

FINANCE COMMITTEE MINUTES

A meeting of the Finance Committee was held on Monday, October 05, 2015, in Committee Room 122, starting at 11:00 A.M. Those in attendance were as follows:

COMMITTEE MEMBERS: Jim Brown, Chairman; Mike Luna and Scott Roybal.

CITY STAFF: Lois Huff, City Treasurer; Sara Vasquez, Purchasing; Vicki Nemecek, Public Works Director; John Hall, City Engineer; Brad Brooks, BOPU; Tim Wilson, BOPU Director; Dan White, City Attorney; John Ridge, Deputy City Attorney, Lisa Olson, Urban Forestry Director; and Bob Bradshaw, Special Projects Director.

OTHERS PRESENT: Matt Murphy, WTE.

AGENDA ITEMS

14. **RESOLUTION** - Authorizing the submittal of an application to the Wyoming State Loan and Investment Board for a loan from the Wyoming Clean Water State Revolving Fund for an amount not to exceed \$9.5 million for construction costs for the Phase One Southern Sewer Interceptor Main Project and authorizing the Mayor, the City Clerk and the Director of the Board of Public Utilities to execute the application and all related loan documents. (SPONSOR - JIM BROWN)

Mr. Luna moved to adopt, seconded by Mr. Roybal. Mr. Luna moved to amend by substitute dated 09-29-15, seconded by Mr. Roybal.

DISCUSSION: Brad Brooks, BOPU, provided a staff report and advised staff supports approval and requested consideration for approval of the substitute dated 09-29-15 which provides for increasing the proposed loan amount from \$9.5 million to \$9.9 million to accommodate higher than anticipated project costs. Mr. Brooks reported the project consists of: 1-Enhancement of sewer service to the southern portion of Cheyenne; 2-Increase sewage flows into the Crow Creek Facility; and 3-Expand recycled water system. Upon inquiry, he advised the proposed project would provide for two diversion locations of the South Cheyenne Water and Sewer system, which would address some of their capacity concerns, noting the project would accommodate the projected additional flow.

16. **LEASES/CONTRACTS/LEGAL:**

- c) Lease Agreement No. 8-09670 between the City of Cheyenne and the State of Wyoming, Department of Administration and Information, Construction Management, for lease of 54 parking spaces at the Cox Parking Structure.

Mr. Roybal moved to approve, seconded by Mr. Luna. Motion carried by unanimous voice vote.

DISCUSSION: Bob Bradshaw, Special Projects Director, provided a staff report and advised staff supports approval of the proposed 4 year 9 month parking lease that would provide for a total revenue amount of \$139,590.00, and upon inquiry, explained the lease was requested by the State of Wyoming in order to accommodate parking for their employees during the Capitol Square Project.

17. CONSIDERATION OF BIDS:

- c) Consideration of Bid #E-7-16 for furnishing one new 2015-2016 cab and chassis, 4x4, with forestry chipper dump bed for the Urban Forestry Division (2011 - 2014 1% Sales Tax).

Mr. Luna moved to accept the bid from Spradley Barr Motors, Cheyenne, in an amount not to exceed \$62,117.00, including trade-in, seconded by Mr. Roybal. Motion carried by unanimous voice vote.

DISCUSSION: Lisa Olson, Urban Forestry Director, provided a staff report and advised staff supports approval of the bid from Spradley Barr Motors, Cheyenne, in an amount not to exceed \$62,117.00, including trade-in, and explained a lower bid submitted did not meet bid specifications involving radio system functions and failure to provide vehicle undercoating.

There being no further items for the agenda to come before the Finance Committee, the meeting was adjourned at 11:09 a.m.

Submitted by,

Kris Jones
Executive Assistant
to the City Council