

**RECORD OF PROCEEDINGS FOR THE GOVERNING BODY
OF THE CITY OF CHEYENNE
Office of City Clerk**

February 22, 2016

The Governing Body of the City of Cheyenne met in regular session on this date beginning at 6:00 p.m. in Council Chambers. Present were: MAYOR - Richard L. Kaysen; COUNCIL MEMBERS - Jim Brown, Bryan Cook, Richard Johnson, Mike Luna, Dr. Mark Rinne, Scott Roybal, Dicky Shanor, Annette Williams and Jeff White. Also present: Carol Intlekofer, City Clerk, and Dan White, City Attorney. The pledge of allegiance was recited.

Consent Agenda. (All agenda items listed with the designation of [CA] are considered to be routine items by the governing body and will be enacted by one motion. There will be no separate discussion on these items unless a member of the governing body so requests and support by two other members is received. Any item removed from the Consent Agenda will be considered in its normal sequence on the agenda.) Mr. Cook moved to approve Consent Agenda items, seconded by Mr. Luna. Motion carried. Voting "yes" -- all members of the governing body.

[CA] Minutes from Regular Meeting of the Governing Body on February 8, 2016. Motion (per Consent Agenda) carried.

Mr. Luna moved to approve payment of vouchers as presented, seconded by Ms. Williams. Upon inquiry, Mayor Kaysen, Lois Huff, City Treasurer, and Brandon Cammarata, Development Director, provided information available on vouchers payable to the following: Altitude Recycling Equipment, LLC (baling wire for compressing recyclable materials); Art Payroll (contract labor to assist with Civic Center productions); Ayers Associates, Inc. (contract for environmental services for the West Edge project); Aztec Construction Company, Inc. (demolition of existing billboards on Swan Ranch Industrial Park); Chick-Fil-A and Sam's Club (food purchases for concession stand at Ice & Events Center). Motion carried. Voting "yes" -- all members of the governing body.

Mayor Kaysen opened a public hearing to receive comments and input for renewal applications for existing City liquor licenses (retail, restaurant, limited retail, resort, bar and grill licenses, and microbrewery permits) filed with the City Clerk's Office. Carol Intlekofer, City Clerk, noted that included with the renewal applications are six licenses in "parked" status, and that six current licensees did not file for renewal for the upcoming year. Mayor Kaysen advised Chief Brian Kozak, Police Department, was unable to be present at the meeting to review the department's report on compliance checks conducted throughout 2015 and that Chief Kozak would provide a report at the March 7th Finance Committee meeting. He further advised that Chief Kozak had indicated there were no department issues that would affect license renewals. There being no further comments and purpose of the public hearing having been met, Mayor Kaysen closed the hearing and referred the applications to Finance Committee.

ORDINANCE - 3rd READING - Amending Section 2.40.035(B), Traffic School-Administrative Fee, of Chapter 2.40, Municipal Court, of Title 2, Administration and Personnel, of

the Code of the City of Cheyenne, Wyoming. Reporting for Finance Committee, Mr. Brown moved to approve on third and final reading, seconded by Mr. Luna. Mark Moran, Senior Municipal Court Judge, advised the purpose of amending the fee is to recover program costs, noting the current fee of \$25.00 has not been increased for 10 years. Motion carried. Voting “yes” -- all members of the governing body with the exception of Mr. Cook and Dr. Rinne voting “no”. (#4120)

ORDINANCE - 2nd READING - Amending Section 10.32.030, Decreasing State Speed Limits in Certain Zones, of Chapter 10.32, Speed Limits, of Title 10, Vehicle and Traffic, of the Code of the City of Cheyenne, Wyoming. Bart Stolp questioned whether the proposed amendment would affect Van Buren Avenue and Pinto Lane. Mayor Kaysen advised a traffic analysis will be conducted generally throughout the City. Reporting for Public Services Committee, Dr. Rinne moved to approve on second reading, seconded by Mr. Roybal. It was noted the ordinance, if approved, will amend the current 25 mph speed limit in residential zones to 30 mph to be in compliance with state statutes which requires a speed study before the limit could be changed. Upon inquiry, Mayor Kaysen clarified when City Code was changed in 2004 to implement the 25 mph speed limit the City did not conduct the necessary speed study as required and advised this ordinance will place the City in compliance until the necessary studies can be done. Discussion topics included the following: 2004 ordinance change; necessary traffic study per state law; current speed limit signage at entry points into the City; what constitutes a legal speed study; enforcement; streets that will be involved in the speed study (collector, arterial and Central Business District); speed studies that have been conducted for portions of Pershing Blvd., Van Buren and Pinto Lane, and compliance with state statute. John Hall, City Engineer, provided information on the upcoming speed control study that will involve certain streets; study requirements per state statute and state rules; changing of current entry signage into the City from 25 to 30 mph; anticipated time frame (approximately six months) in which to conduct the speed study; difference between design speeds as referenced in the Unified Development Code vs. speed limits, and statutory speed limits for school zones. Upon inquiry, Dan White, City Attorney, provided information on the 30 mph speed limit established by state statute and speed limit enforcement generally. Motion carried. Voting “yes” -- all members of the governing body with the exception of Ms. Williams voting “no”.

