

**RECORD OF PROCEEDINGS FOR THE GOVERNING BODY
OF THE CITY OF CHEYENNE
Office of City Clerk**

February 23, 2015

The Governing Body of the City of Cheyenne met in regular session on this date beginning at 6:00 p.m. in Council Chambers. Present were: MAYOR - Richard L. Kaysen; COUNCIL MEMBERS - Mr. Brown, Mr. Cook, Mr. Johnson, Mr. Luna, Dr. Rinne, Mr. Roybal, Mr. Shanor [arriving at 6:04 p.m.], Mr Valdez and Ms. Williams. Also present: Carol Intlekofer, City Clerk, and Dan White, City Attorney. The pledge of allegiance was recited.

Consent Agenda. (All agenda items listed with the designation of [CA] are considered to be routine items by the governing body and will be enacted by one motion. There will be no separate discussion on these items unless a member of the governing body so requests and support by two other members is received. Any item removed from the Consent Agenda will be considered in its normal sequence on the agenda.) Upon request by Ms. Williams to remove agenda item #20 from the Consent Agenda and support being received by Dr. Rinne but no other City Council member, the item remained on Consent Agenda. Mr. Roybal moved to approve Consent Agenda items, seconded by Mr. Brown. Motion carried. Voting "yes" -- all members of the governing body present.

[CA] Minutes from Regular Meeting of the Governing Body on February 9, 2015. Motion (per Consent Agenda) carried.

[CA] Minutes from Special Meetings of the Governing Body on February 11, 2015 and February 14, 2015. Motion (per Consent Agenda) carried.

Mr. Roybal declared a conflict of interest (business interest in voucher payable to Tyrrell-Doyle Auto Center) and vacated Council Chambers. Mr. Valdez moved to approve payment of vouchers as presented, seconded by Mr. Brown. [City Clerk note: Mr. Shanor joined the meeting] Upon inquiry, Todd Feezer, Assistant Director, Parks and Recreation Department, provided information on the following vouchers: Colorado Doorways, Inc. and Construction Specialists, Inc. (replacement and installation of door (fire resistant) at the Children's Village); Dant Clayton Corporation (additional bleachers for Power's Field); DM Mailing Service (bandanas for dogs/Dog Obedience class training (expense covered by registration fees), and Ermold Park and Recreation Products (ADA compliant playground surface (engineered wood fibers) at Neighborhood Park). Upon inquiry, Mayor Kaysen advised a voucher payable to Builders Choice was for services in conjunction with grant monies the City receives to assist low income homeowners. Motion carried. Voting "yes" -- all members of the governing body present in Council Chambers with the exception of Ms. Williams voting "no". Following announcement of the vote, Mr. Roybal returned to Council Chambers.

Public Hearing for renewal applications for existing City liquor licenses (retail, restaurant, limited retail, resort, bar and grill licenses, and microbrewery permits) filed with the City Clerk's Office. Carol Intlekofer, City Clerk, noted the following requests are included with the renewal of

the licenses: The Suite (bar and grill license) is requesting an additional dispensing room, and Lambousis Revocable Trust is requesting to park its retail license for one additional year as allowed by state statute. There being no further comments or input and purpose of the hearing having been met, Mayor Kaysen closed the hearing and referred the applications to Finance Committee.

ORDINANCE - Annexing to the City of Cheyenne, Wyoming, a portion of the NW1/4 of Section 21, T.14N., R.66W., 6th P.M., Laramie County, Wyoming, to be known as The Bluffs, 10th Filing Annexation (located between Converse Avenue and Crestridge Drive, north of Foothills Road) (Postponed from February 9, 2015). Reporting for Public Services Committee, Mr. Shanor moved to approve on third and final reading, seconded by Ms. Williams. Motion carried. Voting “yes” -- all members of the governing body. (#4055)

AN ORDINANCE - Pursuant to Section 2.2.1, Zoning Map Amendments, Section 5.1.2, Zoning Districts Established, and Section 5.1.3, Official Zoning Map, of the Unified Development Code, changing the zoning classification from County LR Low Density Residential and LR-2 Low Density Residential, Developing to MR-2 Medium-Density Residential, Developing for Cheyenne, Wyoming, The Bluffs, 10th Filing (located north of and adjacent to Foothills Road between Point Bluff and Mountain Road). (Postponed from February 9, 2015). Mr. Shanor moved to approve on third and final reading, seconded by Ms. Williams. Motion carried. Voting “yes” -- all members of the governing body. (#4056)

