



6/17/16

PLAN REVIEW INFORMATION

A. CONTACT PERSONNEL:

Bruce L. Wilson, C.B.O.	Chief Building Official	307-637-6265
Byron Mathews	Division Chief, Fire Prevention	307-637-6321
Linda Gunter	Water Department – Engineering	307-637-6497
Gary Hickman	Environmental Health Director	307-633-4090

B. CODE INFORMATION:

1. Building Codes: *International Building Code – 2015 edition*
International Residential Code – 2015 edition
2. Fire Code: *International Fire Code – 2015 edition*
3. Mechanical Code: *International Mechanical Code – 2015 edition*
4. Plumbing Code: *International Plumbing Code – 2015 edition*
5. Fuel Gas Code: *International Fuel Gas Code – 2015 edition*
6. Electrical Code: *National Electrical Code – 2014 edition*
7. Accessibility Code: *ICC A117.1 – 2009 edition*
8. Energy Code: *International Energy Conservation Code – 2015 edition*
9. Existing Building Code *International Existing Building Code – 2015 edition*
10. Radon Control: None adopted. (Suggest use of *International Residential Code, Appendix F*)
11. Security Ordinances: None adopted
12. Contractor Licenses: City of Cheyenne Contractor Licensing Regulations

4. All foundation plans shall be prepared by a Wyoming registered design professional, except those residential projects that conform to Building Safety Department Minimum Footing Requirements for Additions, or the Residential Deck Table specifications.
5. Any above grade structural construction other than conventional light-frame construction, as limited in IBC Section 2308.2, shall be designed by a Wyoming Registered Design Professional. This includes log construction, masonry, block or brick construction, poured concrete, Insulated Concrete Form (ICF) construction, and Structural Insulated Panel (SIP) construction.
6. Submittals must include 4 sets of drawings and 4 sets of specifications for plans examination. Plans prepared by a Wyoming registered design professional must include 1 set of drawings and 1 sets of specifications with wet seals and signatures located on the plans cover page. For construction permits (work in public Right Of Way), submit 2 sets of drawings with wet seals and signatures.
7. Plans for fire protection systems may be designed by a NICET III or greater professional, must include hydraulic calculations, and must be wet stamp sealed by a Wyoming registered design professional.
8. Building Safety Department will examine architectural, mechanical/plumbing, and electrical plans. Plan review comments are summarized in the General Plans Correction List and can normally be expected within 21 working days for commercial projects and 10 working days for residential projects after date of application submittal. The Building Safety Department will forward plans to Water Department and Fire Department. The Fire Department will review the fire protection plans.
9. Changes to approved plans can be made over the counter. Revised drawings and specifications should be delivered to the Building Safety Department reflecting changes made by Change Order or Addenda. An 8.5" x 11" format may be used to expedite submission of changes.
10. A separate descriptive permit must be obtained for grading and for construction work within the Right of Way. Right of Way work may be included on a Residential permit, but not on a Commercial permit.
11. Contact BOPU at (307) 637-6497 for water and sewer fees or to determine viability of separate metering for irrigation system.
12. Contact Environmental Health Department at (307) 633-4090 for food service, day care, septic systems and swimming pools.
13. All contractors and subcontractors must be properly licensed in accordance with the City of Cheyenne Contractor Licensing Regulations.
14. Mobile or modular buildings must be constructed and certified by a third party to meet IBC standards for commercial use, or the Manufactured Home Construction and Safety Standards as promulgated by the US Department of Housing and Urban Development. These buildings will then be subject to normal permitting and inspection process for property identification, egress, and utility connections.