

## **FINANCE COMMITTEE MINUTES**

Due to the New Year's Day Holiday a meeting of the Finance Committee was instead held on Wednesday, January 04, 2017, in Committee Room 122, starting at 11:00 A.M. Those in attendance were as follows:

**COMMITTEE MEMBERS:** Mike Luna, Chairman; Richard Johnson, Pete Laybourn, and Jeff White.

**CITY STAFF:** Ben Rowland, Staff Attorney; Vicki Nemecek, Public Works Director; Jason Sanchez, Interim Parks & Recreation Department Director; Lois Huff, City Treasurer; Alessandra McCoy, Assistant City Attorney; Chief Jim Martin, Fire & Rescue Department; Chief Brian Kozak and Capt. Nate Busek, Police Department; Colleen Price, CPEA; Nathan Beauheim, Deputy City Engineer; Sam Berta, Staff Engineer; and Stephanie Lowe, Development Office.

**OTHERS PRESENT:** James Chilton, Wyoming Tribune Eagle (WTE);

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### **AGENDA ITEMS**

9.     **ORDINANCE – 3<sup>rd</sup> READING** - Amending Exhibit C of Ordinance No. 4139 defining the terms and conditions of employment for sworn officers of the Cheyenne Police Department.

Mr. White moved to approve on 3<sup>rd</sup> and final reading, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

**DISCUSSION:**     Chief Brian Kozak, Police Department, provided a staff report and advised there have been no changes since approval on 2<sup>nd</sup> reading at the 12-27-16 meeting of the Governing Body and upon inquiry, provided information relating to proposed and existing requirements involving education and promotion from within.

16.    **RESOLUTION** - Authorizing the Mayor and City Clerk to execute a State Historic Preservation Office Certified Local Government Grant Agreement for attendance at the 2017 Saving Places Conference. (SPONSOR - JIM BROWN)

Mr. White moved to adopt, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

**DISCUSSION:**     Stephanie Lowe, Development Office, provided a staff report and advised staff supports approval and upon inquiry, Ms. Lowe provided information relating to the benefits of the annual training.

18.    **LEASES/CONTRACTS/LEGAL:**

- b) Use Agreement between the City of Cheyenne and Saddlehorn Pipeline Company, LLC, to install a crude oil pipeline within a portion of the City's public right-of-way and setting a fee.

Mr. Laybourn moved to approve, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

**DISCUSSION:** Nathan Beauheim, Deputy City Engineer, provided a staff report and advised staff supports approval and upon inquiry, advised the proposed agreement primarily involves industrial property.

19. CHANGE ORDERS/CONTRACT MODIFICATIONS:

- c) Contract Modification No. 2 to Contract No. 6307 between the City of Cheyenne and Ayres Associates for additional design services and construction management for the Lake Minnehaha Remediation Phase 2 Project (County Consensus Block Grant).

Mr. White moved to approve in the amount of \$20,140.00, seconded by Mr. Johnson. Motion carried by unanimous voice vote.

**DISCUSSION:** Sam Berta, Staff Engineer, provided a staff report and advised staff supports approval and upon inquiry, reported the additional design services were necessary to provide appropriate infrastructure needs.

There being no further items for the agenda to come before the Finance Committee, the meeting was adjourned at 11:14 a.m.

Submitted by,

Kris Jones  
Executive Assistant  
to the City Council