ORDINANCE - Pursuant to Section 2.2.1, Zoning Map Amendments, Section 5.1.2, Zoning Districts Established, and Section 5.1.3, Official Zoning Map, of the Cheyenne Unified Development Code, changing the zoning classification from CB Community Business to MUB Mixed Use Business Emphasis for Lot 2, Block 1, Triumph Addition, 2nd Filing, Cheyenne, Wyoming (located north of and adjacent to Grand Harmony Boulevard, west of Center Drive). Mr. Shanor moved to approve on third and final reading, seconded by Ms. Williams. Motion carried. Voting “yes” -- all members of the governing body. (#4057)

ORDINANCE - Annexing to the City of Cheyenne, Wyoming, a portion of the W1/2 E1/2 of Section 35, T.14N., R.66W., 6th P.M., Laramie County, Wyoming, to be known as Chukker Ridge, 2nd Filing Annexation (located east of Pennsylvania Avenue, between 13th Street and Atlantic Avenue). Mr. Shanor moved to approve on second reading, seconded by Ms. Williams. Motion carried. Voting “yes” -- all members of the governing body.

ORDINANCE - Pursuant to Section 2.2.1, Zoning Map Amendments, Section 5.1.2, Zoning Districts Established, and Section 5.1.3, Official Zoning Map, of the Unified Development Code, changing the zoning classification from A-2 Agricultural (County) to MR-2 Medium-Density Residential, Developing for a portion of the W1/2 E1/2 of Section 35, T.14N., R.66W., 6th P.M., Cheyenne, Wyoming, to be known as Chukker Ridge, 2nd Filing (located east of Pennsylvania Avenue, between 13th Street and Atlantic Drive). Mr. Shanor moved to approve on second reading, seconded by Ms. Williams. Motion carried. Voting “yes” -- all members of the governing body.

ORDINANCE - Annexing to the City of Cheyenne, Wyoming, Tracts 45 and 46, Dell Range Addition, 4th Filing, Laramie County, Wyoming (located at the northeast corner of the intersection

of N. College Drive and Dell Range Boulevard). Mr. Shanor moved to approve on second reading, seconded by Ms. Williams. Motion carried. Voting “yes” -- all members of the governing body.

ORDINANCE - Pursuant to Section 2.2.1, Zoning Map Amendments, Section 5.1.2, Zoning Districts Established, and Section 5.1.3, Official Zoning Map, of the Unified Development Code, changing the zoning classification from County MR Medium-Density Residential to MUB Mixed-Use Business Emphasis for Tracts 45 and 46, Dell Range Addition, 4th Filing, Cheyenne, Wyoming (located at the northeast corner of the intersection of N. College Drive and Dell Range Boulevard). Mr. Shanor moved to approve on second reading, seconded by Ms. Williams. Motion carried. Voting “yes” -- all members of the governing body.

ORDINANCE - Annexing to the City of Cheyenne, Wyoming, Lots 11 and 12, Block 1, Downey Addition, Laramie County, Wyoming (located north of and adjacent to Land Court, east of Grove Drive). Mr. Shanor moved to approve on second reading, seconded by Mr. Cook. Motion carried. Voting “yes” -- all members of the governing body.

ORDINANCE - Pursuant to Section 2.2.1, Zoning Map Amendments, Section 5.1.2, Zoning Districts Established, and Section 5.1.3, Official Zoning Map, of the Unified Development Code, changing the zoning classification from County MR Medium-Density Residential to MR-1 Medium-Density Residential, Established for Lots 11 and 12, Block 1, Downey Addition, Cheyenne, Wyoming (located north of and adjacent to Land Court, east of Grove Drive). Mr. Shanor moved to approve on second reading, seconded by Ms. Williams. Motion carried. Voting “yes” -- all members of the governing body.

[CA] RESOLUTION - Authorizing the Mayor and the City Clerk to sign a Final Plat for The Bluffs, 10th Filing, a replat of all of Lots 1-11, Block 9, The Bluffs, 7th Filing; a portion of Lot 1, Block 1, Crestridge; and a portion of the NW¼ of Section 21, T.14N., R.66W., 6th P.M., Cheyenne, Wyoming (located north of and adjacent to Foothills Road between Point Bluff and Mountain Road). (Postponed from February 9, 2015) Motion (per Consent Agenda) carried. (#5655)

[CA] RESOLUTION - Approving Outside User Water/Sewer Services, by Outside User’s Agreement, with Brentag Pacific, Inc., Lots 1A and 1B, Swan Ranch Rail Park, 1st Filing, Laramie County, Wyoming. Motion (per Consent Agenda) carried. (#5656)

[CA] RESOLUTION - Repealing Resolution No. 4643 and adopting the Neighborhood Traffic Management Program (NTMP) - 2015. Motion (per Consent Agenda) carried. (#5657)

[CA] RESOLUTION - Certifying that the Governing Body of the City of Cheyenne has agreed on the Laramie County Fire District #3 Fire Tender Project to be submitted to the State Loan and Investment Board for 2015-2016 Countywide Consensus Block Grant funding. Motion (per Consent Agenda) carried. (#5658)

[CA] RESOLUTION - Authorizing the Mayor and the City Clerk to sign a County Final Plat for Niobrara Energy Park, 2nd Filing, a replat of Lot 3, Block 1, Niobrara Energy Park, 2nd Filing, Laramie County, Wyoming (located north of and adjacent to East Allison Road, west of South

College Drive). Motion (per Consent Agenda) carried. (#5659)

[CA] RESOLUTION - Re-appropriating the Fiscal Year 2015 budget of the City of Cheyenne according to the provisions of W.S. §16-4-112 and 16-4-113 -- referred to Finance Committee (sponsor -- Mr. Brown).

