcG42dz09>

Minutes

In Attendance: Brenda, Seth, Dan, Amy, Amber, Becky, Keith

1. Consent Agenda -approved

- Meeting Agenda January 3, 2024
- Minutes of December 6, 2023 Meeting

2. New Business

3. Updates on Old Business

- Peer Cities ~ Seth
- American Rescue Plan Act (ARPA) State & Local Fiscal Recovery Funds (SLFRF)
- Policy Committee Report
 - Rental registry/proactive rental inspections/reverse endorsement
 - Real estate Transfer Tax
 - Licensing for Contractors
 - Franchise Agreements
 - Removing racist covenants or creating a campaign to remove racist covenants- there is currently a filing fee with the County Clerk. Seth

will follow up with the County Clerk for clarification.

- Inclusionary Zoning
- Tap fee deferral- meeting set with Frank Strong with BOPU for Friday.
- Establish a Housing Affordability Office within the City of Cheyenne
 - Interest earned on Real Estate Broker Trust Accounts (IORBTA)

- Funding Committee Report

- Exploring city trust fund (6th or 7th penny)- Amy had a meeting with the treasurer regarding developing one. A separate board would need to be set up to regulate it. Amber noted doing an economic development tax under the 6th or 7th penny tax.

The mayor is in talks with the business council regarding a revolving loan for builders and developers, Brenda will invite the Mayor to join our next meeting to discuss this with him.

- Public Lands for housing- Treasurer brought up using CBDG funding. She also mentioned the possibility of having an abandoned property fee.
- Policy that provides positive and compassionate support for property owners and those experiencing homelessness.

- Zoning Committee Report

- Update Reducing required parking- 1 space for 1 bedroom or studio apartments- passed
- Update Reduction in window façade requirements- at committee today, on to City Council next week
- Update Materials variation- amended to only apply to income restricted properties
- Update Removing Minimum Lot Size- there is now no minimum lot size requirement.
- Incentivizing ADUs

There is a work session scheduled for January 19th at noon in Council Chambers to discuss UDC guidelines.

Goals for future meetings:

1. Affordable Housing Trust fund proposal by August to set it up and how to fund it