

FINANCE COMMITTEE MINUTES

A meeting of the Finance Committee was held on Monday, April 06, 2015, in Committee Room 122, starting at 11:00 A.M. Those in attendance were as follows:

COMMITTEE MEMBERS: Jim Brown, Chairman; Mike Luna, Scott Roybal, and Jimmy Valdez.

CITY STAFF: Lois Huff, City Treasurer; Bob Bradshaw, Special Projects Director; Nathan Beauheim, Acting City Engineer; Dan White, City Attorney; Rick Parish, Parks & Recreation Director; Kari Kivisto and Cyndi Sullivan, Leisure Services; Sara Vasquez, Purchasing; Tom Mason, MPO Director; Kim Stevens 1% Construction; and Vicki Nemecek, Public Works Director.

OTHERS PRESENT: Mayor Rick Kaysen; Richard Johnson, City Councilman, Ward III; Lucas High, WTE; and Doug Randall, KGAB.

AGENDA ITEMS

14. LEASES/CONTRACTS/LEGAL:

- e) 2015- 2017 Collective Labor Agreement between the City of Cheyenne, Wyoming, and Cheyenne Firefighters Local Union No. 279, International Association of Firefighters.

Mr. Roybal moved to approve, seconded by Mr. Valdez. Motion carried by unanimous voice vote.

DISCUSSION: Mayor Rick Kaysen reported the proposed two year term of employment terms and conditions was reached through the negotiated collective bargaining process between the City of Cheyenne and the Cheyenne Firefighters Local Union No. 279.

16. CONSIDERATION OF BIDS:

- c) Consideration of Bid #M-18-15 for annual purchase of furnishing aggregate for the Street and Alley Division (2011 - 2014 1% Sales Tax).

Mr. Luna moved to accept the bid from Simon Contractors, Cheyenne, in an amount not to exceed \$35,040.00, seconded by Mr. Valdez. Motion carried by unanimous voice vote.

DISCUSSION: Vicki Nemecek, Public Works Director, provided a staff report and advised staff supports approval and reported there was an increase from \$5.25 to \$5.84 per ton resulting in an overall cost increase of \$3,500.00.

- d) Consideration of Bid #M-19-15 for annual purchase of hot mix, tack oil and cold mix for the Street and Alley Division (2011 - 2014 1% Sales Tax).

Mr. Valdez moved to accept the bid from JTL Group, Inc. d/b/a Knife River, Cheyenne, seconded by Mr. Roybal. Motion carried by unanimous voice vote.

DISCUSSION: Vicki Nemecek, Public Works Director, provided a staff report and advised staff supports approval, noting that although there was an increase in price for each material item, the overall cost is approximately \$57,000.00 less than last year due to a decrease of 1000 tons of Hot Mix. Upon inquiry, Ms. Nemecek advised material quantities are adjusted to meet project needs and provided contract information relating to projects.

- e) Consideration of Bid #M-16-15 for a contract between the City of Cheyenne, 1% Construction Division, and S&S Builders, LLC, Cheyenne, Wyoming, for Fiscal Year 2015 City Overlay, Part 1 Project (2011 - 2014 1% Sales Tax).

Mr. Roybal moved to accept the bid from S&S Builders, LLC, Cheyenne, in an amount not to exceed \$1,515,418.25, seconded by Mr. Luna. Motion carried by unanimous voice vote.

DISCUSSION: Kim Stevens, 1% Construction, provided a staff report and advised staff supports approval, noting the project consists of 1.7 miles and includes the following areas: Hynds, 7th Avenue, Hacker Court, Hacker Circle, Doubletree Lane, and Akes Drive.

OTHER ITEM FOR THE AGENDA:

Authorization for Parks & Recreation Department, Leisure Services Division, to purchase a used bus for the Child Care Program. (2011-2014 1% Sales Tax)

Mr. Roybal moved to approve in an amount not to exceed \$71,400.00, seconded by Mr. Valdez. Motion carried by unanimous voice vote.

DISCUSSION: Kari Kivisto, Leisure Services, provided a staff report and explained the item was brought forward under other items for the agenda due to timing and notification requirements involving the proposed purchase. Ms. Kivisto advised the purchase would replace a 1998 48 passenger bus which has had repeated breakdowns that have limited its use. Ms. Kivisto reported the proposed 77 passenger bus would allow for increasing the number of participants that has the potential for additional program revenue up to \$48,000.00.

There being no further items for the agenda to come before the Finance Committee, the meeting was adjourned at 11:10 a.m.

Submitted by,

Kris Jones
Executive Assistant
to the City Council

xc Mayor Rick Kaysen
Carol Intlekofer - City Clerk
Kristy Anderson – Deputy City Clerk
Dan White – City Attorney
John Ridge - Deputy City Attorney
Lara White – Attorney’s Office
Vicki Nemecek – Public Works Director
Lisa Pafford-Assistant Development Director
Matt Ashby – Planning Services Director
Nathan Beauheim – Acting City Engineer
Lois Huff – City Treasurer
Tom Mason - MPO Director
Rick Parish – Parks & Recreation Director
Jim Martin – Fire Chief