[CA] RESOLUTION - Authorizing the Cheyenne Police Department to apply for the Wyoming Department of Transportation, Highway Safety Program, Grant Funding for the City's Mobile D.U.I. Command Post -- referred to Finance Committee (sponsor -- Mr. Brown).

[CA] RESOLUTION - Authorizing the Mayor and the City Clerk to sign a Final Plat for Chukker Ridge, 2nd Filing, a replat of a portion of the W^{1/2}E^{1/2} of Section 35, T.14N., R66W., of the 6th P.M. Laramie County, Wyoming (located east Pennsylvania Avenue, between 13th Street and Atlantic Drive) -- referred to Public Services Committee (sponsor -- Mr. Cook).

[CA] RESOLUTION - Authorizing the Cheyenne Police Department to apply for Office on Violence Against Women OVW-2015-4031 Grants to encourage arrest policies and enforcement of protection orders program -- referred to Finance Committee (sponsor -- Mr. Brown).

[CA] Lease Agreement between the City of Cheyenne and the Girl Scouts of Montana and Wyoming, a Montana corporation, for 45.93 acres of City-owned real property, located near the former Roundtop Water Treatment Facility, to be used for Girl Scout purposes. Motion (per Consent Agenda) carried. (#6292)

[CA] Lease Agreement between the City of Cheyenne, Information Technology Division, and Xerox by Xerox Agent XESI for 11 copiers for various City Departments -- referred to Finance Committee.

[CA] Cooperative Agreement between the City of Cheyenne, Laramie County, Wyoming, and United Way of Laramie County to jointly create a Human Services Advisory Council (HSAC) for the purpose of coordinating human services funding and delivery systems -- referred to Finance Committee.

[CA] Contract Modification No. 2 to Contract No. 6131 between the City of Cheyenne, Public Works Department, and Monument Builders, Inc., Cheyenne, Wyoming, for the Household Hazardous Waste Facility, Sitework, and Underground Storage Tank Replacement Project (State and local grants). Motion (per Consent Agenda) carried (amount not to exceed \$20,694.00). (#6131)

[CA] Contract Modification No. 1 to Contract No. 6271 between the City of Cheyenne, Forestry Division, and Western Tree Care, Inc., Cheyenne, Wyoming, to remove additional trees affiliated with the Cemetery Complex Tree Removal Project. Motion (per Consent Agenda) carried (amount not to exceed \$9,200.00). (#6271)

[CA] Contract Modification No. 4 to Contract No. 5781 between the City of Cheyenne and Ayres Associates for additional strategic grant writing services and associated preliminary engineering

design required by grants to enable securing additional grant funding for the Cheyenne West Edge (Lower Capitol Basin) Project (1% Specific Purpose Sales & Use Tax). Motion (per Consent Agenda) carried (amount not to exceed \$94,878,00). (#5781)

[CA] Amendment No. 5 to Contract No. 4563 between the City of Cheyenne and William A. Gross, Managing Partner, Wyoming Cattle Company, LLC, for extension of grazing lease on the Belvoir Ranch. Motion (per Consent Agenda) carried. (#4563)

[CA] Contract Modification No. 2 to Contract No. 6137 between the City of Cheyenne, Parks and Recreation Department, Greenway Division, and Reiman Corporation for reduction in retainage from 10% to 5% as allowed by Wyo. Stat. §16-6-702 (Greenway funds) -- referred to Finance Committee.

[CA] Amendment No. 4 to Contract No. 4173 between the City of Cheyenne, Cheyenne Police Department, and New World Systems Corporation, adding BOLOS, Web Briefing Notes, Automatic Vehicle Location Cad Interface, AVL Mobile In-Car Mapping, and G.I.S. Interface (1% Specific Purpose Sales & Use Tax) -- referred to Finance Committee.

[CA] Consideration of Bid #R-19-15 and #R-20-15 for furnishing one new triple combination pumper truck and affiliated loose equipment for the Cheyenne Fire and Rescue Department (SLIB grant funds). Motion (per Consent Agenda) carried (accept Bid #R-19-15 from Front Range Fire Apparatus of Frederick, Colorado in an amount not to exceed \$548,465.00, and Bid #R-20-15 from Front Range Fire Apparatus of Frederick, Colorado in an amount not to exceed \$45,667.32).

