

**RECORD OF PROCEEDINGS FOR THE GOVERNING BODY  
OF THE CITY OF CHEYENNE  
Office of City Clerk**

March 23, 2015

The Governing Body of the City of Cheyenne met in regular session on this date beginning at 6:00 p.m. in Council Chambers. Present were: MAYOR - Richard L. Kaysen; COUNCIL MEMBERS - Mr. Brown, Mr. Cook, Mr. Johnson, Mr. Luna, Dr. Rinne, Mr. Roybal, Mr Valdez and Ms. Williams. Absent: Mr. Shanor. Also present: Carol Intlekofer, City Clerk, and Dan White, City Attorney. The pledge of allegiance was recited.

Consent Agenda. (All agenda items listed with the designation of [CA] are considered to be routine items by the governing body and will be enacted by one motion. There will be no separate discussion on these items unless a member of the governing body so requests and support by two other members is received. Any item removed from the Consent Agenda will be considered in its normal sequence on the agenda.) Carol Intlekofer, City Clerk, noted a clerical correction on Agenda Item #6 regarding a date error. Mr. Luna moved to approve Consent Agenda items, seconded by Ms. Williams. Motion carried. Voting "yes" -- all members of the governing body present.

[CA] Minutes from Regular Meeting of the Governing Body on March 9, 2015. Motion (per Consent Agenda) carried.

[CA] Minutes from Special Meetings of the Governing Body on March 4, 6, 11 and 12, 2015. Motion (per Consent Agenda) carried.

Mr. Brown declared a conflict of interest (business interest in voucher payable to Ameri-Tech HVAC Services) and vacated Council Chambers. Mr. Valdez moved to approve payment of vouchers as presented, seconded by Mr. Luna. Motion carried. Voting "yes" -- all members of the governing body present in Council Chambers. Following announcement of the vote, Mr. Brown returned to Council Chambers.

ORDINANCE - Repealing Chapter 5.76, Temporary or Transient Merchants, in its entirety and re-creating Chapter 5.76, Temporary or Transient Merchants; Residential Door-To-Door Solicitors, of Title 5, Business Licenses and Regulations, of the code of the City of Cheyenne, Wyoming. Reporting for Public Services Committee, Mr. Cook moved to approve on second reading, seconded by Ms. Williams. Motion carried. Voting "yes" -- all members of the governing body present.

ORDINANCE - Annexing to the City of Cheyenne, Wyoming, the North 286.5 feet of Tract 36; NW¼SE¼SW¼ of Section 4; and a portion of Sections 4 & 5, T.13N., R.66W., 6<sup>th</sup> P.M., Laramie County, Wyoming (located north of E. Fox Farm Road, between Morrie Avenue and Avenue C-4). Mr. Cook moved to approve on second reading, seconded by Ms. Williams. Motion carried. Voting "yes" -- Mr. Brown, Mr. Cook, Mr. Johnson, Mr. Roybal, Mr. Valdez and Mayor Kaysen. Voting "no" -- Mr. Luna, Dr. Rinne and Ms. Williams.

ORDINANCE - Pursuant to Sections 1.1.6 and 2.4.1(b) of the Cheyenne Unified Development Code (UDC), amending provisions of Section 2.2.1 (sponsor -- Ms. Williams). Mayor Kaysen announced the item was being withdrawn from the agenda at the request of the sponsor.

RESOLUTION - Directing staff to proceed with the process of presenting to the Governing Body of the City of Cheyenne for consideration an ordinance adopting impact fees on new development in the City of Cheyenne. Mr. Brown raised a point of information advising, as sponsor of the resolution, he was requesting the item be withdrawn from the agenda. Upon query and with no objection raised by members of the governing body, Mayor Kaysen announced the item was being withdrawn from the agenda.

[CA] RESOLUTION - Authorizing the Cheyenne Regional Airport Board to enter into a grant agreement with the U.S. Department of Transportation to accept and receive a grant for \$200,000 under the Small Community Air Service Development Grant Program. Motion (per Consent Agenda) carried. (#5564)

[CA] Preliminary Plat for Waterford Square, situated in the North 286.5 feet of Tract 36; NW $\frac{1}{4}$ SE $\frac{1}{4}$ SW $\frac{1}{4}$  of Section 4; and a portion of Sections 4 & 5, T.13N., R.66W., 6<sup>th</sup> P.M., Laramie County, WY (located north of E. Fox Farm Road, between Morrie Avenue and Avenue C-4). Motion (per Consent Agenda) carried (acknowledged Planning Commission's recommendation to approve).

