

**RECORD OF PROCEEDINGS FOR THE GOVERNING BODY  
OF THE CITY OF CHEYENNE  
Office of City Clerk**

October 12, 2015

The Governing Body of the City of Cheyenne met in regular session on this date beginning at 6:00 p.m. in Council Chambers. Present were: MAYOR - Richard L. Kaysen; COUNCIL MEMBERS - Mr. Brown, Mr. Cook, Mr. Johnson, Mr. Luna, Dr. Rinne, Mr. Roybal, Mr. Shanor and Ms. Williams. (City Clerk note: Vacancy (1) on City Council, Ward I) Also present: Carol Intlekofer, City Clerk, and Dan White, City Attorney. The pledge of allegiance was recited.

Consent Agenda. (All agenda items listed with the designation of [CA] are considered to be routine items by the governing body and will be enacted by one motion. There will be no separate discussion on these items unless a member of the governing body so requests and support by two other members is received. Any item removed from the Consent Agenda will be considered in its normal sequence on the agenda.) Mr. Luna moved to approve Consent Agenda items, seconded by Ms. Williams. Motion carried. Voting "yes" -- all members of the governing body.

[CA] Minutes from Regular Meeting of the Governing Body on September 28, 2015. Motion (per Consent Agenda) carried.

Mr. Brown declared a conflict of interest (business interest in voucher payable to Ameri-Tech HVAC Services) and vacated Council Chambers. Mr. Luna moved to approve payment of vouchers as presented, seconded by Mr. Roybal. Motion carried. Voting "yes" -- all members of the governing body present in Council Chambers. Following announcement of the vote, Mr. Brown returned to Council Chambers.

Mayor Kaysen opened a public hearing for input and comments on a transfer of ownership for a retail liquor license application filed with the City Clerk's Office for Community Investments, Inc., 507 E. Lincolnway, Cheyenne, Wyoming (License currently held by Katrina M. Howell and Adam L. Howell d/b/a Scooter's Scoreboard Bar, 507 E. Lincolnway, Cheyenne, Wyoming). There being no input or comments and purpose of the hearing having been met, Mayor Kaysen closed the public hearing and referred the application to Finance Committee.

Mayor Kaysen opened a public hearing to determine whether compliance of annexation conditions required by Wyoming Statute §15-1-402 exist for a parcel of land of approximately 6.17 acres situated in Lots 1, 8, and 9, Block 5; Lots 1-4, Block 6; and Lots 1-18, Block 7, Sun Rise Hills Addition Filing No. 1, and the adjacent portions of Thomas Road, Johnston Street, and a portion of vacated Sunrise Hills Drive, Laramie County, Wyoming (located at the southwest corner of Thomas and Ridge Roads). Mike Tylka, Development office, advised a zone change is a correlated item; provided information on proposed development plans (residential lots) for the property, and stated that requirements and compliance of annexation conditions contained in state statutes had been met. Concern was expressed regarding lack of connecting street accessibility to existing residential areas

to the west and south of the property. There being no further input or comments and purpose of the hearing having been met, Mayor Kaysen closed the public hearing.

ORDINANCE - Pursuant to Section 2.2.1, Zoning Map Amendments, Section 5.1.2, Zoning Districts Established, and Section 5.1.3, Official Zoning Map, of the Cheyenne Unified Development Code, changing the zoning classification from MR-2 Medium Density Residential-Developing to MUB Mixed-Use Business Emphasis for a replat of a portion of Tract 5, Storey Acres, Cheyenne, Wyoming, to be known as RKRR Addition (located west of and adjacent to Townsend Place, south of Arbor Lane). Reporting for Public Services Committee, Mr. Cook moved to approve on third and final reading, seconded by Ms. Williams. Motion carried. Voting “yes” -- all members of the governing body.

ORDINANCE - 1<sup>ST</sup> Reading - Annexing to the City of Cheyenne, Wyoming, a parcel of land approximately 6.17 acres situated in Lots 1, 8, and 9, Block 5; Lots 1-4, Block 6; and Lots 1-18, Block 7, Sun Rise Hills Addition Filing No. 1, and the adjacent portions of Thomas Road, Johnston Street, and a portion of vacated Sunrise Hills Drive, Laramie County, Wyoming (located at the southwest corner of Thomas and Ridge Roads) -- referred to Public Services Committee (sponsor - Mr. Cook).

ORDINANCE - 1<sup>ST</sup> Reading - Pursuant to Section 2.2.1, Zoning Map Amendments, Section 5.1.2, Zoning Districts Established, and Section 5.1.3, Official Zoning Map, of the Cheyenne Unified Development Code, changing the zoning classification from County MR Medium Density Residential to MR-2 Medium Density Residential-Developing for Lots 1, 8, and 9, Block 5; Lots 1-4, Block 6; and Lots 1-18, Block 7, Sun Rise Hills Addition Filing No. 1, and a portion of vacated Sunrise Hills Drive, Laramie County, Wyoming (located at the southwest corner of Thomas and Ridge Roads) -- referred to Public Services Committee (sponsor - Mr. Cook).