Consideration of Bid #M-12-15 for a contract between the City of Cheyenne, Parks and Recreation Department, and American Contracting of Wyoming, LLC, Cheyenne, Wyoming, for the Blue Ribbon Baseball Complex Pressbox Addition and Remodel Project -- referred to Finance Committee. Mr. Brown advised, due to timing involving construction of the proposed project, the item was reviewed under other items for the agenda at the February 17th Finance Committee meeting, and provisions of Title 2 of City Code had been met. Reporting for Finance Committee, Mr. Brown moved to accept the bid from American Contracting of Wyoming, LLC, in an amount not to exceed \$92,859.14, seconded by Mr. Roybal. Todd Feezer, Assistant Director, Parks and Recreation Department, advised the project will expand the score booth and media use space in preparation for the Northwest Regional Baseball Tournament, which the City will be hosting the next two years. He stated the improvements will also assist with attracting other tournaments to be held in Cheyenne and, upon inquiry, clarified the improvements are needed regardless of the tournament event and noted funding sources for the project. Motion carried. Voting "yes" -- all members of the governing body with the exception of Ms. Williams voting "no". (#6293)

[CA] Consideration of Bid #M-13-15 for a contract between the City of Cheyenne, Parks and Recreation Department, and American Contracting of Wyoming, LLC., Cheyenne, Wyoming, for David R. Romero, South Cheyenne Community Park, Public Restroom Infrastructure Installation Project (CDBG Funds) -- referred to Finance Committee.

[CA] Consideration of Bid #M-14-15 for a contract between the City of Cheyenne, Engineering Department, and Reiman Corporation and Subsidiary, Cheyenne, Wyoming, for the 19th Street

Rehabilitation, Phase I Project (2011 - 2014 1% Sales Tax) -- referred to Finance Committee.

[CA] Consideration of Bid #M-15-15 for a contract between the City of Cheyenne, 1% Construction Division, and Mechanical Systems, Inc., Cheyenne, Wyoming, for the Fiscal Year 2015 Drainage Improvements Project (2011 - 2014 1% Sales Tax) -- referred to Finance Committee.

[CA] Application for a bar and grill liquor license application filed with the City Clerk's Office for Wasabi Japanese Steakhouse Inc. d/b/a Wasabi Japanese Grill and Bar, 4620 Grandview Avenue, Suite 205, Cheyenne, Wyoming. Motion (per Consent Agenda) carried.

Re-Appointment of James W. Hearne to the City of Cheyenne, Wyoming - Laramie County, State of Wyoming Joint Powers Board for Frontier Park Improvements. Mr. Shanor moved to approve, seconded by Ms. Williams. Motion carried. Voting "yes" -- all members of the governing body with the exception of Mayor Kaysen who did not vote (Mayoral appointee).

Announcement was made of a Public Hearing to be held March 9, 2015, at 6:00 p.m. in City Council Chambers, 2101 O'Neil Avenue, to determine whether compliance of annexation conditions required by Wyoming Statute §15-1-402 exist for a parcel of land of approximately 78.9 acres situated in the North 286.5 feet of Tract 36; NW¼SE¼SW¼ of Section 4; and a portion of Sections 4 and 5, T.13N., R66W., 6th P.M., Laramie County, Wyoming (located North of E. Fox Farm Road, between Morrie Avenue and Avenue C-4).

Under other business, Bart Stolp referenced comments he had made during an October 2014 City Council meeting concerning traffic, speed limits and his request for safety improvements on Van Buren Avenue, near Dildine Elementary School. He noted, pursuant to discussions with the City Engineer's office and the school district, plans are in progress to implement speed limit reductions in the school zone but he had been advised that the rest of Van Buren (outside of the school zone) would remain a 30 m.p.h. area as it is designated as a collector street. Mr. Stolp discussed potential options to reduce the street's speed limit, outside of the school zone area, to 25 m.p.h. Upon inquiry, Nathan Beauheim, Acting City Engineer, explained state statutory requirements that must be followed to change the speed limit from 30 to 25 m.p.h.; advised what area constitutes the school zone and the City's signage policy in school zones/crosswalks, and provided information on the Neighborhood Traffic Management Program (NTMP) adopted, as updated, by resolution earlier in the meeting. Comments followed on the City and school district committee that meets to review traffic issues near schools; composition of committee members; date of the next committee meeting, and procedural elements of the revised NTMP that need to be coordinated and possibly adjusted due to different neighborhood specifics and program requests.

There being no further business to come before the governing body, the meeting was officially adjourned at 7:07 p.m.

Submitted by,

Carol Intlekofer, MMC
City Clerk

This notice is available in alternative, accessible formats upon request.

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