Print Form

CITY OF CHEYENNE

BUSINESS LICENSE APPLICATION

HORSEDRAWN CARRIAGES

(PUBLIC TRANSPORTATION BUSINESS)

ANNUAL/NONREFUNDABLE LICENSE FEE : $115.00 **LICENSE #** _____

NEW: ☐ **CHANGE OF OWNERSHIP $30 Fee:** ☐ **CHANGE OF LOCATION $30 Fee:** ☐

(PURSUANT TO CITY CODE TITLE 5, CHAPTERS 5.04, 5.08, 5.72)

ATTACH THE FOLLOWING:

☐ **Proof of commercial general liability insurance coverage with minimum limit for bodily injury and property damage in the amount of $500,000.00 combined single limit per occurrence..**

☐ **Written permission from private property owner for staging/stand area.**

☐ **Diagram/map of proposed carriage service route.**

☐ **Copy of schedule of fares/rates.**
_____ **Forwarded to Police Chief by City Clerk Staff**

☐ **Fingerprints taken by the Police Department. (Contact 637-6535 to schedule an appointment)**
Date of fingerprints: _____

BUSINESS NAME: _____

APPLICANT NAME: _____ OWNER'S NAME: _____
First Middle **Last**

RELATIONSHIP TO BUSINESS: _____ APPLICANT BIRTH DATE: _____

APPLICANT BUSINESS ADDRESS/CITY/STATE/ZIP: _____

_____ ZONE: _____

APPLICANT MAILING ADDRESS (if different from above): _____

_____

APPLICANT BUSINESS TELEPHONE #: _____

TYPE OF BUSINESS ENTITY: INDIVIDUAL ☐ **PARTNERSHIP** ☐ **LLC** ☐ **CORPORATION** ☐

IF BUSINESS IS A PARTNERSHIP, LLC OR CORPORATION LIST ALL NAMES AND BUSINESS ADDRESSES OF PERSONS HOLDING ANY LEGAL OR BENEFICIAL INTEREST AND THEIR BIRTH DATES :

NAME	BUSINESS ADDRESS	BIRTH DATE

(Attach additional listing if necessary)

WYOMING STATE SALES TAX #: _____

HAVE YOU EVER HAD A LICENSE, PERMIT OR APPLICATION RELATING TO A PUBLIC TRANSPORTATION BUSINESS REVOKED, SUSPENDED OR DENIED WITHIN THE PAST 10 YEARS? (If yes explain) _____

_____

_____

HAVE YOU, OR ANY PERSON HOLDING ANY LEGAL OR BENEFICIAL INTEREST, BEEN CONVICTED OF A CRIME OTHER THAN A MISDEMEANOR TRAFFIC OFFENSE WITHIN THE PAST 10 YEARS? (If yes, explain) _____

_____

_____

DESCRIPTION AND NUMBER OF CARRIAGES THAT WILL BE UTILIZED? (Attach additional paperwork if necessary)

_____

_____

DATES OF OPERATION: _____ **TIMES:** _____

FIXED SITE (ADDRESS) OF CARRIAGE STAND/STAGING AREA: _____

_____

NOTE: All motor vehicle and traffic state laws and city ordinances must be complied with by the business and carriage operators.

AFFIDAVIT/AUTHORIZATION

The undersigned applicant hereby authorizes the City of Cheyenne and its agents and employees to seek information and conduct investigations into the truth of the foregoing statements as set forth in this application, and agrees to comply fully with the rules and regulations of the City of Cheyenne, Wyoming, governing the license requested, and further declares that the foregoing information contained and submitted with this application is true and correct. The undersigned applicant also confirms and verifies the following:

- **Each driver will drive or operate a public transportation conveyance only under that individual's permit;**
- **Each permitted driver has and will maintain any and all operator's licenses required under Title 31 of Wyoming Statutes and under rules and regulations of Wyo. Dept. of Transportation;**
- **Each driver is insurable and will be maintained as an insured under applicant's liability insurance coverages.**
- **Insurance coverages required by City Code Chapter 5.72 will be in effect and maintained at all times that any public transportation conveyance will be in service.**

NOTICE TO APPLICANT: Every public transportation business license or driver permit is subject to revocation or suspension pursuant to Chapter 5.04.100 of Cheyenne City Code even if the information which justifies suspension or revocation existed at the time the license or permit was granted.

_____ _____

Date **Applicant Signature**

STATE OF WYOMING)
) ss.
County of Laramie)

Subscribed and sworn to before me this _____ day of _____, _____.

_____
Notary Public
SEAL **My commission expires: _____**

This application is available in alternative, accessible formats upon request.

APPROVALS:

The Mayor and City Clerk will provide written approval only after all other approvals have been obtained. The City Clerk's staff will acquire these approvals for applicants.

Traffic Division: _____
(2101 O'Neil Ave., Room 210/637-6291)

Police Chief (or designee): _____
(415 W. 18th St./637-6535)

Fire Prevention: _____
(2101 O'Neil Ave., Room 304/637-6327)

Special Events Coordinator: _____
(2101 O'Neil Ave., Lobby/637-6328)

Risk Manager: _____
(2101 O'Neil Ave./637-6333)

Health Department: _____
(100 Central Ave./633-4090)

Mayor: _____
(2101 O'Neil Ave., Room 310/637-6300)

City Clerk: _____
(2101 O'Neil Ave., Room 101/638-4301)

FOR USE BY CITY CLERK'S OFFICE: **BY:** _____

M/R # _____ **FEE PAID $** _____ **DATE PAID:** _____ **DATE ISSUED:** _____

COMMENTS: _____

_____

City of Cheyenne
Public Transportation Conveyances

Passengers'Bill of Rights

Passengers who are transported in any public transportation conveyance, as defined in this Chapter, have the following rights:

1. The Right to direct the route taken: The most direct route or one of your choice;

2. A safe and courteous driver who obeys all traffic laws;

3. A driver who has knowledge of the street systems of the Cheyenne metropolitan area;

4. Air conditioning or heat on request;

5. A smoke-free environment inside all Public Transportation Conveyances;

6. Working seatbelts for all passengers, except for passengers riding in conveyances powered by animals or humans;

7. A clean interior inside all Public Transportation Conveyances;

8. You have the right, as a passenger, to be accompanied by a service animal; and

9. The right to decline to tip for service.

10. Violations of the provisions of Cheyenne City Code relating to public transportation services may be reported to the Traffic Division of the Cheyenne Police Department.