[CA] RESOLUTION - Certifying that the Governing Body of the City of Cheyenne concurs with the application of the Board of County Commissioners of Laramie County, Wyoming, for an award of Fiscal Year 2013-2014 Countywide Consensus Block Grant Funding in the amount of \$2,201.37 for the Stone Trash Receptacles Project for the Town of Pine Bluffs. Motion (per Consent Agenda) carried. (#5751)

[CA] RESOLUTION - Certifying that the Governing Body of the City of Cheyenne concurs with the application of the Board of County Commissioners of Laramie County, Wyoming, for an award of Fiscal Year 2015-2016 Countywide Consensus Block Grant Funding in the amount of \$107,618 for a replacement loader for the Town of Pine Bluffs. Motion (per Consent Agenda) carried. (#5752)

[CA] RESOLUTION - Re-appropriating the Fiscal Year 2016 budget of the City of Cheyenne according to the provisions of W.S. §16-4-112 and 16-4-113. Motion (per Consent Agenda) carried. (#5753)

[CA] RESOLUTION - Authorizing the Mayor and the City Clerk to sign a County Final Plat for Kemp Subdivision, a replat of Tracts 14-16, Foster Tracts, Laramie County, Wyoming (located between Pershing Boulevard and Archies Road east of Foster Drive). Motion (per Consent Agenda) carried. (#5754)

[CA] RESOLUTION - Authorizing the City of Cheyenne to approve and file the Wyoming Division of Victim Services Funding Application State Fiscal Year 2017 and 2018, July 1, 2016 to June 30, 2018 -- referred to Finance Committee (sponsor -- Mr. Brown).

[CA] RESOLUTION - Authorizing the Mayor and City Clerk to execute a State Historic Preservation Office Certified Local Government (CLG) grant agreement for the 2016 Historic Cheyenne Facade Improvement Program -- referred to Finance Committee (sponsor -- Mr. Brown).

[CA] RESOLUTION - Authorizing the Mayor and City Clerk to execute a State Historic Preservation Office Certified Local Government (CLG) grant agreement for a survey of the Downtown Historic District -- referred to Finance Committee (sponsor -- Mr. Brown).

[CA] RESOLUTION - Acknowledging receipt of the "2016 Downtown Cheyenne Core Plan" presented by the Downtown Development Authority of the City of Cheyenne and referring said plan to the City of Cheyenne Planning Commission -- referred to Public Services Committee (sponsors -- Mr. Cook, Dr. Rinne, Mr. Roybal).

[CA] County Preliminary Plat for Woods Landing Estates, all of the SE¼ of Section 14, T.14N., R.66W., 6th P.M., Laramie County, Wyoming (located west of and adjacent to Whitney Road, north of Beckle Road). Motion (per Consent Agenda) carried (acknowledge the Planning Commission's recommendation to approve).

Preliminary Plat for Holmes Corner, a replat of Lot 2, Block 2, Atkins Addition; and all the remaining portions of Block 1, Holmes Addition, First Filing, Cheyenne, Wyoming (located at the southeast corner of the intersection of E. Pershing Blvd. and Ridge Road). Dr. Rinne moved to acknowledge the Planning Commission's recommendation to approve with conditions #1, 2 and 3, seconded by Mr. Roybal. Dr. Rinne moved to amend by removing Planning Commission's conditions #1, 2 and 3, and replacing them with staff conditions # 2 and 3 as referenced in the 2-11-16 City staff memorandum, seconded by Mr. Shanor. Motion to amend carried. Voting "yes" -- all members of the governing body. Main motion as amended carried. Voting "yes" -- all members of the governing body.

[CA] Professional Services Agreement between the City of Cheyenne, City of Cheyenne Board of Public Utilities and McGee, Hearne and Paiz, LLC, to audit the annual financial statements of the City of Cheyenne, Wyoming -- referred to Finance Committee.

[CA] Agreement between the City of Cheyenne and Cheyenne Umpires Association to provide umpire services for the 2016, 2017 and 2018 City league softball seasons -- referred to Finance Committee.

[CA] Addendum No. 3 to City Contract No. 2985 to allow the City of Cheyenne, Wyoming - Laramie County, State of Wyoming Joint Powers Board to sublease with AT&T for the installation of a telecommunications facility (cellular tower), and to sublease with Verizon Wireless for the installation of two cellular antennas within the Exhibition Hall, all to be located on the leased premises known as Frontier Park -- referred to Finance Committee.

[CA] Amendment No. 1 to City Contract No. 5696 to extend the contract term for an additional five year period to allow the Laramie County School District No. 1 to continue the lease of a parcel of real property located at Cosgriff Court, Talbot Court and I-25 in Pioneer Park, City of Cheyenne, Wyoming -- referred to Finance Committee.

