

## **FINANCE COMMITTEE MINUTES**

A meeting of the Finance Committee was held on Monday, January, 04, 2016, in Committee Room 122, starting at 11:00 A.M. Those in attendance were as follows:

**COMMITTEE MEMBERS:** Jim Brown, Chairman; Mike Luna, Scott Roybal, and Jeff White.

**CITY STAFF:** Kristy Anderson, Deputy City Clerk; Vicki Nemecek, Public Works Director; John Hall, City Engineer; Alessandra McCoy, Assistant City Attorney; Ben Rowland, Staff Attorney; Bob Bradshaw, Special Projects Director; Rick Parish, Parks & Recreation Department Director; Dan White, City Attorney; Lisa Snyder, Forestry Director; Mark Ellison, Forestry Division; David Cole, Engineering; and Scott Smith, Public Information Officer.

**OTHERS PRESENT:** Mayor Rick Kaysen; Richard Johnson, City Council Ward III; Matt Murphy, WTE; and Jennifer Thayer, Holiday Inn.

---

### **AGENDA ITEMS**

7. a) Transfer of ownership for a resort liquor license application filed with the City Clerk's Office for 204 Fox Holdings, LLC d/b/a Holiday Inn Cheyenne, Cheyenne, Wyoming (License currently held by Hotel West I, LP d/b/a Holiday Inn Cheyenne, Cheyenne, Wyoming).

Mr. Roybal moved to approve, seconded by Mr. Luna. Motion carried by unanimous voice vote.

**DISCUSSION:** Kristy Anderson, Deputy City Clerk, provided a staff report and advised all required documents have been submitted and reviewed by the appropriate agencies. Upon inquiry, Ms. Anderson reported the business will operate under the trade name of The Holiday Inn until sometime in February 2016 where it will then operate under the name of The Radison, noting no additional approval or changes will be necessary at that time as only the trade name will change and explained the name on the license will remain as 204 Fox Holdings, LLC.

#### 25. CONSIDERATION OF BIDS:

- c) Consideration of Bid #S-10-16 for a contract between the City of Cheyenne, Forestry Division, and Green Lawn and Tree Care, Inc., Cheyenne, Wyoming, for cemetery tree removals project.

Mr. Roybal moved to accept the bid from Green Lawn and Tree Care, Inc., Cheyenne, in an amount not to exceed \$41,565.00, seconded by Mr. White. Motion carried by unanimous voice vote.

**DISCUSSION:** Mark Ellison, Forestry, provided a staff report and advised staff supports approval of the proposed bid. Upon inquiry, Mr. Ellison reported that although the City has qualified staff who can perform the removals, it was determined to outsource the removal of the large number of trees to avoid a lag in time in day to day operations of the Forestry Division by providing necessary care for remaining healthy trees.

There being no further items for the agenda to come before the Finance Committee, the meeting was adjourned at 11:05 a.m.

Submitted by,

Kris Jones  
Executive Assistant  
to the City Council