[CA] RESOLUTION - Declaring a vacancy to exist on the Cheyenne City Council in Ward 1. Motion (per Consent Agenda) carried. (#5716)

RESOLUTION - Authorizing the submittal of an application to the Wyoming State Loan and Investment Board for a loan from the Wyoming Clean Water State Revolving Fund for an amount not to exceed \$9.5 million for construction costs for the Phase One Southern Sewer Interceptor Main Project and authorizing the Mayor, the City Clerk and the Director of the Board of Public Utilities to execute the application and all related loan documents. Mr. Shanor recused himself from discussion and voting on the item to avoid the appearance of any potential or perceived conflict of interest, and vacated Council Chambers. Reporting for Finance Committee, Mr. Brown moved to adopt, seconded by Mr. Luna. Mr. Brown moved to amend by substitute dated September 29, 2015, seconded by Mr. Luna. Upon inquiry, Brad Brooks, Engineering/Water Resource Manager, Board of Public Utilities, advised the substitute increases the loan request amount to \$9.9 million based upon a recent updated cost estimate. Motion to amend carried. Voting “yes” -- all members of the governing body present in Council Chambers. Main motion as amended carried. Voting “yes” -- all members of the governing body present in Council Chambers. Following announcement of the vote, Mr. Shanor returned to Council Chambers. (#5717)

[CA] RESOLUTION - Authorizing the Mayor and the City Clerk to sign a Final Plat for RKRR Addition, a replat of a portion of Tract 5, Storey Acres, Cheyenne, Wyoming, (located west of and adjacent to Townsend Place, south of Arbor Lane). Motion (per Consent Agenda) carried. (#5718)

[CA] RESOLUTION - Re-appropriating the Fiscal Year 2015 budget of the City of Cheyenne according to the provisions of W.S. §16-4-112 and 16-4-113 -- referred to Finance Committee (sponsor - Mr. Brown).

[CA] RESOLUTION - Certifying that the Governing Body of the City of Cheyenne concurs with the application of the Board of County Commissioners of Laramie County, Wyoming, for an award of State Loan and Investment Board FY 2015-2016 Countywide Consensus Block Grant Funding in the amount of \$65,000 for Community Center upgrades for the Town of Burns -- referred to Finance Committee (sponsor - Mr. Brown).

[CA] RESOLUTION - Authorizing the Mayor and City Clerk to execute a Memorandum Of Understanding regarding reciprocal play at City and F.E. Warren Air Force Base Golf Courses; a Memorandum Of Understanding to implement the 'Keep Cheyenne Clean' Program, and a Charter establishing the F.E. Warren/Greater Cheyenne Community Partnership Leadership Committee -- referred to Finance Committee (sponsor - Mr. Brown).

[CA] Lease Agreement No. 8-09670 between the City of Cheyenne and the State of Wyoming, Department of Administration and Information, Construction Management, for lease of 54 parking spaces at the Cox Parking Structure. Motion (per Consent Agenda) carried. (#6422)

[CA] Contract between the City of Cheyenne, Transit Division, and Wyoming Department of Health, Aging Division, to provide supportive services to persons 60 years or older (Title III-B Program Grant) -- referred to Finance Committee.

[CA] Contract for single source technical service support for the Cheyenne Fire and Rescue Department from Physio-Control, Inc., Redmond, Washington, for factory-authorized inspection and repair services of LIFEPAK devices (2015-2018 1% Sales Tax) -- referred to Finance Committee.

[CA] Contract Modification No. 1 to Contract No. 6307 between the City of Cheyenne, Engineering Department, and Ayres Associates for Lake Minnehaha Remediation Plan Phase 2 Project at Holliday Park (County Consensus Block Grant) -- referred to Finance Committee.

[CA] Lease # API-169 Contract Amendment #3 to City Contract No. 150 between the City of Cheyenne and the United States of America for additional lands for the development of a Veterans' Administration Cemetery and a future City cemetery (to be located at the USDA Experimental Station off Roundtop Road) -- referred to Finance Committee.

[CA] Consideration of Bid #E-7-16 for furnishing one new 2015-2016 cab and chassis, 4x4, with forestry chipper dump bed for the Urban Forestry Division (2011 - 2014 1% Sales Tax). Motion (per

Consent Agenda) carried (accepted bid from Spradley Barr Motors, Cheyenne, Wyoming, in an amount not to exceed \$62,117.00, including trade-in).

Re-Appointment of Tricia S. Crilly to the Cheyenne Housing Authority Board. Mr. Roybal moved to approve, seconded by Mr. Shanor. Motion carried. Voting “yes” -- all members of the governing body with the exception of Mayor Kaysen who did not vote (Mayoral appointee).

[CA] Consideration to purchase new playground equipment to include surfacing for Highlands Park from GameTime d/b/a Great Western Park & Playground, Wellsville, Utah (Community Facilities Fees, Land & Water Conservation Grant) -- referred to Finance Committee.

Announcement was made of the Re-appointment of Jeannine Stallings to the Transit Advisory Board, to be confirmed October 26, 2015.

Announcement was made of the Appointments of Angel Antunez, Elizabeth Babbitt, Maggie Black, Madison Cook, Sora Bullis, Jacob Freeman, Julia Horst, Rachel Moseley, Kendra Redding, Tanner Robertson, Sawyer Ruben, Sommer Straub-Waldron, Marvin Vinluan, Jason Weber, Josh Weber and Katie Williams to the 2015-16 Mayor’s Youth Council, to be confirmed October 26, 2015. Carol Intlekofer, City Clerk, stated she had been advised that Elizabeth Babbitt has indicated she will not be able to participate as a member of the Mayor’s Youth Council, therefore, her name will not be forwarded to the next agenda for appointment consideration.

Under other business, R. Duane Wall read a prepared statement expressing his concerns, issues and actions he has taken involving Harmony Hills Subdivision and his residential property regarding past City engineering staff; investigations that have been conducted; enforcement compliance with City specifications, and sidewalk and drainage concerns. Ms. Williams noted for the record that she had gone to Mr. Wall’s property and visited with him about his concerns.

There being no further business to come before the governing body, the meeting was officially adjourned at 6:28 p.m.

Submitted by,

Carol Intlekofer, MMC  
City Clerk

This notice is available in alternative, accessible formats upon request.

Published: Wyoming Tribune-Eagle  
October 22, 2015