[CA] Consideration of Bid #E-20-16 for furnishing six (6) new 2015 - 2016 Ford Utility Police Interceptors, and four (4) new 2015 - 2016 four door Ford Sedan Police Interceptors for the City of Cheyenne, Police Department (2011 - 2014 1% Sales Tax). Motion (per Consent Agenda) carried (accept bid from Spradley Barr Motors, Cheyenne, in an amount not to exceed \$262,778.00).

[CA] Consideration of Bid #S-12-16 for a contract between the City of Cheyenne, Engineering Department, and JTL Group, Inc, d/b/a Knife River, Cheyenne, Wyoming, for the Fiscal Year 2016 City Overlay Part 1 Project (2015-2018 1% Sales Tax) -- referred to Finance Committee.

[CA] Consideration of Bid #S-13-16 for a contract between the City of Cheyenne, Engineering Department, and Simon Contractors, Cheyenne, Wyoming, for the Fiscal Year 2016 City Overlay Part 2 Project (2015-2018 1% Sales Tax) -- referred to Finance Committee.

Appointments of Will Hardin and Gabriel J. Pina to the Cheyenne Downtown Development Authority. Mr. Shanor moved to approve, seconded by Mr. White. Motion carried. Voting "yes" -- all members of the governing body with the exception of Mayor Kaysen who did not vote (Mayoral appointees).

Announcement was made of a Public Hearing to be held March 14, 2016 at 6:00 p.m. in City Council Chambers, 2101 O'Neil Avenue, Cheyenne, Wyoming, for a bar & grill liquor license application filed with the City Clerk's Office for S & S Wyoming, LLC d/b/a The Suite Bistro, 1901 Central Avenue, Cheyenne, Wyoming.

Announcement was made of a Public Hearing to be held March 14, 2016 at 6:00 p.m. in City Council Chambers, 2101 O'Neil Avenue, Cheyenne, Wyoming, for a transfer of ownership for a resort liquor license application filed with the City Clerk's Office for Astride A Starship, LLC d/b/a The Plains Hotel, 1600 Central Avenue, Cheyenne, Wyoming (License currently held by The Plains Hotel Company, LLC d/b/a The Plains Hotel, 1600 Central Avenue, Cheyenne, Wyoming).

Announcement was made of a Public Hearing to be held March 14, 2016 at 6:00 p.m. in City Council Chambers, 2101 O'Neil Avenue, Cheyenne, Wyoming, for a resort liquor license application filed with the City Clerk's Office for JPK TR Cheyenne, LLC d/b/a Cheyenne Staybridge Suites Hotel, 5109 Frontier Mall Drive, Cheyenne, Wyoming.

Announcement was made of a Public Hearing to be held March 14, 2016 at 6:00 p.m. in City Council Chambers, 2101 O'Neil Avenue, Cheyenne, Wyoming, for a restaurant liquor license application filed with the City Clerk's Office for Vreeland\Mazza, LLC d/b/a Godfather's Pizza,

5719 Yellowstone Road, Cheyenne, Wyoming.

Announcement was made of the Re-Appointment of William C. Beaman to the City of Cheyenne, Wyoming - Laramie County, State of Wyoming Joint Powers Board for Frontier Park Improvements, to be confirmed March 14, 2016.

Under other business:

Bart Stolp, referenced a January 16, 2016 newspaper article and commented on neighbors' traffic and pedestrian safety concerns, noting his observations involving safety issues on Van Buren Avenue near a school crosswalk. Upon inquiry, John Hall, City Engineer, provided information on improvements and installation costs, and noted more sidewalk work is planned after the current school year. Mr. Stolp expressed his disagreement with results of a speed study conducted by the City in the vicinity and stated drivers' compliance with the speed limit is evident only when there is a visible police presence.

Jeff Dierksen commented on recent adoption of the revised Neighborhood Traffic Management Program (NTMP) and his concerns with elimination of the Neighborhood Traffic Committee and speed watch portion of the program and changes in eligibility criteria and the point system. He proposed presentations be provided by the Metropolitan Planning Organization to members of the governing body to explain the program and program aspects that have been changed. Upon inquiry to Mayor Kaysen regarding answers to past questions posed by Mr. Dierksen, Mayor Kaysen reported he was still working on response information.

Ms. Williams referenced action taken at the February 8, 2016 City Council meeting regarding adoption of a resolution for the Traffic Signal Project on Walterscheid and Fox Farm and 5th St. and Deming Drive. It was noted the resolution authorized submittal of a Mineral Royalty Capital Construction Account grant funding application to the State Loan and Investment Board for the project and that SLIB has not yet met to review the application.

There being no further business to come before the governing body, the meeting was officially adjourned at 7:15 p.m.

Submitted by,

Carol Intlekofer, MMC
City Clerk

This notice is available in alternative, accessible formats upon request.

Published: Wyoming Tribune-Eagle
March 3, 2016