[CA] Professional Services Agreement between the City of Cheyenne, Engineering Department, and Ayres Associates for Lake Minnehaha Remediation Plan Phase 2 Project at Holliday Park (County Consensus Block Grant). Motion (per Consent Agenda) carried (amount not to exceed \$192,645.00). (#6307)

[CA] Agreement between the City of Cheyenne, Parks and Recreation Department, and Cheyenne Girls Softball Association for the right to use the Concession Stands in Converse Softball Complex and Brimmer Park for the 2015 - 2017 seasons. Motion (per Consent Agenda) carried (revenue to the City in the amount of \$1,750.00 annually/3 year term). (#6308)

[CA] Memorandum of Understanding between The City of Cheyenne and The Nature Conservancy, a non-profit corporation, regarding City financial support of the purchase of a conservation easement benefitting the Big Hole property owned by the City of Cheyenne. Motion (per Consent Agenda) carried (City's portion \$5,000.00). (#6309)

[CA] Agreement between the City of Cheyenne and InTTec Inc. to permit limited use of the public right-of-way for the installation of a fiber optic communications system and setting a fee (revenue to City). Motion (per Consent Agenda) carried. (#6310)

[CA] 2015 - 2017 Collective Labor Agreement between the City of Cheyenne, Wyoming, and Cheyenne Firefighters Local Union No. 279, International Association of Firefighters -- referred to Finance Committee.

[CA] Contract Modification No. 4 to Contract No. 6115 between the City of Cheyenne and FCI Constructors of Wyoming, LLC, to modify the construction contingency and the total contract price for the Cheyenne Public Safety Center Project. Motion (per Consent Agenda) carried. (#6115)

[CA] Consideration of Bid #R-22-15 for furnishing one new bi-directional tractor with hydrostatic drive system and 21' width flail mower for the City's Street and Alley Division (2011 - 2014 1% Sales Tax). Motion (per Consent Agenda) carried (accepted bid from Rose Bros., Inc, of Lingle, Wyoming, amount not to exceed \$205,775.00).

[CA] Consideration of Bid #R-23-15 for furnishing one new 2015-2016 cab and chassis with automated refuse collection packer body with dual arm side loaders installed for the City's Sanitation Division (Insurance and Miscellaneous Claims). Motion (per Consent Agenda) carried (accepted bid from Peterbilt of Wyoming, Cheyenne, Wyoming, amount not to exceed \$332,952.00).

[CA] Consideration of Bid #M-18-15 for annual purchase of furnishing aggregate for the Street and Alley Division (2011 - 2014 1% Sales Tax) -- referred to Finance Committee.

[CA] Consideration of Bid #M-19-15 for annual purchase of hot mix, tack oil and cold mix for the Street and Alley Division (2011 - 2014 1% Sales Tax) -- referred to Finance Committee.

[CA] Consideration of Bid #M-16-15 for a contract between the City of Cheyenne, 1% Construction Division, and S&S Builders, LLC, Cheyenne, Wyoming, for Fiscal Year 2015 City Overlay, Part 1 Project (2011 - 2014 1% Sales Tax) -- referred to Finance Committee.

Appointment of Anthony Durst to the International Fire Code Board of Appeals. Mr. Brown moved to approve, seconded by Mr. Luna. Motion carried. Voting "yes" -- all members of the governing body present with the exception of Mayor Kaysen who did not vote (Mayoral appointee).

Announcement was made of the Appointments of Phyllis Hime to the Mayor's Council for People with Disabilities, and Chris Joannides to the Board of Community Action of Laramie County Inc., to be confirmed April 13, 2015.

Announcement was made of a Public Hearing to be held April 13, 2015, at 6:00 P.M. in City Council Chambers, 2101 O'Neil Avenue, to receive public comment regarding the intent of the City of Cheyenne to submit an application for funding to the Wyoming Business Council's Business Ready Community, Community Enhancement Grant Program, to assist in funding the West Edge Streetscape and Civic Center Commons.

There being no further business to come before the governing body, the meeting was officially adjourned at 6:09 p.m.

Submitted by,

Carol Intlekofer, MMC  
City Clerk

This notice is available in alternative, accessible formats upon request.

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