

FINANCE COMMITTEE MINUTES

Due to the Presidents' Day Holiday on Monday, February 15, 2016, a meeting of the Finance Committee was instead held on Tuesday, February 16, 2016, in Committee Room 122, starting at 11:00 A.M. Those in attendance were as follows:

COMMITTEE MEMBERS: Jim Brown, Chairman; Mike Luna, Jeff White, and Annette Williams.

CITY STAFF: Vicki Nemecek, Public Works Director; John Hall, City Engineer; Ben Rowland, Staff Attorney; Dan White, City Attorney; Cindy Schneider, Grants Manager; Lois Huff, City Treasurer; Chief Brian Kozak and Lt. Rob Dafoe, Police Department; Judge Mark Moran, Municipal Court; and Sara Vasquez, Purchasing.

OTHERS PRESENT: Mayor Rick Kaysen; Richard Johnson, City Council Ward III; and Matt Murphy, WTE.

AGENDA ITEMS

12. **ORDINANCE – 3rd READING -** Amending Section 2.40.035(B), Traffic School-Administrative Fee, of Chapter 2.40, Municipal Court, of Title 2, Administration and Personnel, of the Code of the City of Cheyenne, Wyoming.

Mr. Luna moved to approve on 3rd and final reading, seconded by Mrs. Williams. Motion carried by unanimous voice vote.

DISCUSSION: Judge Mark Moran, Municipal Court, provided a staff report and advised staff supports approval. Upon inquiry, Judge Moran reported the fee increase was requested to help cover the cost of the program and provided program details including eligibility requirements, provides for increased road/traffic safety knowledge, and potentially deferring insurance premium increases relating to traffic violations.

22. **RESOLUTION -** Certifying that the Governing Body of the City of Cheyenne concurs with the application of the Board of County Commissioners of Laramie County, Wyoming, for an award of Fiscal Year 2013-2014 Countywide Consensus Block Grant Funding in the amount of \$2,201.37 for the Stone Trash Receptacles Project for the Town of Pine Bluffs. (SPONSOR - JIM BROWN)

Mr. Luna moved to adopt, seconded by Mrs. Williams. Motion carried by unanimous voice vote.

DISCUSSION: Cindy Schneider, Grants Manager, provided a staff report and advised the grant process requires a resolution approved by the Governing Body, noting a cost of \$2,201.37 for the Stone Trash Receptacles Project.

23. RESOLUTION - Certifying that the Governing Body of the City of Cheyenne concurs with the application of the Board of County Commissioners of Laramie County, Wyoming, for an award of Fiscal Year 2015-2016 Countywide Consensus Block Grant Funding in the amount of \$107,618 for a replacement loader for the Town of Pine Bluffs. (SPONSOR - JIM BROWN)

Mrs. Williams moved to adopt, seconded by Mr. White. Motion carried by unanimous voice vote.

DISCUSSION: Cindy Schneider, Grants Manager, provided a staff report and advised the grant process requires a resolution approved by the Governing Body, noting the cost of purchasing a replacement loader is \$107,618.00, and upon inquiry, confirmed the proposed purchase is for a new loader that will replace the current loader which is no longer operable.

24. RESOLUTION - Re-appropriating the Fiscal Year 2016 budget of the City of Cheyenne according to the provisions of W.S. §16-4-112 and 16-4-113. (SPONSOR - JIM BROWN)

Mr. Luna moved to adopt, seconded by Mrs. Williams. Motion carried by unanimous voice vote.

DISCUSSION: Lois Huff, City Treasurer, provided a staff report and advised the proposed re-appropriation includes grant and miscellaneous agency funds revenues, and upon inquiry, reported RERT #7, relating to the Homeland Security Grant revenue, stands for the Regional Emergency Response Team #7.

29. CONSIDERATION OF BIDS:

- a) Consideration of Bid #E-20-16 for furnishing six (6) new 2015 - 2016 Ford Utility Police Interceptors, and four (4) new 2015 - 2016 four door Ford Sedan Police Interceptors for the City of Cheyenne, Police Department (2011 - 2014 1% Sales Tax).

Mr. White moved to accept the bid from Spradley Barr Motors, Cheyenne, in an amount not to exceed \$262,778.00, seconded by Mr. Luna. Motion carried by unanimous voice vote.

DISCUSSION: Lt. Rob Dafoe, Police Department, provided a staff report and advised staff supports approval, and upon inquiry, provided information relating to the vehicle replacement process that can involve trade-ins, placing vehicles in reserve status, and purchasing additional vehicles when necessary to meet department demands.

There being no further items for the agenda to come before the Finance Committee, the meeting was adjourned at 11:17 a.m.

Submitted by,

Kris Jones
Executive Assistant
to the City Council