

## **FINANCE COMMITTEE MINUTES**

Due to the Martin Luther King Jr. Day Holiday, a meeting of the Finance Committee was instead held on Tuesday, January 17, 2017, in Committee Room 122, starting at 11:00 A.M. Those in attendance were as follows:

**COMMITTEE MEMBERS:** Mike Luna, Chairman; Richard Johnson, Pete Laybourn, and Jeff White.

**CITY STAFF:** Ben Rowland, Staff Attorney; Vicki Nemecek, Public Works Director; Jason Sanchez, Interim Parks & Recreation Department Director; Lois Huff, City Treasurer; Chief Jim Martin, Fire & Rescue Department; Scott Smith, Projects Information Officer; Jim Voeller, City Engineer; Carol Intlekofer, City Clerk; Jan Spires, Planning Department; Robin Lockman, Deputy City Treasurer; and Sylvia Hackl, City Attorney.

**OTHERS PRESENT:** Mayor Marian Orr; Suzy Gudenkauf, Outlaw Liquors; Claudia Delude and Jonathan Jacobsen, Point HOA; and Jack Whyatt, David Ohde, and Desiree Brothe, DDA.

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### **AGENDA ITEMS**

20. RESOLUTION – Re-appropriating the Fiscal Year 2017 budget of the City of Cheyenne according to the provisions of W.S. 16-4-112 & 16-4-113. (SPONSOR – MIKE LUNA)

Mr. Johnson moved to adopt, seconded by Mr. White. Motion carried by unanimous voice vote.

**DISCUSSION:** Lois Huff, City Treasurer, provided a staff report and advised the re-appropriation includes miscellaneous agency funds, grant revenues, and funding for the Saddle Ridge Greenway Connector Project, Right-of-Way Cost Study Project, DDA Specific Projects request, and Fire Department overtime expenses. Upon inquiry, Chief Jim Martin, Fire & Rescue Department, provided information relating to overtime expenses involving a current and projected reduction in available manning, mutual aid obligations, and training requirements involving the current contract between the City and the Fire Union. David Ohde, DDA, provided information relating to the request for \$100,000.00 to help fund the Façade Improvement Project Program and provided details of the application and approval process. Upon inquiry, Desiree Brothe, DDA, confirmed documents are available for review relating to the Façade Improvement Project Program.

21. LEASES/CONTRACTS/LEGAL:

- b) Memorandum of understanding between the City of Cheyenne and the Pointe Homeowners Association to install and enhance landscaping along a portion of the Greater Cheyenne Greenway.

Mr. Johnson moved to approve, seconded by Mr. White. Motion carried by unanimous voice vote.

**DISCUSSION:** Jason Sanchez, Interim Parks & Recreation Department Director, provided a staff report and advised staff supports approval and explained the proposed Memorandum of Understanding (MOU) would provide for the Pointe Homeowners Association to provide for the purchase, installation and maintenance of enhanced landscaping for portions of the Greenway within the Pointe Subdivision. Upon inquiry, Mr. Sanchez reported the proposed MOU term is for 7 years after which it will be reviewed. Upon inquiry, Jonathan Jacobsen, Point HOA, reported the HOA has acquired funding in the amount of \$110,000.00 for landscaping items including, irrigation, trees, shrubs, and plants and is committed to the maintenance thereof with approval of the MOU.

**OTHER ITEM FOR THE AGENDA:**

RESOLUTION – Designating the Sundays during 2017 that annual Liquor Licensees may extend dispensing room hours of operation for sales until 2:00 A.M. the following day.

Mr. Johnson moved to adopt, seconded by Mr. Laybourn. Motion carried by unanimous voice vote.

**DISCUSSION:** Carol Intlekofer, City Clerk, provided a staff report and advised that new officers serving on the Laramie County Liquor Association were not aware of the deadlines relating of the City's agenda, therefore, this item is being considered under other items for the agenda to meet the 02-05-17 request to extend hours of operations. Upon inquiry, Ms. Intlekofer provided information relating to State Statute regulations involving the annual request to extend hours of operations.

There being no further items for the agenda to come before the Finance Committee, the meeting was adjourned at 11:27 a.m.

Submitted by,

Kris Jones  
Executive Assistant  
to the City Council