

**SPECIAL
FINANCE COMMITTEE
MINUTES**

A Special meeting of the Finance Committee was held on Wednesday, June 03, 2015, in Committee Room 122, starting at 5:45 P.M. Those in attendance were as follows:

COMMITTEE MEMBERS: Jim Brown, Chairman; Scott Roybal, Jimmy Valdez, and Mike Luna.

CITY STAFF: Dan White, City Attorney; John Ridge, Deputy City Attorney; Vicki Nemecek, Public Works Director; Alessandra McCoy, Assistant City Engineer; and Craig LaVoy, Public Works Department.

OTHERS PRESENT: Mayor Rick Kaysen; and Dr. Mark Rinne, City Council President.

AGENDA ITEMS

29. LEASES/CONTRACTS/LEGAL:

- e) Professional Services Agreement between the City of Cheyenne, Public Works Department, and Noel Griffith Jr. & Associates Architects for the Transfer Station Update Phase 2 and 3 Design (1% Specific Purpose Sales & Use Tax, State Loan & Investment Board Grant).

Mr. Luna moved to approve in an amount not to exceed \$1,032,300.00, seconded by Mr. Roybal. Motion carried by unanimous voice vote.

DISCUSSION: Craig LaVoy, Public Works Department, provided a staff report and advised staff supports approval and reported expansion of the tipping floor and office space are included as well as allowing for future expansion. Upon inquiry, Mr. LaVoy explained funding for the Operations Plan (\$15,000.00) involves DEQ permit requirements, projected staffing levels, and allows for prepared planning, and reported the site tour allowance (\$14,000.00) provides for the opportunity to tour sites related to the proposed expansion, noting if not taken, funds will be retained by the City.

There being no further items for the agenda to come before the Finance Committee, the meeting was adjourned at 5:49 P.M.

Submitted by,

Kris Jones
Executive Assistant

to the City Council

xc Mayor Rick Kaysen
Carol Intlekofer - City Clerk
Kristy Anderson – Deputy City Clerk
Dan White – City Attorney
John Ridge - Deputy City Attorney
Lara White – Attorney’s Office
Vicki Nemecek – Public Works Director
Lisa Pafford-Assistant Development Director
Matt Ashby – Planning Services Director
Nathan Beauheim – Acting City Engineer
Lois Huff – City Treasurer
Tom Mason - MPO Director
Rick Parish – Parks & Recreation Director